MEETING OF THE LEE COLLEGE BOARD OF REGENTS
LEE COLLEGE DISTRICT
April 19, 2012

The Board of Regents of the Lee College District met April 19, 2012 at 6:00 p.m. in the John B. Tucker Lecture Hall. Chairman Mark Himsel called the meeting to order stating that the meeting was duly posted and a quorum was present.

PRESENT: Mr. Mark Himsel, Chairman; Mr. Mark Hall, Vice Chair; Mrs. Judy Jirrels, Secretary; Mr. Pete Alfaro, Assistant Secretary; Dr. Keith Coburn; Mr. Wayne Gray; Mr. Don Coffey; and Ms. Susan Moore-Fontenot

President Dennis Brown

ABSENT: Mr. Rick Peebles
       Mr. Ronn Haddox

INVOCATION AND PLEDGE TO THE FLAG

Regent Judy Jirrels said the Invocation and led the Pledge to the United States Flag and the Texas Flag.

EXECUTIVE SESSION
NONE

16.12

DISPOSITION OF MINUTES

Regent Gray made a motion, seconded by Regent Hall, THAT THE BOARD APPROVE THE MINUTES OF MARCH 22, 2012.

The motion passed without a dissenting vote.

CHAIRMAN’S REPORT

Chairman Himsel commented that he and President Brown attended the 2012 Board of Trustees Institute (BOTI) in Santa Fe, NM, on Thursday, March 29 – Saturday, March 31, 2012. The Chairman said it was a very good trip, an enlightening experience and will look forward to returning next year.
The chairman asked for committee reports.

**COMMITTEE REPORTS**

- Building Committee - Chairman Mark Hall stated the committee had not met.

- Policy Committee – Chairman Susan Moore-Fontenot reported the committee had a very good meeting and await an outline to proceed with prioritizing policies that necessitate change.

  *Dr. Brown offered a brief update saying the President’s Cabinet met on April 18 for a half day workshop, for the purpose of reviewing the Texas Association of School Boards (TASB) Policy 26 Update. The Cabinet will meet in a second workshop on May 9, to continue the review of both legal and local policies from TASB. Before bringing policy recommendations back to the Policy Committee; faculty, staff and students will have the opportunity to view Update 26 for input and to familiarize the campus community with the policies.*

- Audit and Investment Committee – No report.

**Building and Facilities- Serving on the Building and Facilities Committee are Mark Hall, Chairman, Don Coffey and Keith Coburn**

**Policy Committee--Serving on the Policy Review Committee are Susan Moore-Fontenot, Chairman, Pete Alfaro and Judy Jirrels**

**Audit and Investment Committee—Serving on the Audit and Investment Committee are Wayne Gray, Chairman, Pete Alfaro and Ronn Haddox**

**PRESIDENT’S REPORT**

Dr. Brown:

- “Another first and it was fantastic”, commenting about the great pleasure in attending his first President’s Honor’s Day in the PAC on April 19, 2012.

- Chats with the President – Weekly meetings in the Rebel Roost and Books and Beans going very well and will continue.

- Presented a brief summary of data and statistics, included in the April Board packets. The data, beginning in 2003 – 2006, representing Lee College’s percentages of students completed, transferred or still enrolled by the end of the fifth year, by cohort and race/ethnicity and developmental referral status was discussed at the BOTI Institute in Santa Fe, NM. Each month the Board will be updated regarding student success initiatives.
INFORMATIONAL REPORTS

Financial Services Report – Vice President of Finance and Administration, Steve Evans

- VP Evans reported: A $150,000.00 Certificate of Deposit (CD) is coming due this month. With the Board’s direction, the CD will not be renewed, rather it will be cashed and the funds placed in TEXPool. An anticipated higher yield of the less than 1% offered by the CD at this time is anticipated.
- Referring to the Operating Budget Report, VP Evans was pleased to report that the Expenditures column reflects the College is 58% through the year and has spent 54% of the budget.
- Also, the Revenue column reveals the College is in good shape at this time, meeting projections.

Survey of Entering Student Engagement (SENSE) Update – VP of Student Learning, Dr. Cathy Kemper

Accompanying Dr. Kemper to Santa Fe, NM, were four faculty representatives from the College. Results of the survey for entering student engagement were looked at. The survey was conducted in the third and fourth weeks of the fall semester to measure the level of student engagement at Lee College. The survey is done every other year. Dr. Kemper presented an overview of what the SENSE survey is. The survey results are public and accessible with a password available upon request. Q & A session followed.

PUBLIC COMMENT

Coach Roy Champagne, Lee College Athletic Director, invited the Board to support the May 4th Lee College Golf Tournament, to be held at Eagle Pointe Golf Course. The tournament will honor Suzanne Machala, Lee College Director of Auxiliary Services, as a “Lee College Legend”. All funds raised from the annual event goes toward athletic scholarships.

As Athletic Director, Coach Champagne called attention to the handouts in the Board’s packet containing attendance records for events held at the Lee College Sports Arena from a period of June 2011 – May 2012. Total attendance in the arena during this time for sporting events alone was 20,416.

Coach Champagne said Former Lee sponsored events in the arena were responsible for high attendance at recent sporting events. Coach Champagne encourages community use of the beautiful Lee College campus and invites the public to consider the many opportunities the College offers with the use of the facilities. Ultimately, the exposure will promote the growth of the College and the Lee College name.
The Athletic Director’s closing comments were that in early May, Wisner Distributing Company of Baytown hosted a BBQ dinner for the Lee College athletics program, to show their support of College sports. Mr. Elvin Bethea, a member of NFL Hall of Fame and well remembered from the “Love Ya Blue” era, was on hand to meet and encourage the student athletes. A $500 donation was made to the Lee College Foundation by Wisner Distributing. Additionally, the company plans to present a sportsmanship award at the end of the basketball season.

**ITEMS OF ACTION**

**A. PERSONNEL**

*Action of Resignations/Retirements/Leaves of Absence*

**NONE**

**17.12 CONSIDERATION TO HIRE A FULL-TIME ENGLISH INSTRUCTOR, AND THREE FULL-TIME AP/BIOLOGY INSTRUCTORS**

Dr. Brown recommended that the Board approve Jill Coe for a 9-month, full-time faculty contract as English Instructor and Dr. Jeanine Burse, James Camp and Tia Hall each for a 9-month, full-time faculty contract as Biology/Anatomy & Physiology Instructors.

Regent Coffey made a motion, seconded by Regent Moore-Fontenot, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

**B. NEW BUSINESS**

**18.12 CONSIDERATION OF FOUR SHOWS IN THE PERFORMING ARTS CENTER (PAC)**

Dr. Brown recommended that the Board approve the following shows for the PAC:
- Arturo Sandoval with the Baytown Symphony - October 21, 2012
- Magic of the Night - October 31, 2012
- The Nutcracker - December 15 and 16, 2012
- The Texas Tenors with the Baytown Symphony - March 9, 2013

Regent Alfaro made a motion, seconded by Regent Hall, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.
CONSIDERATION TO ACCEPT A MEMORANDUM OF UNDERSTANDING (MOU) WITH GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (GCCISD) FOR THE CONTINUATION OF IMPACT EARLY COLLEGE HIGH SCHOOL (IECHS) AT LEE COLLEGE

Dr. Brown recommended that the Board accept the MOU for the IECHS.

Regent Alfaro made a motion, seconded by Regent Moore-Fontenot, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

Discussion ensued with emphasis on the forthcoming Lease Agreement between GCCISD and Lee College. Consideration on the part of the Administration to seek a statement of soundness of Rundell Hall from the College construction manager and the College architect was suggested as an effort to avoid delay for any amount of time.

Dr. Brown responded that this will be looked into, affirming the College would not allow occupancy of a campus facility that was not thought structurally sound.

The motion passed with no dissenting votes.

CONSIDERATION TO AWARD A CONTRACT WITH TECH-LABS TRAINING EQUIPMENT

Dr. Brown recommended that the Board award a contract to Tech-Labs for $330,730.00 to purchase Amatrol products hardware and software.

Regent Gray made a motion, seconded by Regent Jirrels, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

Matter of Concern for Future Agendas

- iPads discussion
- Reorganization of the Board

C. Adjournment

Chairman Himsel declared the meeting adjourned at 7:14 pm.

Chairman, Board of Regents

Secretary, Board of Regents