STEP ONE: Click Plan on your home page.

STEP TWO: Click Browse Course Catalog
STEP THREE: Click on the first letter of your course prefix. For example, E for ENGL 1301.

STEP FOUR: Select by clicking the check boxes located next to the course you are adding to your planner. Click on Add to Planner once you have selected your classes. NOTE: Please be aware that course numbers that have an H beside them are designated for our Huntsville campus.
Please note a message of confirmation that these courses have been added to your planner.

STEP FIVE: Begin assigning courses to future semesters by selecting courses, choosing a semester from the drop-down box and clicking the move button.
STEP SIX: Once semesters have been assigned, click Enroll to start the registration process.

STEP SEVEN: Select My Planner and click search.
STEP EIGHT: **Select** the classes you wish to schedule for the upcoming semester.

STEP NINE: **Select** the desired time of the class you wish to schedule.
STEP TEN: Once you have selected your desired time, the class will be added to your shopping cart and you can continue the process to add other classes. Once all selected classes are in your shopping cart, you can proceed with the registration process.

NOTE: My Planner is a tool to guide you in your academic planning. Use the Lee College catalog or visit with an advisor or counselor to confirm degree requirements needed for graduation.