

Health Care

Pharmacy Certificate Technician (Online)

240 hrs. \$1,598

In recent years, the Pharmacy Technician profession has become indispensable to the healthcare field as the result of a nationwide shortage of pharmacists and a growing consumer demand for prescription medications. A pharmacy technician is an individual who, under the supervision of a pharmacist, assists in the performance of those pharmacy-department activities not requiring the professional judgement of a pharmacist.

This program prepares students for entry-level pharmacy technician positions. Medical and pharmaceutical terminology will be introduced and basic anatomy related to the pharmacology of medications will be a major component of the coursework along with pharmaceutical calculations. Other topics to be covered include: ethics of pharmacy practice and role of pharmacy technicians; prescription medications; patient care and interaction; and charges and reimbursement. This program provides students the necessary information required to pass the National Certification Exam offered by the Pharmacy Technician Certification Board.

As part of this program, students are required to perform clinical rotations which will be based on individual state board requirements. Students will be responsible for locating facilities, making contact and then notifying the instructor. **Textbook will be provided. PC Requirements:** Students need an Internet connection and e-mailing

capabilities. Either a PC or a Mac may be used; however, most medical offices use PC's. **Student can register and begin class at anytime. Must register for five courses concurrently:**

Introduction to Pharmacy •2756-PHRA1001-001	\$320/48 hours
Community Pharmacy Practice •2757-PHRA1013-001	\$320/48 hours
Pharmacy Third Party Payment •2758-PHRA1000-001	\$213/32 hours
Pharmaceutical Mathematics I •2759-PHRA1009-001	\$213/32 hours
Pharmacy Drug Therapy & Treatment •2760-PHRA1041-001	\$532/80 hours

For more information or to register for this certificate course contact Jonna Cagle-Page at jcagle@lee.edu or 281-425-6209.

Financial Aid via TPEG available for qualified applicants and Installment Payment Plan available.

Emergency Medical Technician - Basic CLASSROOM

128 hrs. \$675

Introduction to the level of Emergency Medical Technician (EMT) – Basic. Includes all the skills necessary to provide emergency medical care at a basic

life support level with an ambulance service or other specialized services. **EMT Basic must be taken in conjunction with Clinical Basic. Textbook:** Emergency Care - 10th Edition (included in fee).

•2734-EMSP1001-001

Sept. 12, 2006 - Jan. 11, 2007

T/Th 9:00 a.m. - 12:50 p.m.

Location: MHC E06 Instructor: Perry Dobbs

•2735-EMSP1001-002

Sept. 12, 2006 - Jan. 11, 2007

T/Th 6:00 - 9:50 pm

Location: MHC E06 Instructor: Perry Dobbs

Requirements: See ECA & EMT requirements on page 29.

Emergency Medical Technician - Basic Online

128 hrs..... \$675

Introduction to the level of Emergency Medical Technician (EMT) – Basic. Includes all the skills necessary to provide emergency medical care at a basic life support level with an ambulance service or other specialized services. Skills classes will be held on eight Saturdays from 9:00 a.m. - 5:00 p.m. This class is designed for the self-motivated student with a minimum amount of computer skills. The student must be familiar with downloading computer plug-ins necessary to complete assignments and view materials presented in this course. The student must possess the attributes to retain the information presented in the text, formulate questions to be conveyed to the instructor through email, and get further clarification at the classroom sessions if needed. **Textbook:** Emergency Care - 10th Edition (included in fee).

Requirements: See ECA & EMT requirements on page 29.

•2747-EMSP1001-0L1

Sept. 16 - Oct. 28

Instructor: Perry Dobbs

•2733-EMSP1001-0L2

Nov. 6, 2006 - Jan. 13, 2007

Instructor: Perry Dobbs

EMT Basic Clinicals

96 hrs..... \$270

(Clinical–Emergency Medical Technology/Technician, EMT Paramedic) A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. Prerequisite/Requirements: Must be taken in conjunction with EMT Basic online (EMSP1001) The day may vary depending on the class progress.

•2748-EMSP1060-0L1

Oct. 2 - Dec. 2 (with online class #2747)

•2736-EMSP1060-0L2

Dec. 4 - Jan. 31, 2007 (with online class #2733)

•2737-EMSP1060-001

Nov. 14, 2006 - Feb. 14, 2007 (with classroom #2734)

•2738-EMSP1060-002

Nov. 14, 2006 - Feb. 14, 2007 (with classroom #2735)

Emergency Medical Technician - Basic Recertification - Online

72 hrs..... \$650

(EMS Formal Recertification Course) Meet the current Texas Department of health requirements for recertification of EMS personnel, including a review of Department of Transportation objectives, current issues of practice, theory, research, and ongoing medical trends. If you need to take the Skills - it is an extra \$100. This class is ongoing so students are able to register anytime throughout the semester. This refresher does not include the Skills verification. If your initial skills verification is more than one year, they are invalid.

•2744-EMSP1030-0L1

Sept. 1 - Dec. 31

Instructor: Perry Dobbs

Emergency Medical Technician - Intermediate Recertification - Online

108 hrs..... \$1,070

(EMS Formal Recertification Course) Meet the current Texas Department of health requirements for recertification of EMS personnel, including a review of Department of Transportation objectives, current issues of practice, theory, research, and ongoing medical trends.

•2746-EMSP1030-0L1

Sept. 11 - Jan. 6, 2007

Instructor: Terri Johnson

Emergency Care Attendant - Online

96 hrs..... \$475

First responder course in emergency medical care. Emphasis on requirements of national and state accrediting agencies. Skills classes will be held on four Saturdays from 9:00 a.m. to 5:00 p.m.

Requirements: See ECA & EMT requirements.

•2745-EMSP1005-0L1

The EMT Intermediate Training consists of the following four courses: Introduction to Advanced Practice; Patient Assessment and Airway Management; Trauma Management; and Functional Anatomy for EMS and clinicals as well. Students must take all four courses concurrently. Clinicals for the EMT-Intermediate online students will be allowed at the direction of the instructor but students must register for the four online courses as well as the clinicals before classes begin.

Introduction to Advanced Practice - Online

80 hrs \$346

An exploration of the foundations necessary for mastery of the advanced topics of clinical practice out of the hospital.

•2739-EMSP1038-0L1

Sept. 11, 2006 - Jan. 6, 2007

Location: TBA Instructor: TBA

Patient Assessment and Airway Management - Online

64 hrs \$276

A detailed study of the knowledge and skills required to reach competence in performing patient assessment and airway management.

•2741-EMSP1056-0L1

Sept. 11 - Jan. 6, 2007

Location: TBA Instructor: TBA

Trauma Management (Online)

64 hrs \$276

A detailed study of knowledge and skills necessary to reach competence in the assessment and management of patients with traumatic injuries.

•2740-EMSP1055-0L1

Sept. 11, 2006 - Jan. 6, 2007

Instructor: TBA

Functional Anatomy for EMS (Online)

48 hrs \$172

(Special Topics in Emergency Medical Technology I Technician) A comprehensive overview of the major body systems to provide Emergency Medical Services Profession students with a useful framework for learning and understanding anatomy and physiology as it applies in out-of-hospital care. (Topics address recently identified current events, skills, knowl- edges, and/or attitudes and behaviors pertinent to the technology or occupation and relevant to the professional development of the student).

•2742-EMSP1091-0L1

Sept. 11, 2006 - Jan. 6, 2007

Clinicals Intermediate EMT - Online

192 hrs \$646

•2743-EMSP1061-0L1

Oct. 9, 2006 - Jan. 9, 2007

Clinical Coordinator: Terri Johnson/Perry Dobbs

Sign Up Early...

Registration deadline is **three** business days prior to the first day of class.

Call 281-425-6311
Today!

ECA & EMT Requirements

**Background Investigation Required - \$40 to be paid by student. Certification requirements: A candidate for emergency medical services (EMS) certification shall:*

1. Be at least 18 years of age
2. Have a high school diploma or GED certificate
 - a) the high school diploma must be from a school accredited by the Texas Education Agency (TEA) or a corresponding agency from another state. Candidates who received a high school education in another country must have their transcript evaluated by a foreign credentials evaluation service that attests to its equivalency. A home school diploma is acceptable if it is accompanied by a letter of acceptance into a regionally accredited college.
 - b) Exception: an Emergency Care Attendant (ECA) who provides emergency medical care exclusively as a volunteer for a licensed provider or registered First Responder Organization (FRO) is exempt from paragraph 2 of this subsection
3. Proof of current immunizations:
 - Hepatitis B series completion or Hepatitis titer, if series completed in advance of course
 - TB skin test within 6 months of class start date
 - Measles, Mumps, and Rubella vaccine
 - PPD
 - One dose of tetanus-diphtheria toxoid (Td) within the last 10 years
4. Prescreening requirements for EMT-Basic:
 - first time college student must take Accuplacer test
 - students who've already attended college must bring in an official transcript from all colleges attended to the Lee College Counseling Center for evaluation
 - CPR/AED online course and skills learning
5. Have successfully completed a Texas Department of Health (department) approved course; and
6. Submit an application and the following nonrefundable fees as applicable.
7. Pass the department's written examination or the National Registry examination.
8. Background investigation required - \$40 to be paid by student.

**Length of Certification: A candidate who meets the requirements of subsection of this section shall be certified for four years beginning on the date of issuance of a certificate and wallet-size certificate.*

Financial Aid via TPEG available for qualified applicants and Installment Payment Plan available for all EMT classes.

Please contact the Continuing Education Department for additional information 281-425-6311.

Nurse Aide Registry & Training

58 hrs \$370

(Nurse Aide for Health Care Organizations I)

(Must be taken in conjunction with Clinical-Nursing Assistant/Aide) Preparation for entry level nursing assistants to achieve a level of knowledge, skills, and abilities essential to provide basic care to residents of long-term care facilities. Topics include resident's rights, communication, safety, observation, reporting and assisting residents in maintaining basic comfort and safety. Emphasis on effective interaction with members of the health care team. **Prerequisite:** Must be able to read and write English hold a Social Security number and provide:

- Proof of current immunizations
- Hepatitis B series completion or Hepatitis titer, if series completed in advance of course
- TB skin test within 6 months of class start date
- Measles, Mumps, and Rubella vaccine
- PPD
- One dose of tetanus-diphtheria toxoid (Td) within the last 10 years

Textbook: Long Term Care Assistants Book and Workbook available at the Lee College Bookstore.

Supplies: Scrubs (at least one set, any solid color), white nursing or tennis shoes (that won't slip on wet floor), and a watch with a second hand.

The student will provide basic care to residents in a long-term care facility; communicate and interact effectively with residents and their families based on sensitivity to the psychosocial needs; and assist residents in attaining and maintaining basic comfort and safety. The student will protect, support, and promote the rights of the residents; provide safety and preventive measures in the care of residents; demonstrate skills in observing and reporting; and function effectively as a member of the health care team. Anyone desiring employment as a nurse aide in a medicare and/or medic-aid approved long-term care facility (nursing home) must take an 80 hour Texas Department of Health approved program. Our approved program will provide students with 58 hours of lecture/lab and 24 hours of clinical experience. Basic HIPAA training will be included. **Both the written and skills test will be given on site. Certificates of completion will be awarded.**

Other fees required at time of registration include:

- \$19-liability insurance for clinicals
- \$76-testing fee
- \$95 Total fee

Dates, days, times, and location have not been determined. Please contact Continuing Education at 281-425-6311 for more information after September 5, 2006.

Financial Aid via TPEG available for qualified applicants and Installment Payment Plan available for all EMT classes.

Clinical-Nursing Assistant/Aide
24 hrs. \$135
(Must be taken in conjunction with Nurse Aide course)

A method of instruction providing detailed education, training and work-based experience, and direct patient/client care, generally at a clinical site. Specific detailed learning objectives are developed for each course by the faculty. On-site clinical instruction, supervision, evaluation, and placement is the responsibility of the college faculty. Clinical experiences are unpaid, external learning experiences.

Course may be repeated if topics and learning outcomes vary. As outlined in the learning plan, the student will apply the theory, concepts, and skills involving specialized materials, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal systems associated with the particular occupation and the business/industry; demonstrate legal and ethical behavior, safety prac-

tices, interpersonal and teamwork skills, communicating in the applicable language of the occupation and the business or industry. *All students will be registered in Tuesday clinicals. If Thursdays are needed, reassignments will be made in class.*

Dates, days, times, and location have not been determined. Please contact Continuing Education at 281-425-6311 for more information after September 5, 2006.

American Red Cross CPR for the Professional Rescuer Review
4 hrs. \$42

Need to renew your certification in CPR for health care workers, lifeguards, firefighters, police officers, etc? This four-hour course allows the student review on how to recognize and properly react to breathing and cardiac emergencies for adults, children, and infants including the use of a pocket mask, bag valve mask, and two-rescuer CPR. All participants successfully completing the course will receive an American Red Cross CPR for the Professional Rescuer certification. Your certification should be current. This course is recognized as equivalent to the AHA Health Care Provider course.

•2788-CENC-HCC4011-001
 Sat. Oct. 7 8:30 a.m. - 12:30 p.m.
 Location: MHC, E11A Instructor: Billy Pounds

American Red Cross CPR for the Professional Rescuer
8 hrs. \$45

(CPR Basic Life Support) Instruction in lifesaving skills of respiratory (choking and near-drowning) and cardiac emergencies involving adults, children, and infants. Must meet requirements of certifying agency. **Supplies:** Book and pocket mask provided by Lee College. Bring lunch for break. **Note: Classes fill quickly, register soon!**

•2787-EMSP1019-001
 Sat. Sept. 30 8:30a.m. - 5:00 p.m.
 Location: MHC, E11A Instructor: Billy Pounds

Medical Coding I
36 hrs. \$179

(Intermediate Medical Coding) This course is designed to introduce the fundamentals of coding systems - ICD, CPT, and HCPCS. This course presents and applied basic coding rules, principles, guidelines, and conventions utilizing the medical coding systems. Students will learn of major insurance programs and federal health care legislation. The student will learn basic knowledge of national diagnosis and procedure coding systems. The student will learn how to complete and file claim forms. (Assignment and application of ICD, CPT, and HCPCS coding guidelines with emphasis on physician billing and regulatory requirements. Includes code selection for Evaluation and Management (E/M) and Medical/Surgical cases.) **Textbook:** Understanding Health Insurance: A Guide to Professional Billing. (Available at the LC Bookstore.)

•2764-POFM2010-001

Sat. Sept. 9 - Nov. 4 8:00 a.m. - 12:00 p.m.

Location: ATC, 228 Instructor: Machele Green

Medical Coding II will be offered Spring 2007. Please call in November for dates.

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Introduction to MEDICAL TERMINOLOGY

Cost \$189

Medical Terminology is the first step into the lucrative world of work in the medical field including Medical Transcription and Medical Insurance Billing. You will receive a COMPREHENSIVE, MULTIFACETED course which includes extensive hands-on practice, repetition, and case studies which a workbook of medical terms, diagrams, and exercises and review sheets. You also receive 2 CDs which include a complete audio description of common prefixes, suffixes and root words forming the basis of medical terminology plus common medical terms and their definitions, along with flash cards. Your course also includes a comprehensive pocket dictionary and a CD-ROM allowing you to quickly add 400,000 medical terms to your computer. (Manual with workbook, 2 CDs, Medical Dictionary with CD-ROM, and Flash Cards)
•2812-CENC-WFD4105-001

Introduction to MEDICAL INSURANCE BILLING

Cost \$149

Medical Insurance Billing is an in-demand field! No prior experience is required. You will learn essential step-by-step information about appropriate forms and procedures as you learn to work in an office or hospital or even from your home! You will receive a comprehensive, NATIONALLY RECOGNIZED, reader-friendly Medical Insurance Billing manual which also includes sample problems to solve. (Manual)
•2813-CENC-WFD4095-001

Starting a MEDICAL INSURANCE BILLING SERVICE

Cost \$169

A basic knowledge of medical insurance coding and billing is required to benefit from this course. You will learn about different types of billing services and associated fees, how to choose and where to find clearinghouses for inexpensive billing software. You will receive a comprehensive, NATIONALLY RECOGNIZED, reader-friendly Home-Based Medical Insurance Billing Service manual which also includes proven ways to market your business and scripts to follow when speaking to doctors. (Manual)
•2814-CENC-WFD4096-001

Advanced COMPUTERIZED MEDICAL INSURANCE BILLING

Cost \$159

A basic knowledge of medical insurance coding and billing is required to benefit from this course. You will learn how to set up a typical practice, as well as input patient and insurance information. You will receive a comprehensive, NATIONALLY RECOGNIZED, reader-friendly manual along with an IBM-compatible CD-ROM, which also includes procedure codes, a fee schedule, and patient information. (Manual and CD-ROM)
•2815-CENC-WFD4097-001

There are also At Home Study courses offered in Workforce Development on page 6 and in Personal and Home Interest on Page 40.



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