MEETING OF THE LEE COLLEGE BOARD OF REGENTS
LEE COLLEGE DISTRICT
July 21, 2011

The Board of Regents of the Lee College District met July 21, 2011 at 6:00 p.m. in the John B. Tucker Lecture Hall. Chairman Himsel called the meeting to order stating that the meeting was duly posted and a quorum was present.

PRESENT: Mr. Mark Himsel, Chairman; Mr. Mark Hall, Vice Chairman; Mr. Pete Alfaro, Assistant Secretary; Mr. Ronn Haddox; Dr. Keith Coburn; and Mr. Wayne Gray
Dr. Mike Murphy, President
Rick Peebles,

ABSENT: Ms. Susan Moore-Fontenot, Mrs. Judy Jirrels, Secretary

INVOCATION AND PLEDGE TO THE FLAG

Regent Mark Hall said the invocation and led the pledge to the flag.

EXECUTIVE SESSION

The Board convened in an Executive Session in accordance with the Texas Open Meeting Act at 6:04 pm to discuss the following: Personnel, Search Committee Presidential Profile and Ricoh Contract. The Board reconvened in Open Meeting at 7:00 pm.

41.11 DISPOSITION OF MINUTES

Regent Gray made a motion, seconded by Regent Alfaro, THAT THE BOARD APPROVE THE MINUTES OF June 16, 2011.

The motion passed without a dissenting vote.
CHAIRMAN'S REPORT

Committee Reports:

- Audit and Investment Committee Chairman Wayne Gray reported the committee has not met. Plans continue for refinancing one of the College bonds very soon. VP Evans is remains watchful and is monitoring rates for the optimum opportunity.

- Building Committee Chairman Mark Hall commented he and VP Evans recently met in regard to the anticipated report received from Johnson Controls. Plans to schedule a Building Committee meeting for August 4 was recommended.

- Policy Committee Chairman Moore-Fontenot – President Murphy presented on behalf of Chairman Moore-Fontenot. Since Update 26 was presented for a first reading at a recent Board of Regents meeting, administrators have been busy reviewing legal and local changes. Following the College community feedback where possible, will be ready to bring back to the committee.

- Chairman Himsel introduced Dr. Bob Barringer and Kim MacQueen of Gold Hill Associates as the search firm hired by the Board to conduct the national search for the next president of Lee College.

- Dr. Barringer and Kim MacQueen reported on the first site visit (July 18 – 21) and a status report on the presidential profile developed, a result of meetings and conversations with constituency representatives from campus and community.

- Regents Jirrels and Alfaro plan to attend the Governance Institute for Student Success (GISS) Sunday, July 31 to Tuesday, August 2 in Dallas. The GISS institute brings together trustees and presidents from community and technical colleges to share and elevate knowledge on improving student success and completion. Board members are encouraged to attend the institute.

Thanks to the generosity of the Gates Foundation, the GISS covers all costs except travel to and from the hotel for up to three trustees and the president of each college district. The Board will look forward to a report at the next board meeting.

Building and Facilities- Serving on the Building and Facilities Committee are Mark Hall, Chairman, Don Coffey and Keith Coburn
Policy Committee – Serving on the Policy Review Committee are Susan Moore-Fontenot, Chairman, Pete Alfaro and Judy Jirrels
Audit and Investment Committee – Serving on the Audit and Investment Committee are Wayne Gray, Chairman, Pete Alfaro and Ronn Haddox
PRESIDENT'S REPORT

President Murphy reported on the following:

- President Murphy summarized the discussion of the annual Presidents/Chancellors' Meeting of the Texas Association of Community Colleges. He referred members to a publication provided to Regents, detailing actions of the 82nd Texas Legislature.

- He also indicated that progress was being made on an agreement with the Texas Association of School Boards (TASB) that would continue services on policy matters, although at a somewhat higher cost. Attorney Rick Peebles recommended the College's continued participation.

- Finally, the Board was updated on the requirement that certain students receive the meningitis vaccination as a condition of enrollment. Regulations have not been released but the requirement is scheduled to take effect in January, 2012. That means that the regulations will be needed by mid fall so that admission and registration materials can reflect the requirement.

INFORMATIONAL REPORTS

Financial Services Report – Vice President of Finance and Administration, Steve Evans

- VP Evans offered satisfactory explanation in the following areas of the Financial Service Report: Legal, Student Admissions and Records and Continuing Education area that reflected over budget status.

- 2012 Budget Outlook – handouts provided
  Projected state funding for Lee College will be down $2.2 million next year. Property tax loss next year is projected to be under $200,000.

- With no further increase or decrease in the operating budget this year a $989,000 budget surplus is expected.

- $710,000 is budgeted in physical plant projects, spreadsheet presented detailing projects. Only $245,000 has been spent this year with $465,000 deferred with plans to shift to Johnson Controls. The matter will be discussed during the presentation by Johnson Control during the August 4, 2011 meeting.

Discussion ensued.
Fifth Year Interim Report-SACS – Vice President of Learning, Dr. Cathy Kemper

The report will be submitted on September 15, 2011, final touches are underway. All of the written portion of the report will be completed by the end of July while the month of August will be spent proofreading and uploading the document. Dr. Kemper commented that the report is “going very well”.
The report will be reviewed in December, 2011.
It will be late January, 2012 before the College receives any notification regarding the report.

PUBLIC COMMENT

Jim Richardson, Division Chair-Technical Studies, FT Faculty-Electrical Technology addressed the Board on behalf of the Faculty Benefits Committee to express that the committee met and voted to request the following recommendations: a) a step increase for 2010-2011 school year, b) a step increase for the 2011-2012 school year, c) that a step increase become a part of the school budget on an annual basis.

NEW BUSINESS

A. Personnel

42.11 Retirement

Dr. Murphy recommended that the Board accept the resignation of James Lockett, Technical Studies Division Chair effective August 31, 2011.

Regent Coburn made a motion, seconded by Regent Alfaro, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed without a dissenting vote.

B. New Business

43.11 CONSIDERATION OF CONTRACT TO NEOPOST FOR MAILING SYSTEM LEASE

Dr. Murphy recommended that the Board award a contract to Neopost for the IS-6000 mailing system for $36,676.20. Neopost monthly cost will be $611.27 for a five-year lease, total cost of $35,676.20. The current monthly contract with Pitney Bowes is for $902.00 for a five-year lease total cost of $54,120.00. The lease provides a cost savings of $17,443.80. This procurement is made using TXMAS contract number TXMAS -5-36010.
Regent Haddox made a motion, seconded by Regent Alfaro, THAT THE BOARD APPROVES THE ADMINISTRATION’S RECOMMENDATION.

Discussion ensued resulting in the withdrawal of the motion. The item was pulled pending clarification of cost savings purchase and lease options. The item is to be considered at an August, 2011 Board of Regents meeting.

44.11 CONSIDERATION TO AWARD A CONTRACT FOR PRINTING SERVICES - RICOH

Dr. Murphy recommended pulling the recommendation pending clarification of contractual issues. The item will be considered at an August, 2011 Board of Regents meeting.

45.11 CONSIDERATION TO AWARD CONTRACT FOR PRINTING OF THE CONTINUING EDUCATION SCHEDULES FOR SPRING 2012 AND SUMMER 2013

Dr. Murphy recommended that the Board award a contract to Mignone Communications for printing Continuing Education Spring 2012 and Summer 2013 schedules.

Regent Gray made a motion, seconded by Regent Coburn, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

46.11 CONSIDERATION OF BOARD POLICY FLD (LOCAL) REVISION – FIRST READING

Dr. Murphy recommended that the Board approve the revision of Board Policy FLD (local) Student Rights and Responsibilities be reviewed as a first reading.

Regent Coburn made a motion, seconded by Regent Gray, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.
47.11. CONSIDERATION OF FACILITIES RENTAL FEE SCHEDULE REVIEW

Dr. Murphy recommended that the Board approve the schedule of facility rental fees beginning September 1, 2011. There are no changes in the fees other than the addition of the Green Room as an additional venue.

Regent Coffey made a motion, seconded by Regent Hall, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

48.11 CONSIDERATION OF PERFORMING ARTS CENTER RENTAL – DECEMBER CONCERT

Dr. Murphy recommended that the Board approve use of the Performing Arts Center by Eunice Rodriguez on Saturday, December 17, 2011 for a Christmas theme concert.

Regent Hall made a motion, seconded by Regent Coburn, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

Discussion ensued regarding the capacity of the facility with the request for 1000, 300 more than allowable capacity. Regent Hall amended his motion to say “not to exceed the seating capacity of 700”.

The motion was passed with no dissenting votes.

49.11 CONSIDERATION OF PERFORMING ARTS CENTER RENTAL – IGLESIA CRISTO VIENE

Dr. Murphy recommended that the Board approve use of the Performing Arts Center by local church Iglesia Cristo Viene, a documented not-for-profit organization.

Regent Coburn made a motion, seconded by Regent Haddox, THAT THE BOARD APPROVE THE ADMINISTRATIONS RECOMMENDATION.

The motion passed with no dissenting votes.
CONSIDERATION TO APPROVE THE SEARCH COMMITTEE’S PRESIDENTIAL PROFILE

Regent Coburn, Search Committee Chairman made a motion for the Board to approve the Presidential Search Committee’s profile, seconded by Regent Haddox.

Consultant Kim MacQueen addressed the Board, summarizing proceedings and development of the presidential profile during the week of July 18 – 21, 2011 for use in the national search.

Discussion followed.

The motion passed with no dissenting votes.

C. Matters of Concern for Future Agendas

None presented.

D. Adjournment

Chairman Hensel declared the meeting adjourned at 7:30 pm.

Chairman, Board of Regents

Secretary, Board of Regents