

Lee College Check Request

Date Submitted		
Vendor		
Vendor Address		

Department #	Account #	Fund #	Amount
Total Check Request			

Description:

Requestor Signature	
Approval Signature	
Purchasing Signature	
Authorized <input type="checkbox"/> Unauthorized <input type="checkbox"/>	

2/22/20082/22/2008

If Purchase is Not Authorized by Purchasing, President Must Approve

President's Signature	
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