GIVE YOUR CHILD A SUMMER TO REMEMBER!

KIDS at COLLEGE

THE SUMMER ISSUE!

FREE COURSES BENEFITTING VETERANS

• FAST-TRACK TRAINING
• HEALTHCARE TRAINING
• HURRICANE HARVEY GRANT

PREPARE FOR A SAFE SUMMER

Hurricane Preparedness
Insurance Claims
Flood Insurance
Heat Stress

CENTER FOR WORKFORCE AND COMMUNITY DEVELOPMENT · JUNE - AUGUST 2018

L E E C O L L E G E
CENTER FOR WORKFORCE AND COMMUNITY DEVELOPMENT
Give your child a summer to remember at the Kids at College Summer Camp Program for children ages 5 to 17.

Registration is now open online at www.lee.edu/kids
STUDENT SUCCESS

DOL H-1B Grant Changes Lives · Apply today at 909 Decker Dr., or call 281.425.6311

Rakeitha Bean, 35, grew up in Beaumont. Prior to enrolling in the U.S. Department of Labor’s H-1B Ready to Work Grant (DOL Grant) at Lee College, Rakeitha had taken some college classes to pursue a welding degree, but was unable to finish. She had also previously worked as a welding inspector, but felt that she could benefit from more training to refresh her skills.

After hearing about the H-1B Grant at Workforce Solutions, Rakeitha and her husband, Jeffery, 35, applied for the Grant. The couple enjoyed the class, stating that the best thing about the course was their instructor. After successfully completing the Welding Program, they were unfortunately displaced as a result of Hurricane Harvey and moved to San Marcos, TX.

Rakeitha applied for a welding instructor position at Job Corps in December of 2017. The interviewer happened to notice Jeffery’s welding certificate in a folder and asked Rakeitha, “Do you think he would work for us, too?” Today, they enjoy working together as welding instructors for Job Corp.

FAST-TRACK TRAINING

for jobs in fast-growing industries!

The U.S. Department of Labor’s H-1B Ready to Work Petrochem Grant is a FREE opportunity to help jump start or advance your career.

• Have you been underemployed or unemployed for six months?
• Do you have a GED or Diploma?
• Are you a US Citizen who can pass a drug screen and background check?

If you answered “Yes” to these questions, then you may qualify for the DOL H-1B Ready to Work Grant! All students who meet the qualifications are encouraged to apply. Preference will be given to Veterans. The training you could receive through this grant would prepare you for a career that falls under the High-Skill, High-Growth jobs targeted by the Gulf Coast Workforce Board.

Courses offered include: Pipefitting, Welding, Millwright, Electrical, Instrumentation, and Process Tech Refresher.

Let us help you find out if you qualify!
Contact Meia Taylor, Grant Recruiter, at 281.425.6311 or by email at ttaylor@lee.edu.
Visit our website at www.lee.edu/ready2work

APPLY TODAY!
CLASSES START JUNE 2018!
Prepare your family for a safe summer for free

Funded by a generous donation from Texas Mutual Insurance Company, RMI was created to offer free seminars, workshops and safety training classes on health and safety for employers, employees, seniors, and the general public. Classes will be offered at 909 Decker Dr., and the Lee College Education Center - South Liberty County.

Register for classes online at www.lee.edu/rmi or call 281.425.6311.

Heat Stress
Statistics show that heat stress issues are more likely to occur during non-working hours (i.e. yard work, gardening, exercising, and going to the pool or beach). This course is designed to help you achieve a general awareness of the risks associated with working in conditions in which heat stress can occur.

Wed., Jun. 13, 2018 · 8 a.m. - 12 p.m.

Flood Insurance, What You Need To Know
Are you nervously looking over your homeowner's insurance policy and wondering how you will protect yourself financially in the event of a flood? Before another catastrophic storm like Harvey, learn why flood insurance is crucial even for lower-risk properties. This workshop will discuss the difference between home and flood insurance, insurance resources, and the basic information you need to know.

Wed., Aug. 8, 2018 · 5:30 p.m. - 6:30 p.m.

Hurricane Preparedness
Are you prepared for the next hurricane? If not, this workshop is designed for you. The key to being ready is preparing for the risks and knowing how to act on those preparations when alerted by emergency officials. This workshop will help you plan and take action. Everyone needs to be prepared for the unexpected!

Tues., Jul. 10, 2018 · 8 a.m. - 12 p.m.

Insurance and Insurance Claims Lunch and Learn
Settling insurance claims after a natural disaster can be a nightmare. Register today to learn all about insurance claims before a disaster strikes. This workshop will tell you what you need to know, how to file a claim, how the process works, what is and is not covered, and what factors determine your settlement. Lunch will be provided.

Wed., Aug. 1, 2018 · 12 p.m. - 1 p.m.
COURSES AT THE BAYTOWN CAMPUS

OSHA 10 - Construction Standard
This workplace training covers OSHA safety guidelines including industrial safety awareness, accident prevention, hazardous material safety, and ergonomic issues. Course ID: 184OSHT10001
Fri., June 8 8 a.m. – 5 p.m.
909 Decker Dr.

HAZWOPER (Hazardous Waste Operations) 24-Hour
The program is designed to comply with the extensive federal regulations (29 CFR 1910.120) to ensure the safety and health of workers. Course ID: 184OSHT20117
Tues.-Thurs., June 19-21 8 a.m. – 5 p.m.
909 Decker Dr.

OSHA’s Final Rule on Respirable Silica (General Industry)
Students will have a comprehensive review of the new OSHA regulation, training on the health effects of silica exposure, and practical steps they can take to protect workers from the hazards of silica exposure. Course ID: 184OSHT20118
Fri., June 22 8 a.m. – 5 p.m.
909 Decker Dr.

The Art of Conflict
This course teaches individuals concrete steps on how to deal with conflict when it arises and how to solve their own conflicts without involving managers and/or supervisors. Course ID: 184PDD60981
Thur., June 28 8 a.m. – 3 p.m.
909 Decker Dr.

HAZWOPER (Hazardous Waste Operations) 40-Hour
This training course covers everything required by OSHA in 29 CFR 1910.120 such as hazardous chemicals, improving the safety of workers and how OSHA regulations that affect you. Course ID: 184OSHT10151
Mon.-Fri., July 16-20 8 a.m. – 5 p.m.
909 Decker Dr.

Nuts and Bolts of Industrial Hygiene
This training covers the art and science of the anticipation, recognition, evaluation, communication, and control of hazards in the workplace. Course ID: 184OSHT20119
Tues., July 31 8 a.m. – 5 p.m.
909 Decker Dr.

Emergency Responder Refresher 8-Hour
This course is designed to meet the requirements of OSHA for refresher training of emergency response personnel who will respond to leaks or spills of chemicals for the purpose of stopping the leak or spill. Course ID: 184OSHT20115
Wed., Aug. 1 8 a.m. – 5 p.m.
909 Decker Dr.

OSHA 30 - Construction Standards
This training covers OSHA safety guidelines including electrical, chemical, and hazardous material safety. Ergonomic consideration to include repetitive motion, plant layout, and machine design. Course ID: 184OSHT20111
Fri., Aug. 3 8 a.m. – 5 p.m.
909 Decker Dr.

Safe + Sound Week Kickoff 1.5 hours
Join us for this nationwide event to raise awareness and understanding of the value of safety and health programs that include management leadership, worker participation, and a systematic approach to finding and fixing hazards in workplaces. Course ID: 184PDD70061
Mon., Aug. 13 8:30 a.m. – 10 a.m.
909 Decker Dr.

Basic Safety and Health Workshop
This two-hour workshop will provide an overview on how to identify common hazards and corrective actions in the workplace; and incorporate Job Safety Analysis (JSA) and appropriate training. Course ID: 184PDD70071
Mon., Aug. 13 10 a.m. – 12 p.m.
909 Decker Dr.

Worker’s Compensation
Course topics include how workers’ compensation differs from state to state, temporary income benefits, the criteria for denying a claim, how to calculate salary for lost wages, and how back-to-work policies are determined. Course ID: 184OSHT2011A
Tues., Aug. 14 8 a.m. – 5 p.m.
909 Decker Dr.

HAZWOPER (Hazardous Waste Operations) Refresher 8-Hour
This 8-hour annual refresher training will keep you updated with the latest safety practices. Course ID: 184OSHT20114
Wed., Aug. 15 8 a.m. – 5 p.m.
909 Decker Dr.

Free courses benefitting Veterans and their families

Military Social Environment Awareness
This one day workshop will discuss military norms and traditions. Topics will also include rank structure and the social classes within the military. This course is beneficial for Veterans, employees, employers, and civilians.
Sat., Jul. 14, 2018 · 10:30 a.m. - 12:30 p.m.

Visible and Invisible Scars of War
This course will cover a wide range of issues and disabilities that Veterans have and deal with on a daily basis for the rest of their lives. This course is beneficial for Veterans, civilians, employees, and employers.
Sat., Aug. 4, 2018 · 10:30 a.m. - 4:30 p.m.

Register online at www.lee.edu/rmi or call 281.425.6311.
JOIN THE SENIOR ADULT & TRAVEL PROGRAM AT LEE COLLEGE ON THEIR UPCOMING TRIPS AND ADVENTURES! WITH TRANSPORTATION, ACTIVITIES AND ACCOMMODATIONS PRE-PLANNED, ALL THAT IS LEFT FOR PARTICIPANTS TO DO IS PACK A BAG AND ENJOY THE RIDE!

Moody Gardens Paddlewheel Cruise, IMAX Theater, and Vietnam Memorial
We will visit exciting Moody Gardens! Travelers will see the newest IMAX theatre presentation, walk through the Butterfly Center, have lunch (Dutch Treat), and then sail on the Colonel Paddlewheel Boat. Then on to the newest memorial in Galveston honoring those that served in Vietnam. The bus will depart from the 909 Decker Dr. parking lot at 8:30 a.m. sharp and return to Lee College late afternoon. Cost includes transportation and all attractions.

Wed., Jun. 6, 2018 • 8:30 a.m. - 5 p.m. • Cost: $30

Mystery Trip
Join us for a fun-filled mystery day trip adventure! Dress comfortably and be hungry! The bus will depart at 8:30 a.m. and return late afternoon. Trip cost includes lunch and transportation.

Tues., Jun. 12, 2018 • 8:30 a.m. - 5 p.m. • Cost: $35

Danevang Texas Heritage
Join us on our trip to the Danish capital of Texas—Danevang; an 1894 farm community that was settled by Danes whose descendants still observe old world customs. We will tour the church and museum before enjoying a true Danish home-cooked lunch. The bus will depart 909 Decker Dr. at 8 a.m. and will return to Lee College late afternoon.

Wed., Aug. 29, 2018 • 8 a.m. - 5 p.m. • Cost: $25

Supplies: $30 due to the instructor on the first day of class.

Course runs June 5 - July 5. Classes are held Tues., and Thurs. mornings from 9 a.m. - 11 a.m. Cost: $109

Register online at www.lee.edu/senior or call 281.425.6311
ONLINE LEARNING

Learning that fits your schedule • www.ed2go.com/leecollege

Classes start at $119 and begin on June 13, July 18, and August 15. Register online at www.ed2go.com/leecollege.

- A to Z Grantwriting
- Accounting Fundamentals
- Accounting Fundamentals II
- Accounting Fundamental Series
- Administrative Assistant Fundamentals
- Administrative Assistant Suite
- Become a Physical Therapy Aide
- Building Teams That Work
- Certificate in Nutrition, Chronic Disease, and Health Promotion
- Computer Networking Suite
- Customer Service Fundamentals
- Distribution and Logistics Management
- Effective Business Writing
- Entrepreneurship Suite
- Everyday Math
- Fundamentals of Supervision and Management
- Grammar Refresher
- Interpersonal Communication
- Introduction to Business Analysis
- Introduction to Criminal Law
- Introduction to Windows 10
- Leadership
- Marketing Your Nonprofit
- Mastery of Business Fundamentals
- Project Management Suite
- Secrets of Better Photography
- Self-Improvement Suite
- Six Sigma: Total Quality Fundamentals
- Soft Skills Suite
- Spanish for Medical Professionals
- Starting A Nonprofit
- Start Your Own Small Business
- Supervision and Management Series
- Supply Chain Suite
- Teaching Students with ADHD
- The Complete Project Manager with CAPM® and PMP® Prep

Recreation & Fitness

Joining the Lee College Wellness Center is the premier way to exercise your physical fitness options. Join the Wellness Center to select from several enrollment options, plan your own training workout, follow your own individualized fitness and exercise program, and use resistance machines to improve your appearance, strength, and endurance.

- Heated swimming pool*
- Over 25 Life Fitness Cardio machines (including 10 treadmills)
- Magnum selectorized resistance equipment
- 20 Overhead speakers
- Four 32" televisions
- Two Racquetball Courts*
- Health workshops*
- Yoga room*
- Aerobics room*
- Professional instructors*
- Extended hours
- Convenient location
- Friendly, small-town environment
- Improve your health and well-being

ONE SEMESTER MEMBERSHIP
June 1 - August 31
$150

Only $79 for Sen’or Adults (ages 50+) and Lee College Alliance Members!

Wellness Center Hours
Mon.-Thurs.: 5:30 a.m. - 8 p.m.
Fri.: 5:30 a.m. - 2 p.m.
Sat.: 9 a.m. - 2 p.m.
Sun.: Closed

281.425.6311
In-person registration is required
909 Decker Drive
Baytown, TX 77520

*Registration, fee and/or hours differ
HEALTHCARE
Healthcare Training • In-Person Registration Is Required

DENTAL ASSISTANT
The Dental Assistant Program prepares students for entry-level positions in one of the fastest growing healthcare positions - Dental Assisting! This class is a study of pre-clinical chairside assisting procedures, instrumentation, infection and hazard control protocol, and equipment safety and maintenance.

PHLEBOTOMY TECHNICIAN
This certificate program will prepare you for entry-level positions as a Phlebotomy Technician. You will complete coursework in the classroom and in an area laboratory. Upon successful completion of the program, you will be eligible to take the national certification examination in Phlebotomy.

The Phlebotomy Technician Program starts June 4 and runs through Sept. 28. Classes are held Mon. and Wed. nights from 6 p.m. - 9:30 p.m. at the McNair Center (Room 121). Cost: $1,054

CLINICAL MEDICAL ASSISTANT
This class prepares Medical Assistant students to perform patient clinical skills in the medical office setting. Emphasis is on patient assessment, examination, and treatment as directed by a physician. Training includes vital signs, collection and documentation of patient information, asepsis, office clinical procedures, and other treatments as appropriate for ambulatory care settings.

The Clinical Medical Assistant Program starts July 30 and runs through Feb. 28, 2019. Classes are held Mon. and Wed. nights from 6 p.m. - 10 p.m. at the McNair Center (Room 123). Cost: $2,330

EKG TECHNICIAN
This class prepares the EKG Technician student to assist physicians in diagnosing and treating cardiac and peripheral vascular ailments by performing diagnostic tests to assess the heart rhythm and rate in patients. Coursework includes the fundamentals of anatomy and physiology of the cardiovascular system, medical terminology, ethical/legal aspects, interpretation of basic dysrhythmias, appropriate treatment modalities, and communication skills.

The EKG Technician Program starts June 4 and runs through Oct. 17. Classes are held Mon. and Wed. mornings from 9 a.m. - 12 p.m. at the McNair Center (Room 123). Cost: $882

HOW TO REGISTER FOR HEALTHCARE TRAINING
In-person registration is required for all healthcare courses. Please visit our office located at 909 Decker Drive, Baytown, TX, or call 281.425.6311. For more information, visit our website at www.lee.edu/healthcare.
Fiber Optics Network Certification Program

Program Runs: August 20-26
8 a.m. - 5 p.m. each day (lunch on your own)

Registration Deadline: August 15

Certified Fiber Optics Technician (CFOT)
Aug. 20-22, 2018 · $700

Certified Fiber Optics Specialist/Testing & Maintenance (CFOS/T)
Aug 23-24, 2018 · $675

Certified Fiber Optics Specialist Outside Plant (CFOS/O)
Aug. 25-26, 2018 · $775

Why Fiber Optics training from Lee College?
• Gain practical working knowledge of fiber optics skills with 85% of class time devoted to hands-on work
• Each class is an exam-prep course for Fiber Optics Association (FOA) certification at one of three levels
• Identify fiber network defects, provide Quality Assurance (QA) procedures to minimize or eliminate future network outages
• Gain skills to build and test a fiber optic LAN network, install, terminate and test multimode and single mode fiber optics networks efficiently

Tuition includes course materials, FOA Reference Guide & industry recognized written certification examination. Financial assistance available.

281.425.6311 • lee.edu/workforce/fiberoptics • 909 Decker Dr., Baytown, TX 77520

HARVEY DISLOCATED WORKER TRAINING GRANT

New Skills Training • Call 281.425.6311 to find out if you qualify

Workforce Solutions is partnering with Lee College to provide free skills training to those affected by Hurricane Harvey. Contact us if you are looking for new skills or to expand your current skill set. Training opportunities include:

• NCCER Core Curriculum
• NCCER Electrical
• NCCER Carpentry
• NCCER HVAC
• Sheetrock Helper
• OSHA 10
• ARC Flash Training
• NCCER Project Management
• Spanish for the Workplace
• NCCER Drywall Development
• Fundamentals of Crew Leadership

If you’re interested in taking advantage of this grant-funded opportunity*, OR the self-pay option, please contact the Center for Workforce and Community Development today at 281.425.6311 or visit us at 909 Decker Dr., Baytown, TX.

*Grant-funded eligibility requirements include: unemployed (10 weeks +), underemployed, prior self-employment, or displaced worker. Call for more details.
GRADcafé
Serving Up College & Careers

GRADcafé offers FREE services to help you decide on a career, apply to college and find the financial aid you need. Whether you want to attend college to get a degree or work on a certificate in a professional trade, we are here to guide you through every step. You’re never too young or old to get started!

**FREE SERVICES:**
- Career Exploration & Planning
- College Application Assistance
- College & Career Workshops
- College Exploration & Workshops
- Essay Writing Assistance
- FAFSA/TASFA Assistance
- One-on-One Advising
- Resume Building
- SAT & ACT Preparation
- FREE Wi-Fi & Coffee

Visit us at 909 Decker Dr., Baytown, TX 77520
Tues.- Thurs. 11 a.m. - 7 p.m. and Sat. 10 a.m. - 5 p.m.
Call 281.425.6804 or go online to gradcafe.org.

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SBDC
Small Business Development Center • Start-up or expand your business • www.lee.edu/workforce/sbdc

**SBDC**

The Lee College Small Business Development Center (SBDC) is dedicated to helping entrepreneurs realize the dream of business ownership and help existing businesses remain competitive in a complex, ever-changing global marketplace. Hosted by colleges and funded in part through a partnership with the U.S. Small Business Administration (SBA), the SBDC provides assistance to anyone interested in starting a small business or improving or expanding an existing small business. The up-to-date business advisory services, free of any fees, include: assisting small business owners and start-ups in finding financing, loan documentation packaging, feasibility studies, business plan preparation, production matters, organization, and marketing.

**UPCOMING TRAINING**

The Small Business Development Center is offering **Excel Beginner** and **Intermediate Excel** this summer for only $39 per course! Pre-registration is required. Please call the Lee College SBDC at 281.425.6311 for more information or to register.

**Excel Beginner**
This course introduces you to all the ins and outs of Excel. Learn to enter data, use formula and functions, and create charts and graphs. Also learn how to expand upon the basic knowledge of Excel.
- Sat., June 16, 2018 • 8 a.m. - 11 a.m.
- Sat., July 21, 2018 • 8 a.m. - 11 a.m.

**Intermediate Excel**
This course will help you learn sorting and filtering, conditional formatting, decision functions, pivot tables, and macros.
- Sat., June 23, 2018 • 8 a.m. - 11 a.m.
- Sat., July 28, 2018 • 8 a.m. - 11 a.m.
Financial Assistance
Installment payment plans require a valid credit card on file, 50% of the program fees, textbook costs (if not included in fee as applicable), and a non-refundable $20 installment charge at the time of registration. Scholarships are now available for certain workforce-related programs. Please call 281.425.6311 for more information.

Workforce Foundation Scholarship
Thanks to the generosity of the Lee College Foundation, the Center for Workforce & Community Development at Lee College offers Student Scholarships each quarter when funds are available. The scholarship awards funding toward the cost of one specific workforce training program up to a maximum of $750 and is competitive based on an essay. Non-degree seeking students (students not formally enrolled in a college credit class) age 17+ are eligible to apply. The student must be a part-time, non-credit student who is in good standing and has no outstanding debts to Lee College.

Lee Alliance Foundation Scholarship
Awarded to a part-time student who is in good standing and has no outstanding debts to Lee College, and is a resident of the Lee College service area. Preference will be given to students in specific workforce training programs; if no appropriate student is eligible, then the scholarship will be awarded on the basis of financial need.

ADULT BASIC ED
General Education Development • English as a Second Language

Harris County Department of Education’s Adult Basic Education program, in partnership with Lee College, has afforded the community a path to education and careers. The Adult Basic Education (ABE) Program assists adults in obtaining the knowledge and skills necessary for work, further education, family self-sufficiency, and community involvement. General Education Development (GED) classes are held at the Adult Learning Center. Students are required to attend a student orientation where a test assessment will be provided.

English as a Second Language (ESL)
Lee College Education Center - South Liberty County (LCEC)
1715 TX-146, Liberty, TX 77575 • 832.556.5660
Student Orientation: 8:30 a.m. and 6 p.m., Monday, July 2.
Semester runs from July 11 - August 16, 2018
Morning classes are from 8:30 a.m. - 12:30 a.m.
Evening classes are from 5:30 p.m. - 9 p.m.

Adult Learning Center (ALC)
101 S Whiting St, Baytown, TX 77520 • 281.425.6536
Student Orientation: 8 a.m. and 3:30 p.m., Monday, July 9.
Semester runs from July 10 - August 16, 2018
Classes are 4 days a week Monday-Thursday
Morning classes are from 8:30 a.m. - 12:30 p.m.
Evening classes are from 5:30 p.m. - 9 p.m.

Adult Basic Education/Literacy (FREE)
This course includes instruction in literacy, basic reading, writing, math and life-coping skills for adults with no schooling though a 7th grade reading level. Upon successful completion of curriculum, the students are ready for GED classes.
July 18-Aug.16  M-TH  8:30 a.m. - 11:30 a.m. Location: ALC
July 18-Aug.16  M-TH  6:00 p.m. - 9:00 p.m. Location: ALC

Adult Secondary Education/GED (FREE)
Instruction will prepare students to take the GED test. After passing the test, the student can receive a high school equivalency certificate from the Texas Education Agency. To be eligible, the student must be beyond compulsory school age and officially withdrawn from public school. Computerized instruction is available.
July 18-Aug.16  M-TH  8:30 a.m. - 11:30 a.m. Location: ALC
July 18-Aug.16  M-TH  6:00 p.m. - 9:00 p.m. Location: ALC
Lee College’s CCD offers a variety of non-credit programs, courses and classes for individuals who are on a journey to professional and business success or who want to enhance the quality of their personal lives by: learning new skills, acquiring knowledge that’s useful in the workforce or their daily lives, increasing their physical fitness level, developing a new hobby or just having fun.

Mission Statement
Lee College Center for Workforce and Community Development (CCD) is dedicated to providing high quality, non-credit training opportunities and services designed to enrich lives.

Nondiscrimination Notice
Lee College is an open enrollment institution and offers a variety of vocational and academic programs. Lee College does not discriminate on the basis of gender, disability, race, color, age, religion, national origin or veteran status in its educational programs, activities, or employment practices as required by Title VII, Title IX, Section 504, ADA, or 34 C.F.R. Limited English proficiency is not a barrier for admission to the College. Lee College will also take steps to assure that national origin minority persons who lack English language skills can participate in all education programs, services and activities.

Philosophy
We believe in students as our clients, employers as our most important resource, and quality education as our most important product.

Why Us?
- Quality education
- Affordable and convenient
- Caring and supportive staff who will guide you every step of the way
- Lifelong learning opportunities for individuals of all ages to develop personally or professionally
- State-of-the-art facilities
- Career in relatively short period time

ADDRESS
Center for Workforce and Community Development
909 Decker Drive
Baytown, TX 77520

PHONE
Office: 281.425.6311
Fax: 281.425.6855

WEBSITE
www.lee.edu/workforce

OFFICE HOURS
Sun.: Closed
Mon.: 7:30 a.m.-5:15 p.m.
Tues.-Thur.: 7:30 a.m.-7 p.m.
Fri.: 7:30 a.m.-5 p.m.
Sat.: 10 a.m.-5 p.m.

GRADcafe HOURS
Sun.-Mon.: Closed
Tues.-Thurs.: 11 a.m.-7 p.m.
Fri.: 11 a.m.-5 p.m.
Sat.: 10 a.m.-5 p.m.

FACEBOOK
facebook.com/centerforworkforce