

LEE COLLEGE DISTRICT
PURCHASING OFFICE
BAYTOWN, TEXAS 77520

NO BID NOTIFICATION

VENDOR NAME _____ AGENT'S
NAME _____
ADDRESS _____ BID
NUMBER _____

_____ DESCRIPTION _____

The Lee College District is interested in receiving competitive pricing on all items it bids. We also desire to keep your firm as a bidder and a supplier of materials and equipment. Therefore, it is important for us to determine why you are not bidding on this item. We will analyze your input carefully and try to determine if future changes are needed in our specifications and procedures.

I did not bid for the following reasons: (PLEASE CHECK ONE OF THE LISTED REASONS)

_____ Do not supply the requested product.

_____ Quantities offered are too small or too large to be supplied by my company. (Please circle one of the underlined.)

_____ Specifications are "too tight" or written around a particular product. (Please elaborate on this item.)

_____ Cannot bid against manufacturer or jobber on this item. (Please circle one of the underlined.)

_____ Time-frame for bidding was too short for my organization.

_____ Not awarded a contract by the LCD when you felt you were low bidder.

_____ Other _____

—

If you wish to remain on the LCD's bid list for this item, please indicate:

_____ I wish to remain. _____ I do not wish to remain.

VENDOR'S SIGNATURE

DATE