Student Ambassador Program is a leadership program that offers Lee College students an opportunity to represent and promote Lee College. The primary goals of an ambassador are to provide prospective students the opportunity to explore Lee College through the eyes of a current student. As an ambassador, you may spark a new interest in the mind of students or help some students finalize their college decision. You play such an important role in the recruitment of future students.

As a Student Ambassador, you are the face of Lee College, and as part of this role, you will relay information to our service area and beyond. You will have the opportunity to develop skills you already have, as well as gain new ones. Being a student ambassador is a deeply rewarding opportunity both on a personal level and also in terms of your career prospects after leaving Lee College.

What does a Student Ambassador do?

The type of role and event will vary but there will be set events and activities which take place throughout the academic year that are mandatory.

Ambassadors participate in a variety of tasks:
- Support the Recruitment and Outreach department events (including but not limited to: LC events: Open houses, NSOs, Welcome Week, Commencements)
- Conduct campus tours
- Represent the college at off-campus events as needed
- Facilitate classroom presentations (K-12 in our service area)
- Staff information tables at career, college, and community fairs
- Assist with donor and presidential events
- Provide students and the community with information regarding Lee College programs
- Serve as encouraging role models and advocates of higher education
- Perform other duties as assigned

Becoming a Student Ambassador

Qualifications
- Some Knowledge of Lee College Programs and Services
- Exhibit leadership, initiative, dependability, discipline and enthusiasm
- Have Lee College Spirit
- Must have successfully completed at least (9) credit hours prior to applying
- Must be enrolled at least (6) credit hours
- Must have and maintain a minimum **2.5 GPA while in the program**
- Ability to commit to a minimum of 50 hours of service per semester
- Ability to work with diverse groups
- Organizational and time management skills
- Must be available to work some evenings and weekends
- Demonstrate strong communication

Eligibility Criteria
- Must be available to attend mandatory bi-weekly meetings on Friday from 9am-10:30am.
• Must commit to working a full semester

Instructions for Applying
Paper applications can be picked up in the Recruitment and Outreach Department. Recruitment for student ambassadors takes place every semester. To be considered, students must submit the application by the priority deadline.

Process consist of the following:
• Complete the application fully and honestly.
• Two letters of recommendation (one must be from a faculty member)

Incomplete or late applications will not be considered.

Submit all application by the deadline.

Deadline December 10, 2019 by 5pm

Thank You For Your Interest in Lee College Student Ambassador Program.

We are Excited that you are considering joining us in our goal to positively represent Lee College.

If you have any questions or concerns regarding the application process please feel free to contact:
Daisy Aramburo or Melissa Valencia

Daisy Aramburo
832.556.4014
daramburo@lee.edu

Melissa Valencia
281.425.6260
mvalencia@lee.edu

Student Information

Last Name: __________________  First Name: __________________
Student Ambassador Application
Spring 2020

Address: _________________ City: __________ State: ___ ZIP code: ________________
Phone: _________________ Alternate Phone: _______________________

Graduating High School: ______________________
Lee College Email: ______________________ Personal Email: ______________________

Academic Information
Student ID: _________________ Current GPA: _________________

Will you be a student at Lee College in the next semester? Yes or No

Major: _______________________

Anticipated graduation: Fall _______ Spring_______ Summer_______

Please list your available times to work/volunteer as a Student Ambassador.

Mondays: _____________________
Tuesdays: _____________________
Wednesdays: _____________________
Thursdays: _____________________
Fridays: _____________________
Saturdays: _____________________
Sundays: _____________________

Do you have dependable transportation? Yes ___ No ___

Getting to Know You

Why did you decide to attend Lee College?
What is the best thing about being a Lee College student?

What do you think it means to be a Lee College Student Ambassador?

Please list any student organizations/volunteer work that you currently/预先 involved with, including any offices held and how many months/years you were involved (this can include high school activities?}

What experience have you had working, living, or going to school with people who are different from yourself and how might this help you as a Student Ambassador?

**Essay Question**

Must be submitted in a Word Document with your application. (Please insert/staple Essay to your application package)
What are the most important qualities for a Student Ambassador to possess? What qualities, talents, and/or skills do you feel you could bring to the organization?

INSERT ESSAY

The information given in this application is to be used for consideration for an Ambassador scholarship and is correct to the best of my knowledge. I hereby waive my right to inspect and review the confidential evaluation provided by the designated references. I also understand and agree that the decision made regarding my application by the selection committee will be final.
Student Ambassador Program Recommendation Form

Applicant Name: ____________________________________________________________

The above-named student is applying for a leadership position with the Recruitment and Outreach Department. The applicant has requested that you complete this recommendation. Please be assured that your comments will
be shared only with members of the selection committee. Questions may be directed Melissa Valencia
mvalencia@lee.edu or 281.425.6260. *Please email/scan the recommendation form to Melissa Valencia by December 6, 2019*

1. How long have you known the candidate and in what manner did you interact with him/her?

2. Describe your experience with the candidate:

Please rate the applicant using a scale of 1 (minimal) to 5 (excellent), including your comments: ____

A. Communication Skills (articulate and comfortable in verbal expression, able to think quickly and express
himself/herself well in a group or one-on-one) ____
B. Punctuality ____
C. Leadership _____
D. Friendliness _____
E. Respectful to others____
F. Enthusiasm _____
G. Maturity (patient, appropriately self-confident) ____
H. Attitude (enthusiastic, honest, optimistic, positive) ____
I. Please list three adjectives that you believe best describe this applicant: In what capacity and for how long have
you known the candidate? ____________________________________________________________

Please check one of the following:
____ Strongly Recommend ____ Recommend with Reservations ____ Recommend ____ Do not
recommend

Your Name (Please Print) ____________________________________________

Title/Position ______________________________________________________

Signature ___________________________ Date ____________________

Thank you for your assessment of the candidate.

**Student Ambassador Program- Recommendation Form**

Applicant Name: ______________________________________________________________________

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A. Communication Skills (articulate and comfortable in verbal expression, able to think quickly and express himself/herself well in a group or one-on-one) ______
B. Punctuality ______
C. Leadership ______
D. Friendliness ______
E. Respectful to others ______
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G. Maturity (patient, appropriately self-confident) ______
H. Attitude (enthusiastic, honest, optimistic, positive) ______
I. Please list three adjectives that you believe best describe this applicant: In what capacity and for how long have you known the candidate? ________________________________

Please check one of the following:  

_____ Strongly Recommend _____ Recommend with Reservations _____ Recommend _____ Do not recommend

Your Name (Please Print) ____________________________________________

Title/Position _____________________________________________________

Signature ___________________________________ Date __________________

Thank you for your assessment of the candidate.