Registration Form

Lee College Continuing Education

www.lee.edu/ce

Fall 2009

Today's date _____

Legal Name (Last) _____ **(First)** _____ **(MI)** _____

Mailing Address _____

City/State _____ **Zip** _____ **County** _____ **Gender:** ❑ **Male** ❑ **Female**

SS# (requested) ___ ___ ___ - ___ ___ - ___ ___ ___ ___ **TDL#** _____ **Date of Birth** ___ ___ - ___ ___ - ___ ___ ___ ___ **E-Mail Address** _____

Cell Phone ___ ___ ___ - ___ ___ ___ - ___ ___ ___ ___ **Home Phone** ___ ___ ___ - ___ ___ ___ - ___ ___ ___ ___ **Work Phone** ___ ___ ___ - ___ ___ ___ - ___ ___ ___ ___

Have you been a resident of Texas for 12 months or more? ❑ **Yes** ❑ **No** **If not, in what State/Country did you reside? State** _____ **Country** _____

Please check all that applies to you (for state reporting purposes):

- ❑ White non-Hispanic
- ❑ Black non-Hispanic
- ❑ Hispanic
- ❑ Asian or Pacific Islander
- ❑ Native American or Alaskan Native
- ❑ International
- ❑ I do not wish to answer

- ❑ Displaced Homemaker
- ❑ Single Parent
- ❑ Academically Disadvantaged (less than high school diploma)
- ❑ Economically Disadvantaged (household income less than $15,000 per year)

Check if you do not want to receive e-mail or phone updates ❑

Check if you have a disability (ex: legally blind, deaf, speech impaired, wheelchair bound, learning disabled, etc.) ❑

Register In Person:
Continuing Education
909 Decker Drive

Mail to:
LC Continuing Education
PO Box 818
Baytown, TX 77522-0818

FAX: 281-425-6855
(with DS, VS, MC, or AMEX)

Call: 281-425-6311
(with DS, VS, MC, or AMEX)

COURSE NUMBER	COURSE TITLE	DATES	TIME	FEE

Check One: DS VS MC AMEX Cash **Check #** _____ **TDL#** _____ **Checks payable to Lee College.**

___ ___ ___ ___/___ ___ ___ ___/___ ___ ___ ___/___ ___ ___ ___ _____ (___ ___ ___) _____

Card Number **Expiration Date** **Card Holder Name**

FOR OFFICE USE ONLY: _____ **Student ID#** _____ **Receipt #** _____ **Date/Initials** _____ **RD** _____ **CBM**

Refund Policy *No refunds will be made after a class begins.* To get a full refund the class must be cancelled three BUSINESS days before the advertised registration deadline or the class start date. We will be happy to issue a full refund. This policy is based on the fact that Continuing Education classes are self-supporting. Registration fees are used to pay salaries for our instructors as well as for supplies.