Campus Services and Resources

Counseling Center - [http://www.lee.edu/counseling](http://www.lee.edu/counseling)
Lee College employs a staff of professional counselors and advisors to help students select courses in which they can succeed and lead to the realization of their educational goals. Services include academic advising and career counseling. In addition, counselors and advisors can answer questions on placement testing and the transferability of courses either to or from Lee College.

- **Testing** - [http://www.lee.edu/counseling/testing](http://www.lee.edu/counseling/testing)

  The Lee College Testing Center is located in the Counseling Center in Moler Hall. The Testing Center offers a variety of tests:

  - **Accuplacer and THEA** - State approved tests to assess reading, writing and math skills required by state law.
  - **Instructor/Individualized/Make-up Testing** - With instructor permission, students may use the Counseling Center as a site for “make-up” exams or for exams for individualized classes.
  - **Distance Education/Online Courses** - In order to provide each student with the opportunity to complete their education, Lee College offers distance learning courses. These students are allowed to take their tests in the Testing Center.
  - **The General Educational Development (G.E.D.®) Testing Service.** The G.E.D.® Test measures your knowledge and academic skills against those of today’s traditional high school graduates.

  Students should call (281-425-6384) or come to the Counseling Center to schedule an appointment or receive information about registration for a particular test.

- **Disability Services**
  The purpose of the Disability Services Office at Lee College is to assist individuals with disabilities with accommodations and services that will promote their success college. The Counselor for Students with Disabilities works with students, faculty, and staff to ensure equal opportunity to all programs. For credit courses, continuing education, and community events, individuals will be provided equal access.

- **Academic Workshops**
  Every fall and spring semester the Counseling Center offers a variety of workshops. Topics range from distance education to career exploration and from time management to note taking. Contact the Counseling Center at (281) 425-6384 for the current schedule.

Educational Opportunity Center - [http://www.lee.edu/eoc](http://www.lee.edu/eoc)
The TRIO Lee College Educational Opportunity Center offers free services to eligible adults including:

- Information on area college degree and certificate programs
- Career information and workshops
- Assistance completing applications for college admission and financial aid (FAFSA)
- Referrals for academic counseling, free childcare, and college tutoring
- Referrals to area adult education classes, including GED and ESL
- Tutorials for GED testing: with an instructor or computer-assisted
- Test preparation workshops and practice GED tests

Information Center
Not sure where to start? Looking for a location, person, or event on campus? Stop by the Information Center located on the first floor of the ATC building. It’s the perfect one-stop shop to get pointed in the right direction.

Learning/Computer Labs
Lee College offers many learning resources to help you be successful in your classes.
• ATC Open Computer Lab
  o The open computer lab offers 25 networked computers with a variety of campus software. Including, Microsoft Office Suite 2007. The open lab also offers printing and scanners for student use. Lab assistants are always on duty to help.

• Math Lab
  o The college provides a math lab staffed by peer tutors and paraprofessionals for students enrolled in math classes - both developmental and college credit. Students are encouraged to visit the lab to obtain help with their course assignments. Students enrolled in developmental math classes may work independently at the computer work stations by utilizing the computer software and video lessons which accompany their textbook.

• The Writing Center
  o The college provides a writing lab staffed by paraprofessionals and peer tutors for students enrolled in all Lee College courses. Students are encouraged to visit the lab to obtain help with their reading and writing assignments.

• Go online to http://www.lee.edu/labs for more information about additional learning labs.

Lee College Bookstore – www.leecollegebooks.com
Lee College Bookstore is your place for official Lee College textbooks and student IDs. Buy or sell used and new textbooks, find official Lee College gear, and purchase software and gifts.

Library Services - http://www.lee.edu/library
The Lee College Library extends its facilities and resources to students, faculty, staff, and community members. The library is located on the first floor of the Advanced Technology Center (ATC). The library is constantly updating their print and electronic materials to give their users a variety of resources that can be accessed in person, at the library, and remotely. They house over 68,000 books and over 700 print periodicals. Also, they have electronic resources in the form of e-books, government documents, and access to over 85 article, art, and video databases.

Special Populations - http://www.lee.edu/special-populations
The Special Populations Office serves students with economic barriers to success. The office assists eligible technical students with childcare assistance, a lending library of technical textbooks, emergency transportation assistance, a small food bank, referrals to community resources and Project LeeWay.

Security – http://www.lee.edu/security
Lee College provides a Campus Security Office as a service to students. Security officers are on duty twenty-four hours a day, seven days a week. They are available to escort persons to and from parking lots, to assist in starting stalled vehicles, and to open vehicles which were inadvertently locked. Red phones are located in each building that rings directly to the security office.

Student Career & Employment Office – http://www.lee.edu/hirearebel
The Student Career & Employment Office functions as an employer referral service for Lee College students and alumni. The objective of the office is to assist students and graduates in obtaining part-time and full-time employment on and off campus.

Student Success Center (TRIO)
The Student Success Center, located on Moler Hall’s patio, can assist students with online registration, financial aid applications, tutoring, academic advising, and provides a student study space.

Student Support Services (TRIO)
SSS is part of the U.S. Department of Education’s TRIO programs that are funded to provide and coordinate services for students who meet first generation, low-income, and/or disability guidelines. The goal of the SSS program is to increase retention and graduation rates by providing various services such as registration and financial aid assistance, individual/group tutoring, financial literacy, intensive academic advising and graduation and transfer assistance. The project serves 140 eligible college students.