

Fees and Payments

Books

Tuition and fee amounts do not include cost of books. Students must purchase their own textbooks, workbooks, and supplies. Cost of books and supplies cannot be added to your tuition payment. Bookstore purchases must be paid separately.

Payments

All fees must be paid by cash, check, money order, Discover, MasterCard, or Visa to complete a registration. See the six steps below for step by step instructions for paying online. Full payment may be made at the cashiers' windows in Moler Hall or online at <http://icampus.lee.edu> (an online payment fee applies). A valid driver's license is required for all checks.

Payment Plans

Various payment plans are available online at <http://icampus.lee.edu> (an online payment fee applies). These payment plans do not cover the cost of books. Payment plans are available during early, regular, and late registration periods. For early and regular registration, a student must set up a payment plan through icampus prior to the payment deadline. For late registration, the student must set up a payment plan through icampus on the day that he/she registers. Failure to make all payments on the payment plan may result in denial of credit for the work done that semester. **Any classes added or dropped after the initial payment plan is set up, will be added or deleted from the payment plan automatically and the monthly amounts will be increased or decreased accordingly.** See the six steps below for step by step instructions for paying online.

Ad Valorem Adjustment

The difference in the rate of tuition for out-of-district students and in-district students may be waived for a person and his/her dependents who own real property which is subject to Lee College District taxation.

Supporting documents, including paid, current tax receipt and, if the student is a dependent of the property owner, a copy of a current

income tax return showing the student's dependent status, must be submitted to the Business Office prior to payment in order to receive this adjustment.

Career Pilot Program Fees

Important information regarding Career Pilot Program costs and expenses:

1. All instruction is provided by an independent flight school under contract with Lee College.
2. Students are responsible for the following costs and expenses:
 - Aircraft rental fees
 - Incidental pilot supplies (logbook, plotter, E-6B-Manual, charts, etc.)
 - Textbooks
 - Fees for medical examinations as required by the FAA
 - Other expenses as set out in the course syllabi
3. Except as provided below, students are eligible for the Lee College discount on aircraft rental rates if they register for classes as follows:
 - Fall/spring semester: 2 Ground courses and 1 Flight course
 - Summer: 1 Ground course and 1 Flight course
4. Students who register for any class for the third time or more are not eligible for the Lee College discount aircraft rate.

For additional information on cost and expenses call:

David Jaroszewski, Lee College, 281-425-6527.

Accounts Not Paid and Clear

All forms of indebtedness to the College, including tuition, fees, fines, returned checks, property loss and property damage must be paid before a student may re-enroll or have a transcript request honored. Failure to pay an outstanding account can result in the student being withdrawn from classes.

Outstanding balances from noncurrent students must be paid with cash, credit card, or cashier's check only. Checks from noncurrent students will not be accepted to pay prior balances. Students who are administratively withdrawn from classes have 14 days from the date of their notification letter to pay all outstanding indebtedness to the College and be reinstated in their classes.

6 **SIX** Simple Steps to Pay Online

STEP 1

Go to the Lee College home page at www.lee.edu. Have your User ID and password handy.

STEP 2

Click on the iCampus login icon and enter your User ID and Password. If you have not received or have forgotten your Login ID and Password, click on the links "Login Support."

STEP 3

After logging into iCampus, click on "Finances." Under Finances, click on "Pay Tuition Online," and then click on "Pay Online" next to the semester you want to pay.

STEP 4

Read the online payment information and click "Proceed." (Note: An online payment fee does apply). Fill in the required information and click "Proceed."

STEP 5

Click on the payment option you prefer, review the payment information, and click "Proceed."

STEP 6

Choose the preferred payment method, fill in the required payment information, read all terms and conditions, and click "Submit and Activate."