



LEE COLLEGE  
FINANCIAL AID  
EARLY REFUND REQUEST FORM

You must completely fill out this form to be considered for an emergency refund. Please note that the information that you provide is subject to verification by the financial aid office. **An emergency is a situation that you were unaware of at the time of registration or other than a normal monthly financial situation.**

Name: \_\_\_\_\_ SSN: \_\_\_\_\_ Semester: \_\_\_\_\_

Address: \_\_\_\_\_ Major: \_\_\_\_\_

**Reason for Emergency:**

\_\_\_\_\_ Unexpected Expenses

- Medical \_\_\_\_\_
- Childcare \_\_\_\_\_
- Transportation \_\_\_\_\_
- Other \_\_\_\_\_

\_\_\_\_\_ Loss of home or necessary services

- Eviction/Foreclosure
- Electric/Gas
- Water

\_\_\_\_\_ Supplies for class that cannot be purchased in the bookstore

\_\_\_\_\_ Additional Fees for equipment and services needed for distance education classes

\_\_\_\_\_ Loss of income since registration

*By signing below, I understand that I will not be authorized to incur any other bookstore charges or other fees from the date I sign this form. I also understand if I drop my enrollment, I may owe a balance to Lee College and/or the Department of Education.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_