MEETING OF THE LEE COLLEGE BOARD OF REGENTS
LEE COLLEGE DISTRICT
July 19, 2012

The Board of Regents of the Lee College District met July 19, 2012 at 6:00 p.m. in the John B. Tucker Lecture Hall. Chairman Wayne Gray called the meeting to order stating that the meeting was duly posted and a quorum was present.

PRESENT:  Mr. Wayne Gray, Chairman; Vice Chair; Mr. Pete Alfaro, Secretary; Dr. Keith Coburn, Assistant Secretary; Mr. Don Coffey; Mr. Ronn Haddox, Mr. Mark Himsel; Mr. Mark Hall; and Mrs. Judy Jirrels

President, Dr. Dennis Brown
Attorney, Mr. Rick Peebles

ABSENT: Ms. Susan Moore-Fontenot

INVOCATION AND PLEDGE TO THE FLAG

Regent Don Coffey said the Invocation and led the pledges to the United States and Texas Flag.

EXECUTIVE SESSION

The board did not convene into Executive Session.

36.12 DISPOSITION OF MINUTES


The motion passed without a dissenting vote.
CHAIRMAN’S REPORT

There was no report from Chairman Gray other than to remind regents of the deadline for early registration for the 2012 ACCT Conference, October 10 – 13, 2012 in Boston, Massachusetts.

COMMITTEE REPORTS

Building Committee - Chairman Don Coffey

- Provided a brief summary of the two Building Committee meetings this summer. The first meeting was June 4th, with Dr. Byron Terrier and Mr. Pete Cote’ of GCCISD present. On July 9th, the committee further continued discussions and with a timeline in place for the Rundell Hall renovations, have a better understanding of what the structure will look like based on the monies that are currently budgeted. Chairman Coffey invited fellow board members to tour the facility at this stage of the demolition and abatement, saying it is “an amazing site”.

- Commented that health issues with GCCISD’s attorney have resulted in a delay providing the lease agreement proceedings, but the board will be kept apprised of developments.

Policy Committee – Chairman Susan Moore-Fontenot – Commenting for Regent Moore-Fontenot, in her absence, Dr. Dennis Brown stated that almost all of Policy Update 26 revisions have been completed and he anticipates bringing it forward to the August Board of Regents meeting. Review of Update 27 is underway. A detailed report will be provided at the August 16th meeting by Chairman Moore-Fontenot.

Audit and Investment Committee – No report.

Building and Facilities Committee- Serving on the Building and Facilities Committee are Don Coffey, Chairman, Pete Alfaro and Ronn Haddox
Policy Committee – Serving on the Policy Review Committee are Susan Moore-Fontenot, Chairman (at this time, committee members have not been announced)
Audit and Investment Committee – Serving on the Audit and Investment is Dr. Keith Coburn, Chairman (at this time, committee members have not been announced)

PRESIDENT’S REPORT

Dr. Dennis Brown:

- We are diligently pursuing closure to the lease agreement, reiterating a setback on the part of the attorney representing GCCISD. However, we are optimistic the matter will be resolved very soon.
• Distributed a handout entitled Recruitment/Persistence/Graduation. Attention is focused on the current initiative, data needed and proposed initiatives. Additionally, plans for creating task forces with charge statements and goals to address the issues of recruitment, persistence and graduation are in progress. The Board will be informed and updated with reports of data that will reflect how effective the initiatives are or are not. It will take time before initial results will be shared.

INFORMATIONAL REPORTS

Financial Services Report – Vice President of Finance and Administration, Steve Evans

The board packet provided the current Financial Services Report. There were no questions or comments.

Student Success Services Report- VP of Student Learning, Dr. Cathy Kemper (handouts provided)

Dr. Kemper reported on the First Annual Assessment Workshop, held in June on the College campus. A handout entitled Close the Loop; Begin Anew Assessment Day June 2012 was distributed. Dr. Kemper reported that the College is not obligated to assess the new core curriculum until the fall of 2014, but felt it to be an advantage to the College to not wait. The assessment process began last spring. Dr. Kemper referenced the Lee College Mission: Lee College serves as a focal point for the development of educated, gainfully employed and socially aware community residents. She added that outcomes of our assessment are linked to the College mission. Dr. Kemper thanked Regent Judy Jirrel for attending the workshop.

Discussion ensued.

PUBLIC COMMENT

Mr. Jim Richardson, representing the Faculty Assembly, asked for the board’s consideration of the previously submitted proposal of benefits from the assembly FY2012-2013. (see Budget Workshop packet, Compensation tab reviewed at July 12, 2012 budget workshop session of the BOR). A summary of the proposal submitted by the Faculty Assembly is as follows:

• A step increase plus a 2% raise
• Equalization of adjunct and overload pay
• Contract buyout/Resignation Incentive Program

Mr. Dan Mendoza asked the board for their consideration of the future use of the Rundell Hall Auditorium. Mr. Mendoza expressed his desire and passion for preserving the auditorium in Rundell Hall.
ITEMS OF ACTION

A. PERSONNEL

Resignation

37.12 Dr. Brown recommended that the Board accept the resignation of Ms. Lisa Reynolds, full-time librarian, effective June 28, 2012. Regent Coffey made a motion, seconded by Regent Haddock THAT THE BOARD APPROVE THE ADMINISTRATION'S RECOMMENDATION.

The motion passed with no dissenting votes.

B. NEW BUSINESS

38.12 CONSIDERATION TO APPROVE THE TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TDCJ) CONTRACT

Dr. Brown recommended that the Board approve the Texas Department of Criminal Justice (TDCJ) contract for September 1, 2012 through August 31, 2013.

Regent Alfaro made a motion, seconded by Regent Hall, THAT THE BOARD APPROVE THE ADMINISTRATION'S RECOMMENDATION.

Discussion ensued about the financial status of the program. VP Evans offered to provide a complete assessment of the current year (2012) at the end of the academic year.

The motion passed with no dissenting votes.

39.12 CONSIDERATION OF HUNTSVILLE CENTER LEASE AMENDMENT

Dr. Brown recommended that the Board amend the lease contract at the Huntsville Center to extend the lease to run from September 1, 2012 to August 31, 2013.

Regent Coburn made a motion, seconded by Regent Haddock, THAT THE BOARD APPROVE THE ADMINISTRATION'S RECOMMENDATION.

The motion passed with no dissenting votes.
40.12 CONSIDERATION OF RENEWAL OF SAN JACINTO MALL LEASE FOR THE EQUAL OPPORTUNITY CENTER (EOC)
Dr. Brown recommended that the Board approve extending the lease at the San Jacinto Mall for the EOC for twelve (12) months from September 1, 2012 to August 31, 2013.

*Dr. Brown asked for Attorney Rick Peebles to comment regarding the Addendum to License Agreement. Mr. Peebles initially advised accepting the addendum providing that paragraph 3 and paragraph 4 of the addendum be stricken from the document.*

*Regent Himsel asked about paragraph 1 of the addendum. After further discussion, Mr. Peebles recommended the board not accept the addendum as written.*

Regent Himsel made a motion, seconded by Regent Coburn, **THAT THE BOARD APPROVE THE EOC LEASE BUT EXCLUDE THE ADDENDUM TO THE LICENSE AGREEMENT.**

The motion passed with no dissenting votes.

41.12 CONSIDERATION OF THE SAN JACINTO MALL LEASE FOR THE SMALL BUSINESS DEVELOPMENT SPACE (SBDC)
Dr. Brown recommended that the Board approve extending the SBDC lease at the San Jacinto Mall for twelve (12) months from September 1, 2012 to August 31, 2013, excluding the Addendum to the License Agreement.

Regent Coffey made a motion, seconded by Regent Coburn, **THAT THE BOARD APPROVE THE SBDC LEASE BUT EXCLUDE THE ADDENDUM TO THE LICENSE AGREEMENT**

The motion passed with no dissenting votes.

42.12 CONSIDERATION TO AWARD A CONTRACT TO EBSCO FOR PERIODICAL SUBSCRIPTION BID
Dr. Brown recommended that the Board award a contract to EBSCO for the sum of $35,731.26 to provide annual periodicals for the library.

Regent Hall made a motion, seconded by Regent Jirrels, **THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.**

The motion passed with no dissenting votes.
CONSIDERATION TO AWARD A CONTRACT TO MONUMENT ROOFING SYSTEMS

Dr. Brown recommended that the Board award a contract Monument Roofing Systems for the sum of $86,805 to replace the roof of the Social Science Building.

Regent Coburn made a motion, seconded by Regent Alfaro, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

Matters of Concern for Future Agendas

NONE

C. ADJOURNMENT

Chairman Gray declared the meeting adjourned at 7:09 pm.

Pete Alfaro
Secretary, Board of Regents

Wayne Gray
Chairman, Board of Regents