

# Staff Assembly Forms

Through Lee College Staff Assembly funds via professional development is offered to full-time employees for classes taken outside of the college and for books.

Classified staff members may request up to \$500 for professional development per request, provided that funds are available. The deadline for submitting applications is two weeks after the course begins.

This application will only be awarded as REIMBURSEMENT for courses taken outside of Lee College.

Applications will not be approved if the employee has already received funds for the specific course/course material(s).

[Apply here](#)

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- [Scholarship Deduction Form \(PDF\)](#)

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