

Coffee Club Deduction

Please make the necessary deduction from my payroll check EACH payday for payment to the coffee club indicated below. This authorization is to become effective on the date noted and will remain in effect until I give written notice of cancellation. This form should be turned in to the payroll office.

<u>Code</u>	<u>Coffee Club</u>	<u>Deduct Amount</u>	<u>Effective Date</u>	
			<u>Begin</u>	<u>Stop</u>
CC-RH	Rundell Hall	\$3.00	_____	_____
CC-ATC	Advanced Technology Center	\$2.50	_____	_____
CC-SNK	Moler Hall - Snack Bar	\$3.00	_____	_____
CC-HRCO	McNulty-Haddick - HCRO	\$5.00	_____	_____
CC-TV	Tech/Voc 1 - Faculty Workroom	\$3.00	_____	_____

Printed Name

Signature

EMPLID

Date