MEETING OF THE LEE COLLEGE BOARD OF REGENTS  
LEE COLLEGE DISTRICT  
November 15, 2012

The Board of Regents of the Lee College District met November 15, 2012 at 6:00 p.m. in the John B. Tucker Lecture Hall. Chairman Wayne Gray called the meeting to order stating that the meeting was duly posted and a quorum was present.

PRESENT: Mr. Wayne Gray, Chairman; Ms Susan Moore-Fontenot, Vice Chairman; Mr. Pete Alfaro, Secretary; Dr. Keith Coburn, Assistant Secretary; Mr. Don Coffey; Mr. Ronn Haddox; Mr. Mark Himsel; Mr. Mark Hall; and Mrs. Judy Jirrels

President, Dr. Dennis Brown

ABSENT: Attorney, Mr. Rick Peebles

INVOCATION AND PLEDGE TO THE FLAG

Regent Susan Moore-Fontenot said the invocation and led the pledge to the United States and Texas flags.

EXECUTIVE SESSION

NONE

80.12 DISPOSITION OF MINUTES


The motion passed without a dissenting vote.

CHAIRMAN’S REPORT

Chairman Gray had no report but expressed his appreciation to all who serve the College and wished all a happy Thanksgiving.
COMMITTEE REPORTS

Building Committee - Chairman Don Coffey
The committee met in November and discussed the consideration to sell and market the College real estate on 110 and N. Main. Another topic of discussion was producing a timeline to move forward with a bond program for May, 2013. The proposed bond election would address the needs of the College facilities.

Chairman Coffey applauded the highly successful Lee College program, Project Leeway, referring to the recent November 1st celebration of the organizations 20th anniversary. The chairman encouraged representatives from local service clubs to provide community awareness of the impact of this worthy program that focuses on an underserved segment of our community. Additionally, regents were provided individual recordings of the anniversary celebration and literature, providing a history of the organization and its accomplishments.

Policy Committee – Chairman Susan Moore-Fontenot
The committee did not meet but an early December meeting date will be scheduled.

Audit and Investment Committee - Chairman Coburn reported the committee did not meet but efforts are underway to solicit applications for the annual auditor.

Building and Facilities Committee: Don Coffey, Chairman, Pete Alfaro and Ronn Haddox
Policy Committee: Susan Moore-Fontenot, Chairman, Pete Alfaro and Mark Hall
Audit and Investment Committee: Dr. Keith Coburn, Chairman, Pete Alfaro and Wayne Gray

PRESIDENT'S REPORT

President Brown reported:
Lee College is a part of the Workforce Preparedness Partnership, an organization created as a result of projected growth in the petrochemical industry in Baytown and the surrounding communities.
The first of two initiatives underway on behalf of the partnership is with area superintendents from Goose Creek Consolidated ISD, (GCCISD) Barber Hill ISD, (BHISD) and plant managers from Chevron Philips, ExxonMobil, Bayer, and Lee College representatives committed to visit the Alamo Colleges Academies in San Antonio, TX on December 13, 2012, for the intent to learn as much as possible to determine the feasibility of starting an academy at Lee College with interest of the ISD’s. Upon returning, information will be shared.

The second initiative, a part of the partnership that the College is spearheading, speaks to the possibility of joint training facility. Interest to pursue further discussion for such an undertaking has been expressed by area superintendents and industry managers from Bayer, ExxonMobil and Chevron Phillips and is very exciting. Information will be shared.

A successful workforce conference, organized by our new Center for Workforce and Community Education held this week was well attended. The keynote speaker was from the Texas
Workforce Commission. Debi Jordan, Lee College Director of Workforce and Economic Development coordinated the leadership for the event.

General Obligation Bond Campaign- by the first of January 2013, a prioritized list of facility needs will be available. Public awareness of what, why and how much the College is asking voter approval for is paramount for the success of the bond program. The benefits to the community, and the workforce and those entering the workforce are major issues and every opportunity to inform and educate voters will be made.

Athletic Director Roy Champagne was asked by President Brown to speak about an exciting 2nd annual event, *Rooty Goes to College*. Second edition coloring books were given to each regent while Coach Champagne explained the purpose of early promotion of attending college, to grade school children in the GCCISD system. All second graders in the district are provided with the *Rooty Goes to College* coloring book and are encouraged to visit the Lee College campus.

**INFORMATIONAL REPORTS**

**Financial Services Report – Vice President of Finance and Administration, Steve Evans**

VP Evans reported:
A certificate of deposit in the amount of $250,000 will be rolled into TexPool in December rather than renewing.

37.3% of tuition and fees have been collected at this time. A desirable figure is 40%.

$11.5 million reflects the amount in total reserves for the College

**Student Success Services Report- VP of Student Learning, Dr. Cathy Kemper**

Dr. Kemper provided handout to regents entitled Gulf Coast P.A.S.S. (Partners Achieving Student Success), a grant funded by Houston Endowment accompanied by a slide presentation.

**PUBLIC COMMENT**

NONE

**ITEMS OF ACTION**

**A. PERSONNEL**

None
B. NEW BUSINESS

81.12 CONSIDERATION OF BUILDING NAMING

Regent Coffey recommended that the Board approve renaming the Social Science Building to John Britt Hall and was seconded by Regent Haddox.

Several members of John Britt's family were present in Mr. Britt's absence. Many kind words were expressed by members of the board in honor of Mr. Britt.

The motion passed with no dissenting votes.

82.12 CONSIDERATION TO PURCHASE PROPERTY

Dr. Brown recommended that the Board approve the purchase of property located at 209 South Whiting St. for the amount of $65,000.

Regent Coburn made a motion, seconded by Regent Hall, THAT THE BOARD APPROVE THE ADMINISTRATION'S RECOMMENDATION.

The motion passed with no dissenting votes.

83.12 CONSIDERATION OF SIMTRONICS SOFTWARE TRAINING PRODUCTS

Dr. Brown requested that the Board authorize the purchase of additional licenses for Simtronics Software for the Process Technology Program in the amount of $79,550.00.

Regent Moore-Fontenot made a motion, seconded by Regent Jirrels, THAT THE BOARD APPROVE THE ADMINISTRATION'S RECOMMENDATION.

The motion passed with no dissenting votes.

84.12 CONSIDERATION OF PROMOTIONAL ITEMS

Dr. Brown recommended that the Board award a contract to Ad-Centives for promotional items. Ad-Centives received the highest score of 95 points.

Regent Coburn made a motion, seconded by Regent Moore-Fontenot THAT THE BOARD APPROVE THE ADMINISTRATION'S RECOMMENDATION.

Discussion ensued.
The motion passed with no dissenting votes.
Regent Haddox abstained.

85.12 CONSIDERATION FOR ASBESTOS ABATEMENT AT McNULTY HADDICK, SOCIAL SCIENCE AND 909 DECKER DR.

Dr. Brown recommended that the Board award a contract to AAR, Inc. to abate asbestos at McNulty Haddick, Social Science and 909 Decker Dr. for the sum of $54,650.

Regent Coffey made a motion, seconded by Regent Haddox, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.
Discussion ensued.

The motion passed with no dissenting votes.

86.12 CONSIDERATION OF DATA VOX MAINTENANCE AGREEMENT

Dr. Brown recommended that the Board approve the one year maintenance agreement to Data Vox for the amount of $40,667.

Regent Alfaro made a motion, seconded by Regent Moore-Fontenot, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.

87.12 CONSIDERATION OF ACADEMIC CALENDAR FALL 2013-FALL 2015 EXTENDED WINTER BREAK

Dr. Brown recommended that the Board approve an extension of the winder break for employees for one day in December 2013 (Monday, December 23, 2013) and a half day in January 2015 (Friday, January 2, 2015) to coincide with the Academic Calendar from Fall 2013 – Fall 2015.

Regent Coffey made a motion, seconded by Regent Haddox, THAT THE BOARD APPROVE THE ADMINISTRATION’S RECOMMENDATION.

The motion passed with no dissenting votes.
C. Matters of Concern for Future Agendas

NONE

D. Adjournment

Chairman Gray declared the meeting adjourned at 6:43 pm.

[Signature]
Chairman, Board of Regents

[Signature]
Secretary, Board of Regents