

A part-time employee is hired for an indefinite period to work less than 19.5 hours per week during the fiscal year (September 1st – August 31st). With supervisor approval, a part-time employee may exceed the allotted 19.5 hours per week for a period not exceeding 4.5 months within the fiscal year (September 1st – August 31st).

There is no provision for longevity increases; a part-time employee may be moved from the initial pay rate in only two circumstances:

1. Revisions to the salary structure made by the Lee College Board of Regents or
2. Market adjustments necessary to address difficulties hiring part-time employees in a particular position or specialized field. Any such adjustments will be made after Human Resources conducts a market review and the College President approves the adjustment.

All part-time employees hired by the College will be placed at the hourly rate of pay indicated below.

CLASSIFICATION	POSITION TITLE	HOURLY RATE
SA/FWS	Student Assistant and/or Federal Work Study Student	\$7.25
A11	Custodian Mover Prep Cook	\$8.90
A12	Cashier (Snack Bar, Concession Stand) Cook Exercise Monitor Financial Aid Assistant Help Desk Attendant Information Desk Assistant Lifeguard Office Assistant/Secretary Switchboard/Mailroom Attendant	\$10.46
A13	Carpenter Helper Facilities Maintenance Technician Lead Cook Painter Security Officer	\$12.02
B21	Accounts Payable (A/P) Clerk	\$13.31
B22	Financial Aid Specialist I Secretary Testing Specialist	\$14.84
B23	Administrative Secretary CE Energy Venture Camp Coordinator Data Technician, Nursing Desktop Support Technician Network Operations Assistant NSF Maintenance Technician	\$16.37
C41	Grant Coordinator	\$20.08
C42	Academic Advisor EOC Educational Specialist	\$21.49

Adjunct Instructor	Adjunct Instructor – Lecture Course(s)	\$40.11
	Adjunct Instructor – Lab Courses(s)	\$26.73
Art Model	Classic Art Model	\$15.00
Bus Driver	Bus Driver	\$15.00
Captionist	Captionist – Uncertified	\$17.00
	Captionist – Certified Level I	\$20.00
	Captionist – Certified Level II	\$25.00
Tutor/Lab Assistant	Tutor/Lab Assistant I	\$10.45
	Tutor/Lab Assistant II	\$11.51
	Tutor/Lab Assistant III	\$12.66
	Tutor/Lab Assistant IV	\$13.93
	Tutor/Lab Assistant V	\$15.32
Sign Lang. Interpreter	Sign Language Interpreter – Uncertified	\$17.00
	Sign Language Interpreter – Level I	\$20.00
	Sign Language Interpreter – Level II	\$25.00
	Sign Language Interpreter – Level III or Higher	\$30.00

Revised 9/2016