MEETING OF THE LEE COLLEGE BOARD OF REGENTS
LEE COLLEGE DISTRICT
August 25, 2011

The Board of Regents of the Lee College District met August 25, 2011 at 6:15 p.m. in the John B. Tucker Lecture Hall. Chairman Himsel called the meeting to order stating that the meeting was duly posted and a quorum was present.

PRESENT:    Mr. Mark Himsel, Chairman; Mr. Ronn Haddox; Dr. Keith Coburn; and Mr. Wayne Gray; Ms. Susan Moore-Fontenot; and Mrs. Judy Jirrels, Secretary

Dr. Mike Murphy, President

ABSENT:     Mr. Pete C. Alfaro, Assistant Secretary

INVOCATION AND PLEDGE TO THE FLAG

Regent Judy Jirrels said the invocation and led the pledge to the flag.

EXECUTIVE SESSION

NONE

66.11

DISPOSITION OF MINUTES

Regent Gray made a motion, seconded by Regent Hall, THAT THE BOARD APPROVE THE MINUTES OF JULY 21, 2011.

The motion passed without a dissenting vote.

CHAIRMAN'S REPORT

Chairman Himsel referenced the Board of Regents calendar for the month of September, specifically noting the following dates: September 13 – Board Workshop, to discuss Rundell Hall, Club Sports and Lee College Athletics, September 15 - Lee College Foundation 26th Annual Gala and September 22 – monthly Board meeting moved to this date to accommodate the gala.
COMMITTEE REPORTS

NONE
- Audit and Investment Committee Chairman
- Building Committee.
- Policy Committee

Building and Facilities - Serving on the Building and Facilities Committee are Mark Hall, Chairman, Don Coffey and Keith Coburn
Policy Committee – Serving on the Policy Review Committee are Susan Moore-Fontenot, Chairman, Pete Alfaro and Judy Jirrels
Audit and Investment Committee – Serving on the Audit and Investment Committee are Wayne Gray, Chairman, Pete Alfaro and Ronn Haddox

PRESIDENT’S REPORT

- Events planned for the week of the College 2011 Fall Professional Development
- Achieving the Dream – Houston Endowment - prospect of $350K grant, increased to $600K. A shared program among a school district and community college, promoting student success. Funding promises to be competitive and will be awarded on the strength of received proposals. If awarded, Goose Creek ISD and Lee College would share benefits of funding.

INFORMATIONAL REPORTS

Financial Services Report – Vice President of Finance and Administration, Steve Evans

Vice President Evans expressed his appreciation in thanking the Lee College employees and colleagues for the efforts of putting together the budget presented to the Board.
- August end the fiscal year.
- The College will begin the new fiscal year with a $1 million surplus.
- VP Evans expressed his desire that the Board would approve the presented budget.

Fifth Year Interim Report-SACS – Vice President of Learning, Dr. Cathy Kemper

NONE

PUBLIC COMMENT

The following individuals signed up to address the Board on the following topics:

John Britt - athletic program
Karen Guthmiller – concerning athletics
Brian Hale - concerning athletics
Margene Lenamon – consideration of not cutting programs
Paul Lucke – vote support for athletic programs
Dan Mendoza – ask for not cutting programs and to consider instead the good of the students
Steve Neihaus – speak of behalf of athletics and the Lee College Art Department planned
September 11 event
O’Kuma – concerning athletics
Art Rodriguez – part time security pay raise
Ray Whitlow – concerning athletics

NEW BUSINESS

A. Personnel

NONE

1. Action on Resignations/Retirements/Leaves of Absence
2. New Hires

B. New Business

67.11 CONSIDERATION OF ORDINANCE AND RESOLUTION FOR
ADOPTING THE BUDGET FY 2011-2012

Dr. Murphy recommended that the Board approve the Ordinance and Resolution adopting
the budget FY 2011-2012. This budget includes a two step increase for full time faculty and
a 4% increase for all eligible full time non instructional employees.

Regent Coffey made a motion, seconded by Regent Moore-Fontenot THAT THE BOARD
APPROVE THE ADMINISTRATION’S RECOMMENDATION.

Discussion ensued regarding part time rate increase.

The motion passed with no dissenting votes.

68.11 CONSIDERATION TO APPROVE SAN JACINTO MALL LEASE –
SMALL BUSINESS DEVELOPMENT SPACE

Dr. Murphy recommended that the Board approve extending the Small Business
Development lease at the San Jacinto Mall for twelve (12) months from September 1, 2011
to August 31, 2012.

Regent Gray made a motion, seconded by Regent Coburn, THAT THE BOARD APPROVE
THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.
CONSIDERATION TO APPROVE THE SAN JACINTO MALL LEASE – EOC SPACE

Dr. Murphy explained this item would have to be pulled pending a response from the federal government on the grant, now not available until September 1, 2012. When the grant is received, this action item will be brought back to the Board.

CONSIDERATION TO APPROVE RENEWAL OF HUNTSVILLE CENTER LEASE

Dr. Murphy recommended that the Board amend the lease contract at the Huntsville Center to extend the lease to run from September 1, 2011 to August 31, 2012.

Regent Coffey made a motion, seconded by Regent Hall, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

CONSIDERATION OF HVAC REPLACEMENT AT TV-9 AND THE TRANSPORTATION BUILDING

Dr. Murphy recommended that the Board approve replacing the HCAC systems in TV-9 and in the Transportation Building.

Regent Coburn made a motion, seconded by Regent Hall, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

CONSIDERATION TO PROVIDE TRAVEL FOR LEE COLLEGE SENIOR CITIZEN PROGRAM

Dr. Murphy recommended that the Board award contracts to the following companies: Collette Vacations, Premier World Discovery and Distant Travel for the Lee College Senior Citizens Program 2012-2013 travel.

Regent Gray made a motion, seconded by Regent Haddock, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.
CONSIDERATION TO APPROVE THE WINDHAM SCHOOL (WSD) DISTRICT CONTRACT FOR INCARCERATED INDIVIDUALS PROGRAM (IIP)

Dr. Murphy recommended that the Board approve the WSD for IIP for September 1, 2011 through August 2012.

Regent Coffey made a motion, seconded by Regent Hall, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

CONSIDERATION TO APPROVE THE TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TDCJ) CONTRACT FOR SEPTEMBER 1, 2011 THROUGH AUGUST 2012.

Dr. Murphy recommended that the Board approve the TDCJ contract for September 1, 2011 through August 31, 2012.

Regent Coffey made a motion, seconded by Regent Hall, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissention votes.

CONSIDERATION TO APPROVE WASTE DISPOSAL CONTRACT

Dr. Murphy recommended that the Board approve the contract with Waste Management to provide annual waste removal for an estimate $77,143.

Regent Coffey made a motion, seconded by Regent Hall, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.
74.11 CONSIDERATION TO APPROVE SMALL BUSINESS DEVELOPMENT CENTER CONTRACT WITH THE UNIVERSITY OF HOUSTON

Dr. Murphy recommended that the Board approve the contract of renewal of the Small Business Development Center.

Regent Coburn made a motion, seconded by Regent Hall, THAT THE BOARD APPROVE THE ADMINISTRATION'S RECOMMENDATION.

The motion passed with no dissenting votes

75.11 CONSIDERATION TO APPROVE INTERLOCAL AGREEMENT WITH THE UNIVERSITY OF TEXAS AUSTIN FOR INTERNET SERVICES

Dr. Murphy recommended that the Board approve the Interlocal Cooperation Contract Agreement with the University of Texas at Austin for Internet Services in the amount of $23,222.52.

Regent Coburn made a motion, seconded by Regent Haddox, THAT THE BOARD APPROVE THE ADMINISTRATION'S RECOMMENDATION.

The motion passed with no dissenting votes

76.11 CONSIDERATION OF POLICY REVUE – EDD (LOCAL) SECOND READING (COPYRIGHT)

Dr. Murphy recommended that the Board approve accept the revised policy EDD (LOCAL) as a second reading.

Regent Moore-Fontenot made a motion, seconded by Regent Jirrels, THAT THE BOARD APPROVE THE ADMINISTRATION'S RECOMMENDATION.

The motion passed with no dissenting votes

77.11 CONSIDERATION OF POLICY REVUE – EE (LOCAL) SECOND READING (CURRICULUM DEVELOPMENT)

Dr. Murphy recommended that the Board approve accept the revised policy EE (LOCAL) as a second reading.
Regent Moore-Fontenot made a motion, seconded by Regent Jirrels, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes

78.11 CONSIDERATION OF POLICY REVUE – DBD (LOCAL) SECOND READING (INTELLECTUAL PROPERTIES)

Dr. Murphy recommended that the Board approve accept the revised policy DBD (LOCAL) as a second reading.

Regent Moore-Fontenot made a motion, seconded by Regent Jirrels, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes

79.11 CONSIDERATION OF ADOPTION OF EDUCATION PLAN 2012

Dr. Murphy recommended that the Board approve the Education Plan 2012

Regent Coburn made a motion, seconded by Regent Jirrels, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes

C. Matters of Concern for Future Agendas

For the September 22, 2011 meeting, Regent Coffey requested placing SB100 on the agenda for discussion regarding the effect it will have on the Lee College Board of Regents elections.

D. Adjournment

Chairman Himes declared the meeting adjourned at 7:29 p.m.

Chairman, Board of Regents

Secretary, Board of Regents