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Chapter

**Services to the
Community**

Distance Education

To provide quality education to service area residents, Lee College offers educational services for students who find it difficult to attend classes on the main campus. Instructors are selected from full-time faculty, outstanding area educators, and other professional specialists. Classes are held on the main campus and at off-site locations including the following:

LEE COLLEGE AT CROSBY

Students may enroll in credit and continuing education classes at this up-to-date facility. A state-of-the-art cosmetology facility is available for students and patrons. Classes are offered to dual-enrolled high school students and Lee College students. For more information on this program, call 281-328-5757. Refer to the class schedules for current offerings.

Lee College at Crosby also provides a full-service wellness/fitness center with certified exercise specialists. Memberships are available for individuals who want to regularly exercise or maintain a fitness program.

Lee College at Crosby is located at 14045 FM 2100 in the Crosby Plaza Shopping Center near Wal-Mart. Hours are 6:00 a.m. to 8:00 p.m. Monday through Friday and 8:00 a.m. until noon on Saturdays. For more information call (281) 328-1111.

LEE COLLEGE HUNTSVILLE CENTER

Lee College provides general academic and technical classes leading to the Associate of Arts, Associate of Science, and the Associate of Applied Science Degrees through the Texas Department of Criminal Justice-Institutional Division at the following units: Ellis I, Estelle, Ferguson, Hightower, Walls, and Wynne. Courses are also offered through Wackenhut Corporation in Cleveland. Technical Education Certificates may be earned at selected units. Courses offered at each location are dependent upon student demand and the availability of classrooms and equipment. A Lee College advisor visits all units to help students prepare certificate or degree plans.

LEE COLLEGE AT SAN JACINTO MALL

Lee College offers credit and non-credit classes at the San Jacinto Mall, I-10 and Garth Road, in Baytown. Students who find this location convenient to home or work may enroll in many classes that meet the requirements for their degree plans. Courses include core curriculum options, as well as business, data processing, and management. Classes are scheduled at convenient times, including early morning, evenings, and weekends. Refer to the class schedules for current offerings.

NEIGHBORHOOD COLLEGES

Classes are scheduled at various locations throughout the Lee College service area, based on the needs of each location, available equipment, and enrollment. Several high schools within the service area offer dual-enrollment in specific subjects. Refer to the current class schedule for a list of available classes.

INTERACTIVE CLASSROOM

Lee College provides an interactive classroom on campus, whereby students may take courses offered at other post-secondary institutions and participate in classroom discussions via live television. Currently, upper division nursing courses are offered through the University of Texas Medical Branch in Galveston and available in the interactive classroom on the Lee College campus. Check the schedule for more opportunities as this area expands.

ONLINE INSTRUCTION

Lee College provides online instruction for various courses written by its own instructors and in conjunction with the Virtual College of Texas. Students generally complete assignments online and contact their instructors via e-mail on the Internet or by phone. Exams are taken on campus.

TELECONFERENCES

Lee College offers spacious facilities and satellite down-link capability for telecommunications activities. Staff will assist co-sponsoring organizations in planning, developing, and marketing these functions.

TELEVISION AND VIDEOTAPE INSTRUCTION

Lee College offers a selection of courses via broadcast television and taped instruction. Courses are equivalent to on-campus courses and combine viewing at home or the library with assignments and examinations. Orientation is required, and instructors are available for discussion, consultation, and review. Offerings depend upon availability of public broadcasts, videotape availability, and student demand.

LEE COLLEGE WEB PAGE

www.lee.edu

WEEKEND COLLEGE

Lee College offers classes on Friday, Saturday, and Sunday for students who, because of professional or family obligations, find those days more convenient. Refer to the current class schedule for locations.

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Before Renovations

Continuing Education

In keeping with the stated purpose of Lee College, Continuing Education meets the non-credit educational needs of individuals residing in the service area. Public community colleges are mandated by the Texas Education Code, section 130.003 (e) to provide "continuing adult education programs for occupational or cultural upgrading." Lee College complies with this requirement by offering about 500 courses each semester which respond to public and community needs and provide learning opportunities without leading to a college degree. These classes are designed to address changing needs of the community whether recreational, vocational, or avocational, and may be as short as one session or may continue for a full semester. Courses are designed to begin frequently throughout the year and are conducted at a variety of times and locations. Continuing Education offerings are open to any interested adult regardless of educational background or eligibility for admission to college-credit programs. While courses do not apply toward a degree, continuing education contact hours are available for those courses that are occupationally or vocationally oriented.

Continuous registration may be completed weekdays in the Continuing Education office. Because these programs of the college are self-supporting, course costs to students depend on material and instructor fees. Senior citizens receive discounts on some classes through a scholarship fund. Students desiring courses not presently offered should contact the division at (281) 425-6311 or 1-800-621-8722 to discuss their needs. Schedules of classes are published three times a year and distributed to the public.

Continuing Education offerings can generally be categorized in the following areas:

- Adult Education Program
- Business/Professional Development
- Mandatory Continuing Education
- Conference/Teleconference
- Small Business Development
- Community Service/Leisure Learning
- Kids at College Summer Program
- Senior Adult Program

ADULT EDUCATION PROGRAM

As a public service, adult education courses are offered to assist adults in acquiring needed basic skills. The areas of study include English as a Second Language, Adult Basic Education (ABE), and General Educational Development (GED). English as a Second Language (ESL) is for adults whose primary language is not English. Adult Basic Education (ABE) is for those adults requiring basic skills in reading, writing and math on the first through eighth grade levels. Adult Secondary Education (ASE) (formerly GED) courses are for those who did not receive a high school diploma and need assistance in preparing to take the test to earn a certificate of high school equivalency. Classes in these areas are regularly scheduled throughout the year.

There is a nominal tuition charge for ASE classes per semester but no tuition charge for ESL and ABE classes. For information about class schedules and times, call the Adult Learning Center at (281) 425-6536. Information about ASE testing can be obtained from the Lee College Counseling Center at (281) 425-6384.

BUSINESS/PROFESSIONAL DEVELOPMENT

Industrial and Contract Training

Continuing Education places special emphasis on offering training programs which meet the needs of the industrial and professional community. The four major programs are computer training, business and office skills, professional development, and contract training.

Classes range from introductory courses to software applications such as word processing, spreadsheets, and database to desktop publishing, web page design, keyboarding, and bookkeeping. Professional development programs assist both individuals and public agencies in conducting training classes to upgrade management, supervisory, and administrative support staff skills. Contract training is available for business and industries either on-site or at the college campus. Instruction can be provided by Lee College faculty or by experts from a wide variety of sources.

Mandatory Continuing Education

Many professions and state licenses require continuing education contact hours by the license holders prior to re-licensure. Lee College Continuing Education is a provider of such courses in real estate, nursing, emergency medical, child care, and others.

Small Business Development Center

The Small Business Development Center at Lee College offers assistance to new and existing businesses at no charge. Clients receive individual consultation on such topics as marketing, sales, accounting, e-commerce, loan preparation, patents and copyrights. Monthly workshops are open to the public for a nominal fee.

The second Wednesday of each month, the SBDC hosts a networking business breakfast in Moler Hall on the Lee College campus. For information on the breakfast or other services of the SBDC, call (281) 425-6309.

The SBDC office is located on the main campus of Lee College in Rundell Hall, and has satellite offices in Liberty, Dayton, Winnie, and Crosby.

COMMUNITY EDUCATION

Community Service/Leisure Learning

Based upon the philosophy that adults continue to develop intellectually, socially, and aesthetically throughout their lives, Lee College provides opportunities for adults to enhance the quality of their lives through avocational opportunities. Courses are offered in personal development, arts and crafts, home improvement, music, physical fitness, and recreation. These courses are continually being developed and tailored to meet expressed or identified community needs and interests.

Kids at College Summer Program

Each summer Lee College offers special programming for school age children from elementary to high school level. These programs are designed to provide learning opportunities in a casual and fun campus setting. The Kids at College program includes classroom, outdoor and field trip experiences with an emphasis on enjoying the learning process.

Summer Camps

The Continuing Education Department holds summer athletic camps for students from K-12 grade in volleyball, basketball, and tennis. Contact the Continuing Education Department for schedules.

Senior Adult Program

The Senior Adult Program offers weekly (September through May) programs of interest to senior citizens in the Baytown/Highlands/Mont Belvieu/Crosby area. In addition there are day trips to cultural, historical and fascinating attractions in the Houston and surrounding area. This department also co-sponsors the week long annual Baytown Area Senior Olympics and various holiday parties and dances. Partici-



pation in any of these activities is open to anyone over the age of 55.

A newsletter, *The Senior Citizen FOCUS* is distributed bi-monthly to those who wish to be placed on the mailing list. Call (281) 425-6416 for more information.

The College also extends to senior adults in the district over the age of 65 the opportunity to attend college functions, use of the Library, and to enroll in credit classes at no charge.

Other Community Services

CAREER & TRANSFER CENTER (CTC)

The Career and Transfer Center offers services in four major areas:

- Exploring career/occupational options, potential earnings scales, and required skills/education
- Matching a career to individual skills and values
- Developing resources for the job search—resume preparation, interviewing techniques, etc.
- Preparing to transfer to a four-year college

Additional career resources include job placement services for students and graduates, career counseling, and a variety of workshops. Contact the Career and Transfer Center, located in the Counseling Center in Moler Hall, (281) 425-6384 or (800) 621-8724.

CULTURAL AND SOCIAL EVENTS

Throughout the academic year, Lee college provides an abundance of social, educational, cultural and sporting events, most of which are open to the public:

Social

- Dances
- Spring Fling
- Fall Fiesta
- Senior Adult Programs

Health and Wellness

- Annual Blood Drive and Food Drive
- Wellness Center - Baytown Campus
- Wellness Center - Crosby facility

Educational

- Summer Kids at College
- College planning seminars
- Financial aid workshops
- Career Fair
- College Day
- Symposiums

Cultural

Visual Arts

- Art and sculpture shows and sales
- Photography shows/displays/sales

Performing Arts

- Theatre productions by the Lee College Players
- Baytown Symphony Orchestra performances
- Lee College Concert Band
- Lee College Jazz Ensemble
- Baytown Community Chorus
- Music Department Performance and Lecture Series

Cultural Heritage Observances

- Dr. Martin Luther King Day

Lyceum Events

- Symposiums
- Guest Speakers
- Readings
- Presentations

Sports

- Intercollegiate sports - volleyball and tennis for women and basketball for men.
- Intramural sports - flag football, basketball, pool, table tennis and more.
- Cheerleading
- Summer Basketball, Tennis, and Volleyball Camps (K-12)

For student events, call the Student Activities Office, (281) 425-6861. For intercollegiate sports, contact the Athletic Department, (281) 425-6487. For other information, call the Marketing & Public Relations Department at (281) 425-6563.



LIBRARY SERVICES

As a service to all Lee College district communities, the Erma Wood Carlson Learning Resource Center (LRC) extends resources and services to the general public.

Baytown Campus

In addition to traditional library materials, the LRC offers Internet connectivity, electronic databases, e-books, some audio visual materials, and is designated as an official Government Documents Depository. Materials may be borrowed by non-college patrons for a nominal annual fee. The Learning Resource Center is located in the northeast portion of the Lee College campus near Tucker Hall. Community members are welcome to use our on-campus facilities. We ask that underage patrons be accompanied by an adult.

Web Site

Lee College Library's web site is www.lee.edu/library. Information about library services and resources is detailed at this site.

Municipal Libraries and Museums

Lee College LRC works in close cooperation with area municipal libraries and museums to ensure greater access to resources: Sterling Municipal Library in Baytown; Chambers County Library System serving Anahuac, Mont Belvieu and Winnie libraries; Harris County Public Library, Crosby and Highlands branches; the Edmund and Nida Smith Jones Library in Dayton; the Liberty Municipal Library; Baytown Historical Museum; Wallisville Heritage Park; and the Sam Houston Regional Library & Research Center. For additional information see the Student Services chapter of this catalog.

MINORITY ACCESS COMMITTEES

Since 1986, two volunteer organizations, the Hispanic and the Black Educational Access Committees (HEAC and BEAC), have worked under the leadership of Lee College to coordinate programs which encourage African-Americans, Hispanics and other under-represented groups to pursue an education. These committees, comprised of about fifty members each, have received national recognition and a commendation by the Southern Association of Colleges and Schools for their accomplishments and contributions to area communities. The general mission of each committee is to provide services and activities which encourage educational access to anyone, as well as to conduct programs which preserve the heritage of each culture.

Events and programs have included bilingual college planning seminars, financial aid workshops, receptions honoring educators, graduation programs for Hispanic and African-American high school seniors, cooperative programs with other service area organizations and churches, fundraising and scholarship activities, elementary and junior school tutoring and motivational programs, writing and poster contests, and observance and celebrations of respective holidays.

Each committee meets monthly in the Moody Center Conference room of Rundell Hall on the Lee College campus. For information about BEAC and its activities call the Marketing & Public Relations office at (281) 425-6563. For information on the HEAC and its activities call the Counseling Center at (281) 425-6384.

SPEAKERS' BUREAU

Lee College faculty and professional staff are available to speak and/or give presentations to schools, service clubs, educators, business, industry, and professional organizations, etc., on a variety of subjects and areas of expertise. For information about the Lee College Speakers' Bureau contact the Marketing & Public Relations office, (281) 425-6563.

SPECIAL POPULATIONS OFFICE

The Special Populations Office receives funding to assist eligible students in a variety of ways. Within funding restraints, technical students who meet eligibility guidelines may receive child care assistance while in school, emergency transportation or textbook assistance.

Project Leeway, administered through the Special Populations Office, is designed for eligible single parents, displaced homemakers, single pregnant women, and individuals interested in exploring a non-traditional career for their gender, such as instrumentation for women or nursing for men. It is also now available to students having trouble passing TASP, or who anticipate difficulty passing TASP, perhaps due to a lengthy absence from schooling.

Offered throughout the year, students receive six weeks of intense instruction prior to upcoming semesters. Subjects covered include basic skill remediation, study skills, career exploration and surviving transition. Students participating in this program may also receive assistance in child care, textbooks, emergency transportation, and general problem solving and referrals. For more information call (281) 425-6559.

WELLNESS CENTERS

Lee College maintains two comprehensive wellness programs, each with a professionally staffed, fully equipped fitness center.

The Baytown Wellness Center is located in the athletic building on the Lee College campus. Call the Wellness Center for information at (281) 425-6271.

The Lee College at Crosby Wellness Center is located at 14045 FM 2100 in the Crosby Plaza Shopping Center near Wal-Mart. Call Lee College at Crosby for information at (281) 328-1111.



EDDIE V. GRAY WETLANDS EDUCATION AND RECREATION CENTER

Short-term Lee College Continuing Education courses are offered throughout the year. Some examples are canoeing, water and boat safety, flyfishing, and dancing—country and western, line, and jitterbug.

Located on the banks of Goose Creek across from Robert E. Lee High School on Market Street in Baytown, the Eddie V. Gray Wetlands Education and Recreation Center is operated by the City of Baytown, Lee College and the Goose Creek school district. The center features 5,000 square feet of meeting rooms and laboratory space, as well as 9,000 square feet of open space for the growing of fish and plants and the building of environmental projects. Meeting rooms and the laboratory feature an eight-station computer lab and a teachers' library. For information on Lee College programs at the Wetlands Center, contact Continuing Education, (281) 425-6209.