MEETING OF THE LEE COLLEGE BOARD OF REGENTS
LEE COLLEGE DISTRICT
August 18, 2011

The Board of Regents of the Lee College District met August 18, 2011 at 6:00 p.m. in the John B. Tucker Lecture Hall. Chairman Himsel called the meeting to order stating that the meeting was duly posted and a quorum was present.

PRESENT: Mr. Mark Himsel, Chairman; Mr. Pete Alfaro, Assistant Secretary; Mr. Ronn Haddox; Dr. Keith Coburn; and Mr. Wayne Gray; Ms. Susan Moore-Fontenot; and Mrs. Judy Jirrels, Secretary

Dr. Mike Murphy, President

ABSENT: Mr. Mark Hall, Vice Chairman
Attorney Rick Peebles

INVOCATION AND PLEDGE TO THE FLAG

Regent Don Coffey said the invocation and led the pledge to the flag.

EXECUTIVE SESSION

NONE

DISPOSITION OF MINUTES

NONE

CHAIRMAN’S REPORT

Chairman Himsel called attention to an information packet presented by President Murphy at the request of the chairman for review by regents. The information regarding the Lee College Club Sports program and the College Athletics program will be discussed at a date to be determined in September during a Board of Regents Workshop. The Board will then report on this matter at an October Board meeting.
COMMITTEE REPORTS

NONE

- Audit and Investment Committee Chairman
- Building Committee.
- Policy Committee

Building and Facilities - Serving on the Building and Facilities Committee are Mark Hall, Chairman, Don Coffey and Keith Coburn
Policy Committee – Serving on the Policy Review Committee are Susan Moore-Fontenot, Chairman, Pete Alfaro and Judy Jirrels
Audit and Investment Committee – Serving on the Audit and Investment Committee are Wayne Gray, Chairman, Pete Alfaro and Ronn Haddox

PRESIDENT’S REPORT

Strategic Planning
President Murphy, joined by Dr. Carolyn Lightfoot and Dr. Cathy Kemper as he narrated a Power Point presentation entitled Education Plan 2012. (Regents were provided hard copies of the presentation with their Board packets)

Q/A from the Board followed the presentation.

INFORMATIONAL REPORTS

Financial Services Report – Vice President of Finance and Administration, Steve Evans

NONE

Fifth Year Interim Report-SACS – Vice President of Learning, Dr. Cathy Kemper

NONE

PUBLIC COMMENT

NONE
NEW BUSINESS

A. Personnel

57.11 1. Action on Resignations/Retirements/Leaves of Absence
   a. Retirement – Jan Borel, Media Coordinator

Dr. Murphy recommended that the Board accept the resignation of Janice (Jan) Borel, Media Coordinator, effective August 31, 2011.

Regent Coburn made a motion, seconded by Regent Gray, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

58.11 2. New Hires

   a. Full Time LVN Faculty

Dr. Murphy recommended that the Board award a contract to Lisa Freeman for the position of full time LVN faculty.

Regent Alfaro made a motion, seconded by Regent Moore-Fontenot, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

   b. Full Time Math Faculty

Dr. Murphy recommended that the Board award a contract to Marvin Lee for the position of full time Math faculty

Regent Coburn made a motion, seconded by Regent Moore-Fontenot, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.
B. New Business

59.11 CONSIDERATION TO AWARD CONTRACT FOR MAILING SYSTEM LEASE – NEOPOST

Dr. Murphy recommended that the Board award a contract to Neopost for the IS-6000 Mailing System for $36,676.20. Neopost monthly cost will be $611.27 for a five-year lease, total cost of $35,676.20. The current monthly contract with Pitney Bowes is for $902.00 for a five-year lease total cost of $54,120.00. The lease provides a cost savings of $17,443.80. This procurement is made using TXMAS contract number TXMAS -5-36010. Upon the suggestion of Attorney Rick Peebles, the President Murphy recommend the following one line addition to the recommendation: Lee College will not agree to any other statements and conditions set forth by any other document provided by Neopost.

Regent Coffey made a motion, seconded by Regent Gray, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

60.11 CONSIDERATION OF CORE CURRICULUM ADDITION ENGLISH 2321 – BRITISH LITERATURE

Dr. Murphy recommended that the Board approve the addition of English 2321 to the Lee College Core Curriculum.

Regent Coburn made a motion, seconded by Regent Alfaro, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

61.11 CONSIDERATION TO APPROVE THE LEE COLLEGE CATALOG FOR 2011 -2012

Dr. Murphy recommended that the Board approve the 2011 -2012 Lee College Catalog, a SACS requirement, demonstrating approval of the current curriculum.

Regent Gray made a motion, seconded by Regent Alfaro, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.
CONSIDERATION OF POLICY REVIEW – EDD (LOCAL) – FIRST READING

Dr. Murphy recommended that the Board accept the revised policy EDD (LOCAL) as a first reading.

Regent Coburn made a motion, seconded by Regent Haddox, THAT THE BOARD APPROVE THE ADMINISTRATION'S RECOMMENDATION.

The motion passed with no dissenting votes.

CONSIDERATION OF POLICY REVIEW – EE (LOCAL) FIRST READING

Dr. Murphy recommended that the Board accept the revised policy EE (LOCAL) as a first reading.

Regent Coffey made a motion, seconded by Regent Gray, THAT THE BOARD APPROVE THE ADMINISTRATION'S RECOMMENDATION.

The motion passed with no dissenting votes.

CONSIDERATION OF POLICY REVIEW – DBD (LOCAL) FIRST READING

Dr. Murphy recommended that the Board accept the revised policy DBD (LOCAL) as a first reading.

Regent Coffey made a motion, seconded by Regent Gray, THAT THE BOARD APPROVE THE ADMINISTRATION'S RECOMMENDATION.

Regent Susan Moore Fontenot requested more information to be provided at the second reading in regard to the vagueness of the word significant sited in section 3.1: Distribution of income in cases of shared ownership

The motion passed with no dissenting votes.
65.11 CONSIDERATION OF POLICY REVIEW – FLD (LOCAL) SECOND READING

Dr. Murphy recommended that the Board accept the revised policy FLD (LOCAL) Student Rights and Responsibilities be reviewed as a second reading.

Regent Coffey made a motion, seconded by Regent Gray, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

C. Matters of Concern for Future Agendas

NONE

D. Adjournment

Chairman Hinsel declared the meeting adjourned at 6:39 p.m. adding that the Board would reconvene in a matter of minutes to begin a scheduled Budget Session.

Chairman, Board of Regents

Secretary, Board of Regents