

# How to Calculate Tuition Costs

## 4 four

## Simple Steps to Understand the Cost

### STEP 1

#### Determine your residency status

- Do you live in the Lee College district?
  - If yes, you pay in-district tuition rate
  - If no, go to question 2.
- Do you live outside the Lee College district but have been a Texas resident for the past 12 months?
  - If yes, you pay out-of-district tuition rate.
  - If no, go to question 3.
- Have you lived outside of Texas within the last 12 months?
  - If yes, you will pay the non-resident tuition rate.
  - If no, go back to questions 1 and 2.

- \* In-District: Residence is served by the Goose Creek Independent School District.
- \*\* If you live outside the district but own property within GCCISD, present your paid tax receipt to the cashier's office at the time of registration payment in order to receive tuition credit.
- \*\*\* If you are unsure of your residency status, contact the Admission and Records Office.

For more on residency, see page 9.

### STEP 4



#### Pay Tuition

Students have three options to pay tuition and fees.

##### Option 1

Pay tuition and fees online at <http://icampus.lee.edu>. Be sure to follow the instructions carefully. An online payment fee also applies.

##### Option 2

Pay at the cashier's office located in Moler Hall with cash, money orders, Discover, MasterCard and Visa. International students must pay by cash, money order or credit card.

##### Option 3

An installment payment plan is available for tuition and fees only. For more information about the installment payment plan, go to [www.lee.edu](http://www.lee.edu).

**Business Office - Moler Hall**  
**281-425-6324**

### STEP 2

#### Determine the number of credit hours you are taking

- List your class schedule:

Example: ACCT 2401  
ARTS 1303  
ELPT 1321  
KINE 1123  
PFPB 1305

- The second digit in the course number determines the number of credit hours for that particular course.

Example: ACCT 2401  
This course has 4 credit hours.

- In example #1, the total number of credit hours is 14.  
(4+3+3+1+3=14).

### STEP 3

#### Determine the amount due

- Look on the Tuition & Fees table on page 14 at the credit hours column. Choose either (1) In-district tuition rate (2) Out-of-district, (3) Non-resident, as determined in Step #1, "Determine your residency status."

- Add the fees along the row and you will see the total for the number of credit hours for each residency status.

- Add the lab and other fees for each course. As a result of the recent state legislative session, college budgets are uncertain. Accurate fee costs are only available on the Lee College web site ([www.lee.edu](http://www.lee.edu)) and from the Business Office. Details about other fees are listed below.

- The cost of books and materials is available at the bookstore.

## Other Fees

Accuplacer (TASP alternative) Test (non-refundable)	\$5 - \$29
Articulation (per semester credit hour, Non-Tech Prep)	\$ 10
Building Use (per semester credit hour with \$90 minimum)	\$ 15
Class Change (for classes dropped during late registration)	\$ 10
Copy of Receipt (additional)	\$ 1
Course Fees (see Lee College web page)	
Distance Education Fee (PC, VCR, VCT, per course, non-refundable)	\$ 50
Drop Fee - Per Class (does not apply to online drops)	\$ 10
GED Testing	\$ 50
Graduation	\$ 25
HIPPA	\$ 25
Industrial Testing	\$ 70
International Student Application Fee (non-refundable)	\$ 50
Late Registration (non-refundable)	\$ 20
Liability Insurance (see individual course listing in catalog)	
NLN Testing Fee (see individual Course Listing in catalog)	
Online Full Payment Fee (non-refundable)	\$ 2
Online Payment Plan Fee (non-refundable)	\$ 25
Open Swim (per semester, non-refundable)	\$ 25
Registration Fee (non-refundable)	\$ 27
Repeat Course Fee (per semester credit hour fee charged (in addition to tuition) on third and subsequent graded enrollments for a course, non-refundable)	\$ 85
Replacement Certificate or Diploma	\$ 5
Returned Check	\$ 30
Student Service (per semester credit hour - \$15 minimum & \$24 maximum)	\$15 - 24
Texas Dept. of Health Skills Testing	(see individual course listing in catalog)

# Tuition & Fees

Tuition and other charges, along with related regulations and requirements, are those authorized at the time of publication of this schedule but are subject to change without notice as necessitated by college or legislative action. Questions should be directed to the Office of the Cashier.

Tuition			Fees				Total Tuition & Fees		
Credit Hours	In District Tuition (1)	Out of District Tuition (2)	Non Resident Tuition (3)	Student Services Fee	Building Use Fee	Registration Fee	In District Total (1)	Out of District Total (2)	Non Resident Total (3)
1	150	300	510	15	90	27	282	432	642
2	150	300	510	15	90	27	282	432	642
3	150	300	510	15	90	27	282	432	642
4	150	300	510	15	90	27	282	432	642
5	150	300	510	15	90	27	282	432	642
6	150	300	510	15	90	27	282	432	642
7	175	350	595	18	105	27	325	500	745
8	200	400	680	21	120	27	368	568	848
9	225	450	765	24	135	27	411	636	951
10	250	500	850	24	150	27	451	701	1051
11	275	550	935	24	165	27	491	766	1151
12	300	600	1020	24	180	27	531	831	1251
13	325	650	1105	24	195	27	571	896	1351
14	350	700	1190	24	210	27	611	961	1451
15	375	750	1275	24	225	27	651	1026	1551
16	400	800	1360	24	240	27	691	1091	1651
17	425	850	1445	24	255	27	731	1156	1751
18	450	900	1530	24	270	27	771	1221	1851
19	475	950	1615	24	285	27	811	1286	1951
20	500	1000	1700	24	300	27	851	1351	2051
21	525	1050	1785	24	315	27	891	1416	2151
22	550	1100	1870	24	330	27	931	1481	2251
23	575	1150	1955	24	345	27	971	1546	2351

(1) \$25 per semester credit hour (SCH) with \$150 minimum tuition

(2) \$50 per semester credit hour (SCH) with \$300 minimum tuition

(3) \$85 per semester credit hour (SCH) with \$510 minimum tuition

## Surcharges for Certain Repeated Classes

Effective with the Fall 2005 semester, Lee College began applying a surcharge to the tuition of students repeating a class for the third or greater time since Fall 2002. This action was taken because the state legislature eliminated the funding match colleges previously received for these enrollments.

The surcharge is assessed at the nonresident tuition rate (\$85 per credit hour, in addition to the regular tuition rate based on the student's residency).

Students are strongly encouraged to keep the surcharge in mind when considering whether to drop a required course. If the drop will result in a grade of W the course will be counted as an attempt. Students should see a counselor or the registrar if they have questions about whether they will be affected during this or any other registration period. Also, new legislation limits the total number of drops. See page 17 for more information.

# Fees and Payments

## Books

Tuition and fee amounts do not include cost of books. Students must purchase their own textbooks, workbooks, and supplies. Cost of books and supplies cannot be added to your tuition payment. Bookstore purchases must be paid separately.

## Payments

All fees must be paid by cash, check, money order, Discover, MasterCard, or Visa to complete a registration. See the six steps below for step by step instructions for paying online. Full payment may be made at the cashiers' windows in Moler Hall or online at <http://icampus.lee.edu> (an online payment fee applies). A valid driver's license is required for all checks.

## Payment Plans

Various payment plans are available online at <http://icampus.lee.edu> (an online payment fee applies). These payment plans do not cover the cost of books. Payment plans are available during early, regular, and late registration periods. For early and regular registration, a student must set up a payment plan through icampus prior to the payment deadline. For late registration, the student must set up a payment plan through icampus on the day that he/she registers. Failure to make all payments on the payment plan may result in denial of credit for the work done that semester. **Any classes added or dropped after the initial payment plan is set up, will be added or deleted from the payment plan automatically and the monthly amounts will be increased or decreased accordingly.** See the six steps below for step by step instructions for paying online.

## Ad Valorem Adjustment

The difference in the rate of tuition for out-of-district students and in-district students may be waived for a person and his/her dependents who own real property which is subject to Lee College District taxation.

Supporting documents, including paid, current tax receipt and, if the student is a dependent of the property owner, a copy of a current

income tax return showing the student's dependent status, must be submitted to the Business Office prior to payment in order to receive this adjustment.

## Career Pilot Program Fees

Important information regarding Career Pilot Program costs and expenses:

1. All instruction is provided by an independent flight school under contract with Lee College.
2. Students are responsible for the following costs and expenses:
  - Aircraft rental fees
  - Incidental pilot supplies (logbook, plotter, E-6B-Manual, charts, etc.)
  - Textbooks
  - Fees for medical examinations as required by the FAA
  - Other expenses as set out in the course syllabi
3. Except as provided below, students are eligible for the Lee College discount on aircraft rental rates if they register for classes as follows:
  - Fall/spring semester: 2 Ground courses and 1 Flight course
  - Summer: 1 Ground course and 1 Flight course
4. Students who register for any class for the third time or more are not eligible for the Lee College discount aircraft rate.

*For additional information on cost and expenses call:*

David Jaroszewski, Lee College, 281-425-6527.

## Accounts Not Paid and Clear

All forms of indebtedness to the College, including tuition, fees, fines, returned checks, property loss and property damage must be paid before a student may re-enroll or have a transcript request honored. Failure to pay an outstanding account can result in the student being withdrawn from classes.

Outstanding balances from noncurrent students must be paid with cash, credit card, or cashier's check only. Checks from noncurrent students will not be accepted to pay prior balances. Students who are administratively withdrawn from classes have 14 days from the date of their notification letter to pay all outstanding indebtedness to the College and be reinstated in their classes.

## 6 **SIX** Simple Steps to Pay Online

### STEP 1

Go to the Lee College home page at [www.lee.edu](http://www.lee.edu). Have your User ID and password handy.

### STEP 2

Click on the iCampus login icon and enter your User ID and Password. If you have not received or have forgotten your Login ID and Password, click on the links "Login Support."

### STEP 3

After logging into iCampus, click on "Finances." Under Finances, click on "Pay Tuition Online," and then click on "Pay Online" next to the semester you want to pay.

### STEP 4

Read the online payment information and click "Proceed." (Note: An online payment fee does apply). Fill in the required information and click "Proceed."

### STEP 5

Click on the payment option you prefer, review the payment information, and click "Proceed."

### STEP 6

Choose the preferred payment method, fill in the required payment information, read all terms and conditions, and click "Submit and Activate."

# Refund Dates

## TUITION AND FEE REFUND POLICY

Lee College is governed by the tuition and mandatory fee refund policy of the Texas Higher Education Coordinating Board. For purposes of the refund policy, a class day is defined as a day during which the college conducts classes. The count begins with the first day of the semester and includes each day thereafter. The count is not just days a particular class meets.

Students who drop a course or officially withdraw from the institution will have their tuition and mandatory fees refunded (less non-refundable fees) according to the schedule set forth below. By Federal regulation, students receiving Federal Student Aid may be responsible for paying financial aid funds back to the Department of Education if they withdraw from class prior the the 60% mark of the term.

### Summer 2008

#### Twelve-Week Classes

Prior to the 1st class day	June 3	100%
During the 1st-12th class day	June 4 - 24	70%
During 13th-15th class day	June 25 - 30	25%
Thereafter		No Refund

#### Fourteen-Week Classes (14W)

Prior to the 1st class day	June 3	100%
During the 1st-13th class day	June 4 - 25	70%
During 14th-17th class day	June 26 - July 2	25%
Thereafter		No Refund

#### Eight-Week Classes

Prior to the first class day	June 3	100%
During the 1st-8th class day	June 4 - 17	70%
During the 9th-10th class day	June 18 - 19	25%
Thereafter		No Refund

#### Seven-Week Classes (7WA)

Prior to the first class day	May 9	100%
During the 1st-7th class day	May 12 - 21	70%
During the 8th-9th class day	May 22 - 27	25%
Thereafter		No Refund

#### Seven-Week Classes (7WB)

Prior to the first class day	June 24	100%
During the 1st-7th class day	June 25 - July 7	70%
During the 8th-9th class day	July 8 - 9	25%
Thereafter		No Refund

#### Six-Week Summer I Semester

Prior to the first class day	June 3	100%
During the 1st-5th class day	June 4 - 11	70%
During the 6th-7th class day	June 12 - 16	25%
Thereafter		No Refund

## Summer 2008 (Cont)

### Six-Week Summer II Semester

Prior to the first class day	July 8	100%
During the 1st-5th class day	July 9 - 16	70%
During the 6th-7th class day	July 17 - 21	25%
Thereafter		No Refund

### Three-Week Mini Semester

Prior to the first class day	May 9	100%
During the 1st-3rd class day	May 12 - 14	70%
During the 4th class day	May 15	25%
Thereafter		No Refund

For other weeks, check at the cashiers' window.

## Fall 2008

### 16-Week (or longer)

Prior to 1st class day	August 22	100%*
During 1st-15th class day	August 25 - Sept 15	70%*
During 16th-20th class day	Sept 16 - 22	25%*
Thereafter		No refund

### 12-Week Classes (12A)

Prior to 1st class day	August 22	100%*
During 1st-12th class day	August 25 - Sept 10	70%*
During 13th-15th class day	Sept 11 - 15	25%*
Thereafter		No refund

### 12-Week Classes (12B)

Prior to 1st class day	Sept 19	100%*
During 1st-12th class day	Sept 22 - Oct 7	70%*
During 13th-15th class day	Oct 8 - Oct 10	25%*
Thereafter		No refund

### First 8-Week Classes (8W1)

Prior to 1st class day	August 22	100%*
During 1st-8th class day	August 25 - Sept 4	70%*
During 9th-10th class day	Sept 5 - Sept 8	25%*
Thereafter		No refund

### Second 8-Week Classes (8W2)

Prior to 1st class day	Oct 17	100%*
During 1st-8th class day	Oct 20 - 29	70%*
During 9th-10th class day	Oct 30 - 31	25%*
Thereafter		No refund

### 3-Week Mini Semester (MIN)

Prior to 1st class day	Dec 12	100%*
During 1st-3rd class day	Dec 15 - Dec 17	70%*
During 4th class day	Dec 18	25%*
Thereafter		No refund

\*less non-refundable fees