MEETING OF THE LEE COLLEGE BOARD OF REGENTS
LEE COLLEGE DISTRICT
October 18, 2012

The Board of Regents of the Lee College District met October 18, 2012 at 6:00 p.m. in the John B. Tucker Lecture Hall. Chairman Wayne Gray called the meeting to order stating that the meeting was duly posted and a quorum was present.

PRESENT: Mr. Wayne Gray, Chairman; Ms Susan Moore-Fontenot, Vice Chairman; Mr. Pete Alfaro, Secretary; Dr. Keith Coburn, Assistant Secretary; Mr. Don Coffey; Mr. Ronn Haddox; Mr. Mark Himsel; Mr. Mark Hall; and Mrs. Judy Jirrels

President, Dr. Dennis Brown

ABSENT: Attorney, Mr. Rick Peebles

INVOCATION AND PLEDGE TO THE FLAG

Regent Judy Jirrels said the invocation and led the pledge to the United States and Texas flags.

EXECUTIVE SESSION

The Board convened into a closed meeting for the purpose of discussing real estate, authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001. The Board reconvened into open meeting at 6:25 pm.

71.12 DISPOSITION OF MINUTES


The motion passed without a dissenting vote.
CHAIRMAN’S REPORT

Chairman Gray deferred to hearing individual comments from Regents Jirrels, Hall, Himsel, Coburn and Haddox, in regard to their recent attendance at the 2012 ACCT Annual Leadership Conference held in Boston, in October.

COMMITTEE REPORTS

Building Committee - Chairman Don Coffey
The committee did not meet but Chairman Coffey commented that he is looking forward to viewing the first draft of campus needs solicited of the President’s Cabinet, by President Brown.

Policy Committee – Chairman Susan Moore-Fontenot
With Update 26 and miscellaneous policies approved, Administration will bring a number of policies from Update 27 to the Board, beginning in November. The President’s Cabinet continues to meet on a regular basis to review policies to bring forward.

Audit and Investment Committee - Chairman Coburn reported no committee updates but added it is the time of year to solicit requests for qualifications (RFQ’s) for potential auditors for next year.
Dr. Brown interjected that in addition to the RFQ’s previously mentioned, is the desire for the auditors, following the audit, to look at the College’s purchasing processes. A separate report would be anticipated.

Building and Facilities Committee: Don Coffey, Chairman, Pete Alfaro and Ronn Haddox

Policy Committee: Susan Moore-Fontenot, Chairman, Pete Alfaro and Mark Hall

Audit and Investment Committee: Dr. Keith Coburn, Chairman, Pete Alfaro and Wayne Gray

PRESIDENT’S REPORT

President Brown acknowledged birthday greetings to Regent Judy Jirrels.

President Brown invited the Board of Regents to attend a luncheon meeting at San Jacinto College Central Campus, November 1, to discuss Rider 53, a rider from the last legislative session. The Texas Higher Education Coordinating Board (THECB) was required to have a study conducted as to how the THECB oversees and manages community colleges. A task force is conducting regional meetings to obtain input from regents, presidents and chancellors.

Lee College (LC) will send a team of representatives consisting of Goose Creek ISD, Barbers Hill ISD, ExxonMobil, Chevron Phillips and others to the Alamo Colleges to visit their
academies models. Alamo Colleges was a recent recipient of the Star Award. LC is very interested in the possibility of pursuing a petrochemical academy.

President Brown attended the campus fall festival this week, commenting it was a wonderful opportunity to encourage student participation in campus events, bringing students and the campus community together. Dr. Brown applauded the festival as just one example of offering our students the opportunity to be a part of the College’s active campus life.

Master Plan: The President’s Cabinet primary focus for their respective areas will be on facility needs. A prioritized list of facility needs will be brought to the Board.

INFORMATIONAL REPORTS

Financial Services Report – Vice President of Finance and Administration, Steve Evans
VP Evans reported the College’s budgeted Texas Retirement Services $640,000.00 will not have to be paid out.

A projected $1.2 – $1.5 million dollar surplus is anticipated for this year’s close out.

The budget report for September is still in the process of validation and will be released for viewing during the month.

Student Success Services Report- VP of Student Learning, Dr. Cathy Kemper
No report was presented in lieu Dr. Kemper recognizing and acknowledging the College’s Developmental Education faculty members who earlier this month were recognized by the Texas Higher Education Coordinating Board in Austin for their achievements in student success. They were a finalist for the Star Awards, only eight within the entire state of Texas.

PUBLIC COMMENT

None

ITEMS OF ACTION

A. PERSONNEL

None

B. NEW BUSINESS

72.12 CONSIDERATION OF AAS PROGRAM IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT

Dr. Brown recommended that the Board approve Lee College offering an AAS degree program in Logistics.
Regent Haddox made a motion, seconded by Regent Alfaro, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

73.12 CONSIDERATION OF AAS DEGREE PROGRAM IN PHYSICAL THERAPY ASSISTANT

Dr. Brown recommended that the Board approve the AAS degree program in Physical Therapy Assistant.

Regent Coffey made a motion, seconded by Regent Haddox, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

74.12 CONSIDERATION OF THE ACADEMIC CALENDAR - FALL 2013 – FALL 2015

Dr. Brown requested that the Board postpone the matter at this time to further coordinate the school districts calendars with the College calendar to better enable area high school graduates to enroll at Lee College for summer classes.

75.12 CONSIDERATION OF CHARTER BUS SERVICE

Dr. Brown recommended that the Board award a contract to J & J Charters for the estimated annual sum of $29,757. This service will be used to transport athletic teams to and from scheduled games as well as being used to transport students on class trips.

Regent Coburn made a motion, seconded by Regent Alfaro, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

76.12 CONSIDERATION TO PROVIDE TRAVEL FOR LEE COLLEGE SENIOR CITIZEN PROGRAMS

Dr. Brown recommended that the Board award a contract to Collette Vacations for the 2013 - 2014 Lee College Senior Citizen Program travel.
Regent Himsel made a motion, seconded by Regent Jirrels, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

77.12 CONSIDERATION OF PURCHASE OF COMPUTERS, COMPUTER PERIPHERALS AND NETWORK EQUIPMENT

Dr. Brown recommended that the Board award contracts to vendors listed below for technology purchases. Total of contracts is $711,388.28.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apple Computers</td>
<td>60,569.02</td>
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<tr>
<td>Datavox</td>
<td>145,269.40</td>
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<tr>
<td>Dell</td>
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<td>GovConnection</td>
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<td>Solid Border</td>
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<td>CDWG</td>
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<tr>
<td>Crystal Communications</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>711,388.28</strong></td>
</tr>
</tbody>
</table>

Regent Coffey made a motion, seconded by Regent Moore-Fontenot, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

78.12 CONSIDERATION OF CARPET FOR 909 DECKER DR. AND MCNULTY-HADDICK BLDG.

Dr. Brown provided a revised recommendation that the Board award contracts to J & J Industries for carpet replacement at 909 Decker’s second floor and the nursing office in the McNulty-Haddick Building for a total sum of $84,239.37, coming from the TASB Buyboard contract.

*Discussion ensued with VP Evans offering explanation of an alternative, efficient way of how to handle the moisture problem.*

Regent Coburn made a motion, seconded by Regent Haddox, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

Regent Coburn amended the motion to vote on the acquisition of broadloom carpet vs. squares. Regent Haddox seconded the motion.

The motion passed with no dissenting votes.
79.12 CONSIDERATION OF SOCIAL SCIENCE HVAC UPGRADE

Dr. Brown recommended that the Board award a contract to Pyramid Constructors LLP for the upgrade of the HVAC delivery system in the Social Science Building for the sum of $424,635.00

*Discussion ensued.*

Regent Coffey made a motion, seconded by Regent Haddox, **THAT THE BOARD APPROVE THE ADMINISTRATION'S RECOMMENDATION**

The motion passed with no dissenting votes.

C. Matters of Concern for Future Agendas

Regent Coffey asked for the November agenda to have an action item to rename the Social Science Building in honor of Mr. John Britt, retiring faculty member.

D. Adjournment

Chairman Gray declared the meeting adjourned at 7:02 pm.

Wayne Gray
Chairman, Board of Regents

Pete C. Repko
Secretary, Board of Regents