Force is a quarterly magazine created and distributed by the Center for Workforce and Community Development at Lee College. The publication consists of course offerings, testimonials, and personal and professional development opportunities designed to enrich lives. Dedicated to fulfilling the non-credit, continuing educational needs of our community, and working toward serving the diverse population of nontraditional students, the CWCD is a strong force in community development.

About Us
Lee College’s Center for Workforce and Community Development (CWCD) offers a variety of non-credit programs, courses and classes for individuals who are on a journey to professional and business success or who want to enhance the quality of their personal lives by: learning new skills, acquiring knowledge that’s useful in the workforce or their daily lives, increasing their physical fitness level, developing a new hobby or just having fun.

Mission Statement
The CWCD is dedicated to providing high quality, non-credit training opportunities and services designed to enrich lives.

Philosophy
We believe in students as our clients, employers as our most important resource, and quality education as our most important product.

Why Us?
- Quality education
- Instructors with real-world experience
- Affordable and convenient
- Caring and supportive staff who will guide you every step of the way
- Lifelong learning opportunities for individuals of all ages to develop personally or professionally
- Career-ready in a relatively short period time

Contact Us
Center for Workforce and Community Development
909 Decker Drive, Baytown, TX 77520
Office: 281.425.6311     Fax: 281.425.6855
www.lee.edu/workforce

Office Hours
Mon.: 7:30 a.m.-5:15 p.m.   Tue.-Thu.: 7:30 a.m.-7 p.m.
Fri.: 7:30 a.m.-5 p.m.     Sat. & Sun.: Closed

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Front and back cover photography: © Fly Thomas Photography
For more than 85 years, Lee College has been dedicated to offering world class academics and workforce training to the community, but for Liberty County residents that meant traveling more than 40 miles to attend classes. To address this need, Lee College in partnership with South Liberty County launched The Lee College Education Center in South Liberty County.

Opening in January 2014, Lee College Education Center of South Liberty County (LCEC) joined forces with five independent school districts: Liberty, Dayton, Hardin, Anahuac and Hull-Daisetta to form the Dual Credit Institute (DCI). Together, they are working to provide affordable, quality education and workforce training to an historically underserved community.

The DCI was opened with generous contributions from the five local ISDs, the Dayton Community Development Corporation, Liberty Community Development Corporation and the Greater Texas Foundation. The South Liberty location also offers senior adult programs, Kids at College programs, and fast track, customized workforce training classes. In addition to dual credit for school districts, LCEC offers evening college courses to fit the workforce schedule.

www.lee.edu/workforce
Lee College Education Center
Rebel Round Up for Dual Credit Students

The Lee College Education Center (LCEC), South Liberty campus offers a dual credit program where high school students enroll in college courses and receive simultaneous academic credit from both the college and the high school. Dual credit students pay a reduced tuition and fee rate of $125 per course, per semester. More and more students are taking advantage of the time and money-saving option, in Fall 2019 dual credit enrollment at LCEC reached 196 students, an almost 63 percent increase from Spring 2019 enrollment.

Also this year, LCEC hosted its first Rebel Round-Up—a two-day back to school welcome for all dual-enrollment students. The Rebel Round-Up provided an excellent opportunity for prospective and returning students to meet classmates, get a Lee College ID, explore different training programs and career paths, and get tips on how to be successful in dual-credit courses.

“We are honored to open the doors to new and returning students at the Rebel Round-Up,” said Liberty Education Center Manager Wesley Wells. “Our dual-credit program serves students from Anahuac, Dayton, Liberty, Hardin, and Hull-Daisetta, offering coursework in high-demand technical fields.”

Lee College Teams Up for Manufacturing Day

In response to the growing demand for manufacturing industry professionals, Lee College hosted a Manufacturing Day event on Friday, October 11, 2019. Manufacturing Day is a celebration of modern manufacturing and its goal is to inspire the next generation of manufactures. The college joined forces with Dream It. Do It., Southeast Texas Foundation, and INEOS Olefins & Polymers to host 45 students from the Liberty and Dayton Independent School Districts at Lee College in Baytown and the INEOS plant in La Porte.

The event was designed to help students learn about the high-wage, high-skill jobs available in the Houston Gulf Coast region—and to connect these students with educators who can help prepare them for these in-demand careers. Students spent the morning at Lee College where they learned about the educational offerings related to the petrochemical field, and took part in hands-on activities with college faculty.

Students also had the opportunity to tour the INEOS Olefins and Polymer Battleground Manufacturing Complex and speak with employees to learn why they selected their particular careers, as well as what they can expect at entry-level, mid-level, and advanced-level positions in the plastics industry.
Lee College partnering with Liberty County EMS for EMT course offering

The growing demand for healthcare professionals prompted the Lee College Center for Workforce and Community Development (CWCD) to partner with the Liberty County Emergency Medical Services (LCEMS) to launch an Emergency Medical Technician Training program at the South Liberty Campus.

“We’re so happy to be partnering with Lee College’s Center for Workforce and Community Development as the EMT Program in Liberty County is a highly sought-after program and will greatly enhance our community,” said Mike Koen, Executive Director of LCEMS.

According to the Bureau of Labor Statistics, employment from 2016 to 2026 for EMTs is expected to increase by 15 percent, while the average growth rate for all occupations is seven percent. The program offered by Lee College will prepare students for the National and State certification examination. The course is a 50-session training program and is designed for anyone interested in working in public safety including fire, police and ambulance operations. The program offers a combination of both classroom and hands-on clinical training in order to prepare students to administer care in emergency situations.

Vice President of Workforce and Community Development at Lee College Dr. Angela Oriano added, “In addition to providing an educational pathway for students interested in the healthcare field, our goal is to see the program build a robust pool of highly-qualified EMTs to serve the growing needs of our community.”
GRADcafé offers FREE services to help you decide on a career path, apply to college, and find the financial aid you need. Whether you want to attend college to get a degree, or work on a certificate in a professional trade, we are here to guide you through every step of the way. All services are free of charge and are available in Spanish. The services are provided via group forums (workshops, tours, presentations, etc.) and one-on-one, walk-in basis and include:

- Career Exploration & Planning
- College Application Assistance
- College & Career Workshops
- College Exploration & Workshops
- Essay Writing Assistance
- FAFSA/TASFA Assistance
- One-on-One Advising
- Resume Building
- SAT & ACT Preparation
- Short & Long-term Goal Setting
- FREE Wi-Fi & Coffee

Visit us in-person at **909 Decker Dr., Baytown, TX 77520**, call **281.425.6804**, or email us at **info@gradcafe.org**.

Hours: Mon. 9 a.m. - 5 p.m. • Tue. - Thu. 11 a.m. - 7 p.m. • Fri. 11 a.m. - 5 p.m.
A partnership between Harris County Department of Education’s Adult Basic Education and Lee College offers the community a path to education and careers. The Adult Basic Education (ABE) Program assists adults in obtaining the knowledge and skills necessary for work, further education, family self-sufficiency, and community involvement. General Education Development (GED) classes are held at the Adult Learning Center. Students are required to attend a student orientation where a test assessment will be provided.

**Lee College Education Center - South Liberty County (LCEC)**
1715 TX-146, Liberty, TX 77575 • 832.556.5660

**Adult Learning Center (ALC)**
101 S Whiting St, Baytown, TX 77520 • 281.425.6536

Student Orientations are held throughout the year. Call for more information.

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**ADULT BASIC EDUCATION**
Adult Basic Education • General Education Development • English as a Second Language

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**Adult Basic Education/Literacy (Free)**
This course includes instruction in literacy, basic reading, writing, and math skills for adults with no schooling through a 7th-grade reading level. Upon successful completion of curriculum, the students are ready for GED classes.

- **M-TH** 8:30 a.m.-11:30 a.m.
- **M-TH** 6 p.m.-9 p.m.

**Adult Secondary Education/GED/HSE (High School Equivalency) (Free)**
Instruction will prepare students to take the GED test. After passing the test, the student can receive a high school equivalency certificate from the Texas Education Agency. To be eligible, the student must be beyond compulsory school age and officially withdrawn from public school. Computerized instruction is available.

- **M-TH** 8:30 a.m.-11:30 a.m.
- **M-TH** 6 p.m.-9 p.m.

**English as a Second Language (ESL) (Free)**
We offer English as a Second Language (ESL) classes for adults whose original language is not English. Our ESL program includes conversation, pronunciation, writing, and reading. These areas apply to any of the ESL class levels. Students will be assessed on their verbal and writing skills in order to be enrolled at their ESL level. Call 281.425.6536 for more information.

- **Morning classes are from 8:30 a.m.-12 p.m.**
- **Evening classes are from 5:30 p.m.-9 p.m.**

**Ingles Como Segundo Idioma (ESL) (Gratis)**
Ofrecemos classes de Ingles Como Segundo Idioma (ESL) para adultos cuyo idioma original no es él Ingles. Nuestro programa de ESL incluye conversación, pronunciación, escritura, y lectura. Estas areas se aplican en cualquiera de los niveles de clases de ESL. Los estudiantes seran evaluados en sus habilidades verbales y de escritura para poder ser inscritos en el nivel de ESL que les corresponde. (Harris County Department of Education en colaboracion con Lee College Adult Learning Center). Llame 281.425.6536 para mas informacion.

- **Classes matutinas: 8:30 a.m.-12 p.m.**
- **Classes nocturnas: 5:30 p.m.-9 p.m.**

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Dear Tena: I have a lot of things I want to do in school, but I can’t get to class because I don’t have transportation. How can I do well in class if getting to school is a problem for me?

– One-Car Family Man

Dear One-Car Family Man,

Transportation has been an obstacle for many of our students who are eager to return to school seeking better opportunities for their careers. We are here to help provide information about transportation services in the Baytown and surrounding areas through Harris Country Transit during the course of your certificate program. In recent years, Harris County Transit has extended its Baytown-La Porte-Houston Shuttle services providing residents with transportation alternatives. Please stop by our office for more information including bus schedules and information on discounted rates.

Dear Tena: I want to earn a certificate in healthcare to find a better job, but it’s hard to pay for both school and rent. How can I do both?

– In the Red

Dear In the Red,

When budgets are tight, paychecks seem to be gone before they come in. And when rent is due, it’s hard to even consider finding additional funds for school. First off, rest assured that many of our certificate programs offer financial assistance and payment plans. We are here to help you find a way to ease the financial burden so you can successfully complete the program of your choice and reach your career goals. In addition, our department works with a local nonprofit organization to offer rent assistance to those who qualify. The Love Network of Baytown (formally Love, INC.) is a network of churches that brings church groups, volunteers, and neighbors together to change the lives of others and help those in need. It’s not an easy situation, but options are available! Please contact me for more information.

Dear Tena: I have a family situation where I’m living with a guardian who is not my legal parent. This makes applying for financial aid really tough. What can I do?

– Caught in the Middle

Dear Caught in the Middle,

Some of our students have been in need of legal services and advice on legal issues for topics including custody and guardianship—specifically when it comes to filling out financial assistance applications and obtaining immunization records. In addition to the personal challenges these matters bring to our students, some find that they cannot afford legal representation to remedy the situation. Our department works with the Marcelous-Williams Resource Center to connect individuals in need of legal assistance to available resources in their community. Contact me today for more information on case management services or visit talentyieldcoalition.org.
There’s a New “Kid” in Town!

There is a new “kid” in town at the Lee College Center for Workforce and Community Development Kids at College department. We are excited to welcome Katherine Norland as the new program manager! She comes to Lee College from Texas public school education as a high school English teacher, special programs director and principal of a PK - 12 campus. After retiring from public education, she continued to dedicate her life to the children in her community. This new position with Kids at College allows her to do just that for kids in all of the communities served by Lee College and the Center for Workforce and Community Development.

“What an exciting opportunity this is for me to further my commitment to provide positive, meaningful and lifelong experiences for children,” said Norland. The purpose of Kids at College is to further children’s knowledge in science, technology, engineering, arts and math (STEAM); career fields. Local leaders in each area of instruction design the approved curriculum for each camp. Additionally, the group collaborates with Black Rocket to offer some fantastic STEAM camps. All of the Kids at College camps involve structured instruction and activities, along with fun and engaging material. Camps are designed for children ages 5 – 17.

Please watch for the Kids at Camp 2020 program information release in March 2020. This summer’s program offers camps based on the latest survey results, discussions and research. The goal is to offer a variety of camps based on the interests of the parents and children in the community. Kids at College Summer 2020 promises to empower and motivate kids to step into their futures. The program is honored to serve children as part of Lee College’s summer camps! Registration begins early April 2020. For more information, email workforce@lee.edu, or call 281-425-6311. We look forward to seeing you and your children in Summer 2020!

“What an exciting opportunity this is for me to further my commitment to provide positive, meaningful and lifelong experiences for children.”
“When opportunity presents itself, don’t be afraid to go after it.”

STUDENT SUCCESS

Justin Magallon

Justin Magallon’s journey toward success began with the summer classes he took at the Lee College Education Center (LCEC). He was recruited by the Peter Hyland Center – an alternative high school campus in Goose Creek CISD – for Lee College’s summer program and has never looked back. He’s now a successful graduate of the Electrical Helper Certificate program with a great career.

Immediately after completing the course at the LCEC in August 2019, Magallon was hired as an electrical helper for Shermco Industries in the Dominican Republic, and then in California. As an electrical helper, he works daily with master electricians, instrument techs, protection and control techs and a number of engineers. Magallon credits his time at Lee College for jump starting his career.
FACULTY SPOTLIGHT

James Keyes, NCCER electrical instructor

If you read Force magazine regularly, you may have seen an article featuring James Keyes as a student success story. The story spoke of the trials and tribulations Keyes faced in life and how applying for the Industrial Craft Training Program through Lee College’s Center for Workforce and Community Development was the turning point in his life.

Keyes has seen his fair share of hard times and setbacks. By the time he was 15-years-old, Keyes was battling with financial instability, chronic underemployment and drug addiction. He dropped out of high school during his junior year after fathering two sons. “I dug myself into a hole,” he said. Drugs were not the only things Keyes battled. He was addicted to “the lifestyle” of easy money and fast living, which led him to running with the wrong people and making bad decisions, and eventually landed him in handcuffs. “I believe that moment saved my life,” he said. After being arrested, and finding out that he was about to be a father for the third time, Keyes decided it was time to change his life.

Keyes moved from Baytown to Webster after attending a state rehabilitation program. “I completed the rehabilitation program and never looked back,” he said. “Over the years, I’ve had to hustle. I’ve had to prove myself and dig myself out of this hole.” Keyes started working as an electrical apprentice at the age of 18 and was looking to advance his career when he heard about the Industrial Craft Training Program at Lee College. “My previous record created some setbacks, but this was a great way to get some more experience and good referrals,” Keyes said.

Just four days before Keyes completed the last class, he was offered a job as a journeyman for JAM Electrical. “The course gave me the skills to get this job and the pay raise has been a significant improvement for my finances,” Keyes said.

But Keyes didn’t stop there. He wanted to give back to the college that helped him get on his feet and perhaps be a mentor to others who are desperate for a second chance. So he became an NCCER electrical instructor in October 2018 in the same classrooms where he once sat as a student. “I do this job to help people,” Keyes said. “I take pride in the fact [that] I can guide all age groups who might have once been in the position I was in and who might have struggled with their own demons and are now on the path to a better future.”

It’s a job Keyes takes very seriously. He encourages anyone who needs a second chance, steady income and a career path to enroll today. “I’m training my students for a successful career. I can relate to people and what they have been through and can give someone the extra push they may need to succeed even if they have haddownfalls in the past,” Keyes said. “Through hard work and dedication, myself and my students can look towards building and rebuilding America’s electrical industries.”

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The Center for Workforce and Community Development (CWCD) at Lee College also partnered with Our Mother of Mercy Catholic Church to host a book roundup in an effort to promote summer reading for school-aged children in South Liberty County. The book roundup was held in conjunction with the 82nd Annual Easter Rodeo that took place at the Trinity Valley Exposition Arena in Liberty, Texas. Several new and gently used books were donated by the community, and all books collected through the book roundup were placed in a free library at the Parish Hall.

Lee College was also excited to donate a brand-new bookcase to Our Mother of Mercy’s Catholic Church. The bookcase was created by students enrolled in the Cabinet Making Program at the Lee College Huntsville Center—an academic program which offers unique job training opportunities to incarcerated students to prepare them to reenter the workforce upon release from prison.

“We are thrilled to partner with Our Mother of Mercy in the spirit of education to host this book drive,” said Director of Workforce Development Marsha Tuha. “Our goal is to have a positive impact on the lives of children in our community and promote literacy by increasing access to books.”

Vice President of Workforce and Community Development, Dr. Angela Oriano added, “As an institution dedicated to enabling success among all learners, we recognize the importance of reading and giving children of every background the chance to learn.”

Lee College Workforce and Community Development looks forward to continuing to partner in this great events for many years to come!
Easter Rodeo

The Our Mother of Mercy Catholic Church Easter Rodeo in South Liberty County is the oldest rodeo in Texas. Founded by African-American farmers and ranchers in 1937, the annual rodeo is touted as the largest and longest running black rodeo in Texas.

For more than eight decades, the Easter Rodeo has entertained fans from across the state, and raised funds that go toward scholarships for local deserving students. The weekend event boasts calf roping, barrel racing, bareback riding, steer wrestling, bull riding, and steer undecorating with a backdrop of Zydeco music providing the soundtrack for the festivities. In 2019, Lee College joined in on the fun and became a platinum sponsor, with the slogan, “Lee College rides with Liberty for Literacy.” The Easter Rodeo was about more than cowboy boots and bull rides, it was the start of an historic partnership that is laying the path for new traditions and friendships.

“Lee College is proud to be a part of such a time-honored tradition like the Easter rodeo. As a platinum sponsor of this event we hope to show our deep commitment to increasing literacy and higher education across the Liberty County area,” said Dr. Angela Oriano, Vice President of Workforce and Community Development.

“This partnership is absolutely important. Between Our Mother of Mercy Church, Lee College, the kids in the community, as well as the local businesses, everybody will continue to benefit,” said Art Walters, church member and sponsorship chairman for Our Mother of Mercy Catholic Church.
INDUSTRIAL CRAFT TRAINING

NCCER Project Management
A comprehensive, competency-based program that gives both veteran and new field managers a step-by-step approach to honing their natural abilities, developing essential skills, and generally improving their performance as leaders. Course covers topics such as introduction to project management, safety concepts, interpersonal skills, issues and resolutions, construction documents, construction planning, estimating and cost control, scheduling, resource control, quality control and assurance, and continuous improvement. Successfully completed modules will be submitted for upload into the NCCER National Database, through our partnership with CMEF. Prerequisite: 3 to 5 years of experience Journeyman Craft; completed courses in NCCER Project Supervision and NCCER Crew Leadership $714

- Apr 7-Jul 2 Tu & Th 6-10 p.m.
- Baytown, Lee College ATC, Room 227
- Course ID: 203CNBT20461

NCCER Core and Electrical NCCER Level 1
This NCCER curriculum based certificate which includes CORE and Electrical Level 1 is designed to prepare students for employment as an entry-level electrical helper with area contractors. CORE concepts introduce students to construction principles in construction trade including: Basic Safety, Introduction to Construction Math, Hand Tools, Power Tools, Construction Drawings, Basic Communication Skills, Material Handling and Basic Employability Skills. Electrical level one concepts includes Orientation to Electrical Trade, Electrical Safety, Introduction to Electrical Circuits, Electrical Theory, Introduction to the National Electrical Code, Devise Boxes, Hand Bending, Raceways and Fittings, Conductors and Cables, Basic Electrical Construction Drawings, Residential Electrical Services, Electrical Test Equipment. Successfully completed modules will be submitted for upload into the NCCER National Database, through our partnership with CMEF.

- Mar 23 - Apr 22 Mon.-Thu. 7:30 a.m.-3:30 p.m.
- Liberty, Lee College Education Center - South Liberty County, Room 202
- Course ID: 203ELCERT10

Instrumentation NCCER Level 2, 3
NCCER curriculum based certificate which includes CORE, Instrumentation Level 2, and Instrumentation Level 3. Successfully completed modules will be submitted for upload into the NCCER National Database. $2,221.00

- Mar 23-Jun 3 Mon.-Thu. 7:30 a.m.-3:30 p.m.
- Baytown, Lee College TV10, Room 103
- Course ID: 203INTCERT1

NCCER CORE and NCCER Pipefitter Level 1 Certificate
This NCCER curriculum based certificate which includes CORE and Pipefitter Level 1 is designed to prepare students for employment as an entry-level pipefitting helper with area contractors. CORE concepts introduce students to construction principles in construction trade including: Basic Safety, Introduction to Construction Math, Hand Tools, Power Tools, Construction Drawings, Basic Communication Skills, Material Handling and Basic Employability Skills. Pipefitting level one concepts includes Orientation to the Trade, Pipefitting Hand Tools, Pipefitting Power Tools, Oxy-Fuel Cutting, Ladders and Scaffolds, and Motorized Equipment. Successfully completed modules will be submitted
WORKFORCE TRAINING

for upload into the NCCER National Database, through our partnership with CMEF. $2,375
Mar 23-Apr 30 Mon.-Thu. 7:30 a.m.-3:30 p.m.
McNair, Lee College McNair Center, Pipefitting Room P 102-C
Course ID: 203PFCDERT10

AWS Combo Level 2 Welder Program (SENSE)
Condensed, fast-track training where students gain experience and develop technical skills to become a welder in numerous industries. Skills attained can be used to become a proficient welder in many industries which may include commercial building developments, Petrochemical field maintenance, Petrochemical construction, many others, etc. Content covers many areas to include gas metal arc welding (MIG), gas tungsten arc welding (TIG) other types of welding to include FCAW. Students and attendees will have an opportunity to learn/improve: Safety practices and performance, Welding Fundamentals and Metallurgy Principles, Application of proper welding techniques to different metals, and Welding practices. Successfully completed modules will be submitted for upload into the NCCER National Database, through our partnership with CMEF $2,880
Mar 23-Jun 30 Mon.-Thu. 7:30a.m.-3:30 p.m.
McNair, Lee College McNair Center, Welding
Course ID: 203WLDCERT2

CERTIFIED FIBER OPTIC

Fiber Optics Network Certification Program
Our fiber optic certification program provides low cost, quality instruction, and is conveniently located. The program is divided into individual courses, each comprised of all topics needed to prepare for the Certified Fiber Optics Technician (CFOT) and the Advanced Fiber Optics Certification Exams that are given and graded the final day of class. The Basic Fiber Optics Networking (CFOT) course is designed for anyone interested in learning basic fiber optic networking and becoming a Certified Fiber Optics Technician. The Advanced Fiber Optics Network Testing and Maintenance, Outside Plant, and Splicing Specialist courses are designed for students who seek advanced training with the testing and maintenance, splicing of fiber optics networks, and outside plant cabling. Students are able to enroll in one course or all three concurrently. By the end of the program, students should be able to install, terminate, and test multimode/single mode fiber optics networks effectively and efficiently; build and test a fiber optic LAN network; and identify fiber network defects Provide Quality Assurance (QA) procedures to minimize or eliminate future network outages. Students gain practical working knowledge of fiber optics skills, with 85% of class time devoted to hands-on work. Tuition includes class materials and an industry recognized written certification exam. Financial Assistance available. $795
Prerequisites: Basic working knowledge of computers. Be able to see and identify small items and able to speak and understand the English language.
Instructor: Steve Hudson
Jun 22-24 M, Tu and W from 8:00 AM to 5:00 PM
Baytown, Lee College ATC, Room 221
Course ID: 204LOT10911

Certified Fiber Optics Technician (CFOT)
This introductory three-day fiber optics course is designed for anyone interested in learning basic fiber optic networking. This program combines theory and 75% hands-on activities to prepare the student to take the CFOT (Certified Fiber Optics Technician) test that is sanctioned by the FOA (Fiber Optics Association) and given and graded the final class day. This course also introduces the student to industry standards governing FTTD (Fiber To The Desk), FTTH (Fiber To The Home), LAN/WAN fiber networks, and further introduces the student to basic fusion and mechanical splicing. Students will learn how to identify fiber types, recognize various connectors used in fiber installation; and install, terminate, splice, and properly test installed fiber cable to existing standards. Standards covered: NECA/FOA-301-2004, EIA/TIA 568-B.3, ANSI/TIA/EIA 607-A, and NEC Article 770-50, anyone interested in becoming a Certified Fiber Optics Technician should attend this class. $895
Instructor: Steve Hudson
Jun 22-24 M, Tu and W from 8:00 AM to 5:00 PM
Baytown, Lee College ATC, Room 221
Course ID: 204LOT10911

Instructor: Steve Hudson
Sep 14-16 M, Tu and W from 8:00 AM to 5:00 PM
Baytown, Lee College ATC, Room 221
Course ID: 211LOT10911

Instructor: Steve Hudson
Nov 16-18 M, Tu and W from 8:00 AM to 5:00 PM
Baytown, Lee College ATC, Room 221
Course ID: 211LOT10914

www.lee.edu/workforce
Certified Fiber Optics Specialist/Testing & Maintenance (CFOS/T)

This two-day (16-hour) program is designed to offer advanced training to anyone involved with the testing and maintenance of fiber optics networks. A focal point in the program is to offer a general, easy to understand, approach to fiber optics testing standards with little theory and considerable hands on activities. This comprehensive program explains the variety of testing standards, equipment, and technological approaches used in fiber network testing and splicing and how to choose among them. $795.00

Instructor: Steve Hudson
Hours: 16
Jun 25-26 Th and F from 8:00 AM to 5:00 PM
Baytown, Lee College ATC, Room 221
Course ID: 204LOTT10912

Sep 17-18 Th and F from 8:00 AM to 5:00 PM
Baytown, Lee College ATC, Room 221
Course ID: 211LOTT10915

Certified Fiber Optics Specialist Outside Plant (CFOS/OSP)

This two-day, 16-hour fiber optics specialist course is for students who will be directly involved with installing Outside Plant (OSP) Fiber Optics Cabling.

Prerequisite: CFOT Course or another Formal Fiber Optics Training Course within preceding 6 months, or 1 Year Fiber Optics Related Experience. Must have taken and passed the Basic CFOT Exam prior to registering Specialist Outside Plant Certification (CFOS/O) with the FOA. This course may be taken immediately after successfully completing the CFOT course. Costs includes course materials provided by instructor for all classes. (Lunch on your own). $925

Instructor: Steve Hudson
Nov 21-22 Sa and Su from 8:00 AM to 5:00 PM
Baytown, Lee College ATC, Room 221
Course ID: 211LOTT10916

HEALTHCARE

Financial assistance and payment plans available. Visit www.lee.edu/healthcare or call 281.425.6311.

Certified Nurse Aide (CNA)

A Certified Nursing Aide assists patients or clients with health-care needs under the supervision of a Registered Nurse (RN) or a Licensed Practical Nurse (LPN). This program follows the standards and curriculum provided by the Texas Department of Aging and Disability Services and prepares a student for the TDADS Nurse Aide State Licensure Exam. *This course has two required Saturday sessions. $805

Mar 23 - Apr 25 Mon.-Thu. 1-5 p.m.
Baytown, TBD
Course ID: 203CNABTN

Phlebotomy Technician Program

This certificate program will prepare you for entry-level positions as a Phlebotomy Technician. You will complete coursework in the classroom and in an area laboratory. Upon successful completion of the program, you will be eligible to take the national certification examination in Phlebotomy. Classes meet at the McNair Center in Baytown. $1,054

Mar 17-Jul 14 Tue. & Thu. 6-9:30 p.m.
McNair, Lee College McNair Center, Room 123
Course ID: 203PLABBTN
Travel the World in 2020

Exploring Greece and Its Islands
Highlights: Athens, Taverna dinner show, choice on tour, Meteora, Delphi, Olympia, Greek farm visit, cooking class, Greek dance class, Mycenae, Nafplio, Mykonos, Santorini, Ancient Akrotiri.
15 Days - 22 Meals - 13 Breakfasts, 1 Lunch, 8 Dinners
May 17-31. $6,102.00
Baytown, Lee College 909 Decker Drive, Parking Lot
Course ID: 203SCA70271

Exploring Britain & Ireland
Highlights: London, Stonehenge, Bath, Cardiff, Waterford, Choices on Tour, Blarney Castle, Killarney, Diner’s Choice, Ring of Kerry, Jaunting Car Ride, Farm Visit, Dublin, Irish Cooking Class, Wales, Lake District, Edinburgh, York, Stratford-upon-Avon
15 Days - 20 Meals - 13 Breakfasts, 7 Dinners
Sep 4-18. $6,848.00
Baytown, Lee College 909 Decker Drive, Parking Lot
Course ID: 211SCA70281

Mackinac Island
Highlights: Chicago, Millennium Park, Charlevoix Mushroom Houses, Mackinac Island, Grand Hotel, Frankenmuth, Henry Ford Museum & Greenfield Village
8 Days - 11 Meals - 7 Breakfasts, 4 Dinners
Oct 2-9. $4,365.00
Baytown, Lee College 909 Decker Drive, Parking Lot
Course ID: 211SCA70291

Spectacular South Africa
Highlights: Johannesburg, Soweto, Panoramic Route, Kruger National Park, Safari Game Drives, Garden Route, Knysna, Featherbed Nature Reserve, Choice on Tour, Stellenbosch, Wine Tasting & Dinner, Cape Town, Table Mountain
14 Days - 24 Meals - 12 Breakfasts, 5 Lunches, 7 Dinners
Oct 22 - Nov 4. $5,445.00
Baytown, Lee College 909 Decker Drive, Parking Lot
Course ID: 211SCA70301

South Dakota: Black Hills, Badlands & Legends of the West
10 Meals: 6 Breakfasts, 4 Dinners
Jun 17-23. $3,549.00
Baytown, Lee College 909 Decker Drive, Parking Lot
Course ID: 204SCA70331

Colorado Rockies, Rails & Western National Parks
11 Meals: 8 Breakfasts, 3 Dinners
Aug 16-24. $3,599.00
Baytown, Lee College 909 Decker Drive, Parking Lot
Course ID: 204SCA70341

www.lee.edu/workforce
**BUS TRIPS**

### Resale 101
Looking for some bargains? Let’s head to Houston and find some exciting fashion, decor, and great stuff! The bus will depart 9 a.m. and return late afternoon. $15
- **Tue. Mar. 24** 9 a.m.-5 p.m.
- **Baytown, Lee College 909 Decker Parking Lot**
- **Course ID:** 203SCA60421

### Blue Bell & Bluebonnets
Join us for a fun day in Brenham, Texas! We start the day with a trip that tours the Blue Bell Creamery, which will include watching the process of how the ice cream is made, a scoop of ice cream and an opportunity to shop at the store. Next, have lunch at a 5 star rated diner that is located at a small airport where you can see planes taking off and landing. The last part of our day features stopping at different fields of bluebonnets between Brenham and Houston to take pictures! The date is subject to change due to inclement weather. $20
- **Apr 18** Th from 8:30 AM to 5:00 PM
- **Baytown, Lee College 909 Decker Drive, Parking Lot**
- **Course ID:** 203SCA70381

### AD Players Theater & Dinner
Join us for the iconic American musical drama, The Sound of Music, as it follows the story of free-spirited young Maria as she finds her place, purpose, and love within the home of the von Trapp family. Set against the backdrop of the building conflict with Nazi Germany, the music, the heart, and the journey of finding your place has made this a story that stands the test of time. The price includes a 3 course dinner before the show at Corelli’s Bistro. $85
- **Jul 9** Th from 4:00 PM to 11:00 PM
- **Baytown, Lee College 909 Decker Drive, Parking Lot**
- **Course ID:** 204SCA70391

### Game Day for Seniors
Come join us for a fun filled morning playing games! Games will be provided and an instructor will explain how to play. Games provide convenient ways to have fun as part of a group. They help exercise our brains, relieve stress, and make parties and other social engagements easier. For some people, playing certain types of games might be beneficial for things like mood, memory, concentration, reasoning, and imagination. Games might be especially helpful for your brain if they require you to learn something new. $2
- **Mar 24** Th from 9:00 AM to 12 N
- **Baytown, Lee College 909 Decker Drive, Phyllis Davis Room**
- **Course ID:** 203SCA70351
- **Apr 21** Th from 9:00 AM to 12 N
- **Baytown, Lee College 909 Decker Drive, Phyllis Davis Room**
- **Course ID:** 203SCA70352
- **May 26** Th from 9:00 AM to 12 N
- **Baytown, Lee College 909 Decker Drive, Phyllis Davis Room**
- **Course ID:** 203SCA70353

### Introduction to Genealogy
Have you ever wondered about your great-grandparents? Or have you wanted to work on your family history, but you had no idea how to get started? If you answered yes to these questions, this course is for you. The course will be led by the president of the Baytown genealogy society, James Winston. You will learn to locate family history information and gather documentation through research in libraries and online. This course is once a month for 3 months.
- **Tue. Apr 14 & May 12** 10-11 a.m. $10
- **Baytown, Lee College ATC, Room 221**
- **Course ID:** 203SCA70221

**HOBBIES & CRAFTS**

### Game Day for Seniors
Come join us for a fun filled morning playing games! Games will be provided and an instructor will explain how to play. Games provide convenient ways to have fun as part of a group. They help exercise our brains, relieve stress, and make parties and other social engagements easier. For some people, playing certain types of games might be beneficial for things like mood, memory, concentration, reasoning, and imagination. Games might be especially helpful for your brain if they require you to learn something new. $2
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- **Baytown, Lee College ATC, Room 221**
- **Course ID:** 203SCA70221

**Linked Courses for Senior Adults**
Senior adults ages 65+ can take advantage of discounted linked course offerings by registering as a Lee College student online or at the Student Success Center at the main campus. Linked Classes are academic/credit classes in which students may register, with the instructor’s permission. Enrollment is limited and is on a space-available basis. Students are expected to complete all the required work, take exams, and receive a grade of either Pass or Fail. No college credit hours are earned. Linked Classes start and end with the credit class schedule. The majority of these classes require instructor’s approval. By registering as a student, senior adults are able to take one class per semester at a discounted rate of $10. Visit www.lee.edu/senior for a list of linked course offerings or email Naomi Cooper at ncooper@lee.edu for more information.
Register in-person at 909 Decker Drive, Baytown. Call 281.425.6311 for more information.

Joining the Lee College Wellness Center is the premier way to exercise your physical fitness options. Select from several enrollment options, plan your own training workout, follow your own individualized fitness and exercise program, and use resistance machines to improve your appearance, strength and endurance. As an enrolled member, you have unlimited use of the Wellness Center. Register for an Open Swim membership to exercise at the Lee College swimming pool during your leisure time. Lifeguard on duty. Senior Adults (ages 50+) and Lee College Alliance Members receive memberships at a discounted rate.

- Heated swimming pool*
- More than 25 Life Fitness Cardio machines (including 10 treadmills)
- Magnum selectorized resistance equipment
- 20 Overhead speakers
- Four 32” televisions
- Two Racquetball Courts*
- Health workshops*
- Yoga room*
- Aerobics room*
- Extended hours
- Convenient location
- Friendly, small-town environment

*Registration, fee and/or hours differ

**Wellness Center Rate (includes Open Swim)**

**Six-Months** (January-June, and July-December): $175  
Senior Adults, Lee College Alliance Members, & Lee College Students $79

**One-Year** (January-December): $315  
Senior Adults, Lee College Alliance Members, & Lee College Students $158

**Open Swim Rate**

**Six-Months** (January-June, and July-December): $60

**One-Year** (January-December): $100

**Wellness Center & Open Swim Hours**

**Wellness Center**
Mon.-Thu.: 5:30 a.m.-8 p.m.
Fri.: 5:30 a.m.-2 p.m.
Sat.: 9 a.m.-2 p.m.

**Open Swim**
Mon.-Thu.: 2 p.m.-7 p.m.
Fri.: 9 a.m.-2 p.m.
Sat.: 9 a.m.-2 p.m.
Two Sticks and a String
This beginner knitting class is designed for those who have never picked up a pair of knitting needles. You will learn how to cast on, knit, cast off, and read a knitting pattern. Supplies to bring to class: 2 size 10 knitting needles and 4 oz. #4 Worsted knitting yarn (not wool). This class will meet every other Tuesday morning. $20
  Tue. Mar 17 - May 12 9-10:00 a.m.
  Baytown, Lee College 909 Decker Drive, Phyllis Davis Room
  Course ID: 203SCA70231

Make and Take Craft Day
Join us each month as we have a fun day of crafting. Each month there will be a seasonal craft project that you can make and take home with you. Please visit our website for course updates. $15
  Thu. Mar 26 10 a.m.-12 p.m.
  Baytown, Lee College 909 Decker Drive, Phyllis Davis Room
  Course ID: 203SCA70181

  Thu. Apr 30 10 a.m.-12 p.m.
  Baytown, Lee College 909 Decker Drive, Phyllis Davis Room
  Course ID: 203SCA70182

  Thu. May 28 10 a.m.-12 p.m.
  Baytown, Lee College 909 Decker Drive, Phyllis Davis Room
  Course ID: 203SCA70183

HEALTH & WELLNESS FOR SENIORS

Yoga for Seniors
This course is designed specifically for the 50+ age group. It introduces the benefits of yoga as a holistic practice combining poses, breathing techniques, mindfulness, and meditation. In December the last 30 minutes of each class will focus on practices to help with anxiety, relaxation and stress relief to promote wellness during this busy time of year. Benefits include improvements in stability, strength, mobility, flexibility, concentration, and relaxation. Participants will find the course gentle yet challenging. This 24-session class comes out to $5 a session. Supplies to bring to class: water bottle, workout towel, and yoga mat. $120
  Mar 3-May 28 Tue. & Thu. 5:30-6:30 p.m.
  Baytown, Lee College Gymnasium, Room 110
  Course ID: 203SCA70151

Pilates for Seniors
This course is designed specifically for the 50+ age group. It introduces the benefits of pilates and consists of well-controlled core exercises (abdominal and back), designed to strengthen and tone the body. Other benefits include improvements in breathing, flexibility, concentration, and relaxation. Participants will find the course gentle yet challenging. This class comes out to $5 a session. Supplies to bring to class: water bottle, workout towel, and yoga mat. $115
  Mon & Wed. Mar 2-May 27 5:30-6:30 p.m.
  Baytown, Lee College Gymnasium, Room 110
  Course ID: 203SCA70161

Management for Hearing Health
This course will explore how to better cope with hearing loss. We will cover a wide range of topics during this 8-week course. Topics will include: apps for phones, self-advocacy, improving communication, obtaining hearing technology for FREE or low cost, hearing loss and dementia, and much more. $25
  Baytown, Lee College 909 Decker Drive, Phyllis Davis Room
  Mar 24 - May 12 Tu from 10:30 AM to 12:30 AM
  Course ID: 203SCA70411

Hearing Health Course Preview (Information Session)
Come join us for a preview session for the upcoming “Management for Hearing Health” course. The instructor will give an introduction to the course and introduce the topics that will be covered in the 8 session class. This is a great opportunity to determine your interest in the course and management of hearing loss and health. It is a FREE preview day with snacks and coffee. FREE
  Mar 17 Tu from 10:30 AM to 11:30 AM
  Baytown, Lee College 909 Decker Drive, Phyllis Davis Room
  Course ID: 203SCA70401
ACCOUNTING & FINANCE

QuickBooks Basic
This introductory level, hands-on class will focus on the basics of QuickBooks Pro 2016 including how to prevent the most common bookkeeping mistakes. Under the supervision of a QuickBooks expert, students will learn about: company set-up with accrual or cash basis, chart of accounts, preferences, items, enter and pay bills, write checks, invoices, deposits, bank reconciliation, reports for profit and loss, and balance sheets. $39

April 21, 2020 6-9:00 p.m.
May 12, 2020 6-9:00 p.m.
Baytown, Lee College ATC, Room 221
Course ID: 203SBC10081
203SBC10082

QuickBooks Intermediate
This unique, hands-on class will guide you through the intermediate level of QuickBooks Pro 2016 under the supervision of a QuickBooks expert. This course focuses on some of the more advanced features in QuickBooks Pro 2016 and covers the following areas: estimating, inventory and payroll taxes, purchase orders, customizing templates, and modifying reports to meet your specific needs. $39

April 28, 2020 6-9:00 p.m.
May 19, 2020 6-9:00 p.m.
Baytown, Lee College ATC, Room 221
Course ID: 203SBC10091
203SBC10092

Introduction to Data Analysis
Data Analysis is quickly becoming one of the most sought-after skills in the workplace. Companies have vast amounts of data, but it is rare to have someone with the ability to analyze that data to see trends and make predictions. This course will give you a basic understanding of how to analyze data in a business setting. Businesses look for candidates with an understanding of how to analyze the data they have been collecting; this course will help you start on that journey. $195

Apr. 6–May 1 Online Course ID:203PDD70801

Excel Beginner
This course introduces you to all the ins and outs of Excel. Learn to enter data, use formulas and functions, and create charts and graphs. Also, learn how to expand upon the basic knowledge of Excel. $39

March 21, 2020 6-9:00 p.m.
April 18, 2020 6-9:00 p.m.
Baytown, Lee College ATC, Room 221
Course ID: 203SBC10021
203SBC10022

Excel Intermediate
This course will help you learn sorting and filtering, conditional formatting, decision functions, pivot tables, and macros. $39

March 28, 2020 6-9:00 p.m.
April 25, 2020 6-9:00 p.m.
Baytown, Lee College ATC, Room 221
Course ID: 203SBC10031
203SBC10032
**Intermediate Data Analysis**
Many of your business decisions involve comparing groups for differences. For example, would men and women prefer different product features? In addition, you may look at relationships between variables. Does product recognition relate to subsequent product purchase? This Intermediate Data Analysis course will introduce you to the statistics behind these group differences and relationships. In addition, you’ll learn how to work with ratings, graphs and user-friendly reports of statistical results. $195

- Mar. 2-27 Online 203PDD70841
- May 4-29 Online 203PDD70842

**Advanced Data Analysis**
After taking this Advanced course in Data Analysis, you will be able to perform inquiries that will be useful to your business or organization and have the skill necessary to communicate these results through graphs and text that your fellow employees will understand. Take the guesswork out of important company decisions and make decisions based on the statistically significant information. Whether your business is home-based or a large company, this class will take you to the next level where important decision-making is concerned. $195

- Apr. 6-May 1 Online Course ID: 203PDD70851

**Cash is King**
Cash is arguably the most important factor in business success. D&B reports 90% of all small business failures are due to poor cash flow—more money gets paid out than collected. It is the non-financial manager who really makes a difference in the day-to-day cash activities. Discover how to maximize cash flow, learn the importance of cash and find out your role in cash flow success. $195

- Mar. 2-27 Online Course ID: 203PDD70871
- May 4-29 Online Course ID: 203PDD70872

**Financial Analysis and Planning for Non-Financial Managers**
Designed for non-financial managers, business owners, entrepreneurs, and other decision-makers, this advanced course will take the mystery out of money matters. Throughout this course, financial information that drives your organization, as seen on the business’s reports, will be assessed and analyzed to understand it. An understanding of this information will help you make smart decisions when it comes to budgeting, setting goals, and assessing performance within your own area of influence. $195

- Apr. 6-May 1 Online Course ID: 203PDD70881

**Small Business – Big Success**

Farren Ford, owner of Prosperity Learning Academy of Baytown, visited the Lee College Small Business Development Center (SBDC) when she was interested in starting a child care center.

The Lee College SBDC helped Ford with the startup procedures, completion of a business plan, pro-forma financial projections, cash flow analysis, preparing a loan package and access to capital.
and coaching in your organization. You will know the key steps in how to prepare to be an effective coach or mentor, and have the basic knowledge necessary to successfully mentor or coach in your organization. You will be able to provide individuals with a broad understanding of employee variables necessary to consider in the development of a workplace coaching or mentoring program. Cost $395

**Supervisory and Leadership Certificate**

Your employees are your most valuable resources. Ensuring the efficiency of your team is the key to your success and is your most important responsibility. Get practical, easy to understand, and insightful methods for new and even experienced supervisors and managers. Learn about effective delegation, performance management, and writing performance reviews. Discuss the specifics of the supervisor’s role and responsibilities, and strategies for improving your overall effectiveness as a leader. Take home practical information along with tips and techniques that can be applied at your job immediately. Cost $395

**Marketing Using Social Media**

Develop a two-way communication and marketing strategy for your organization using social media. Let your instructor guide you in exploring major social media, including Twitter, LinkedIn, and blogging. Learn quick, easy ways to use Twitter, blogs, and LinkedIn to engage your customers or clients and keep them interested in your organization or business. You’ll find out the advantages and disadvantages of each, and learn what’s right for your work and kind of organization. $195

**Integrating Social Media in Your Organization**

Take away a practical strategy and techniques for implementing a social strategy for your organization or business. Learn the top five considerations when starting a social network as well as tips to manage an online community. Discuss the top tools to use to manage your social media life and build integration into your website. See how Google Docs and Calendars work to further your business goals. Hear about mobile check-in applications and how companies are using coupon and deal sites. Get your company listed properly on local search engines so more customers can find you. Develop a manageable workflow and get productivity tips. Learn what you might be doing wrong in social media as well as essential policies to have in place for your employees and company. $195
YOU ARE PRICELESS. SAFETY KNOWLEDGE IS FREE.

Funded by a generous donation from Texas Mutual Insurance Company, the Risk Management Institute (RMI) was created to offer free seminars, workshops, and safety training classes on health and safety for employers, employees, seniors, and the general public. The RMI will offer a series of free workshops this spring providing members of the community with priceless safety knowledge. Register for classes online today at www.lee.edu/rmi or call 281.425.6311.
FREE SAFETY COURSES
Register online at www.lee.edu/rmi, visit 909 Decker Drive, Baytown, or call 281.425.6311.

Medic First Aid
Medic First Aid is a combined adult first aid, AED, and CPR certification course designed specifically for the occupational first aid provider. This program will help employers meet OSHA and other federal and state regulatory requirements for training employees how to respond and care for medical emergencies at work. Medic First Aid conforms to the 2015 AHA Guidelines Update for CPR and ECC, and the 2015 AHA and ARC Guidelines Update for First Aid.
Fri., May 15 8 a.m.-12 p.m.
Baytown, Lee College 909 Decker Drive, Phyllis Davis Room
Course ID: 203HCC40181

Basic Safety and Health
This course is designed to acquaint students with various methods of observation needed to determine the presence of hazardous materials in the workplace.
Tue., Mar. 3 8 a.m.-5 p.m.
Baytown, Lee College ATC, Room 220
Course ID: 203OSHT10001

Reducing Slips, Trips, and Falls
This course provides specific guidelines to help prevent slip, trip and fall injuries, best practices for walking on slippery surfaces, precautions to avoid trip hazards and safety policies that keep employees from taking fall risks.
Wed., Apr 22 8 a.m.-5 p.m.
Baytown, Lee College 909 Decker Drive, Phyllis Davis Room
Course ID: 203OSHT10004

Lockout/Tagout
This training course will review the requirements of the Lockout/Tagout regulation under OSHA 29 CFR 1910.147. This program will also cover the various types of active and stored energy sources and the controls necessary for employee protection. The various categories of tasks and activities requiring energy isolation will be reviewed including typical lockout procedures, equipment and devices used as well as an understanding of employee lockout and verification responsibilities.
Wed. Mar 25 8 a.m.-5 p.m.
Baytown, Lee College 909 Decker Drive, Phyllis Davis Room
Course ID: 203OSHT1000B

OSHA 10 Hour General Industry
The 10-hour General Industry Program is intended to provide an entry-level worker's general awareness on recognizing and preventing hazards in a general industry setting.
Apr. 16-17 Thu. & Fri. 8 a.m.-2 p.m.
Baytown, Lee College 909 Decker Drive, Phyllis Davis Room
Course ID:203OSHT1000C

Permit-Required Confined Space
Learn how to recognize, evaluate, prevent, and abate safety and health hazards associated with confined space entry. Technical topics include the recognition of confined space hazards, basic information about instrumentation used to evaluate atmospheric hazards, and ventilation techniques.
Thu. Apr 2 8 a.m.-5 p.m.
Baytown, Lee College 909 Decker Drive, Phyllis Davis Room
Course ID: 203OSHT10002
HAZWOPER (Hazardous Waste Operations) 40-Hour
HAZWOPER 40-hour is required for workers that perform activities that expose or potentially expose them to hazardous substances. This course is specifically designed for workers who are involved in clean-up operations, voluntary clean-up operations, emergency response operations, and storage, disposal, or treatment of hazardous substances or uncontrolled hazardous waste sites. Topics include protection against hazardous chemicals, elimination of hazardous chemicals, safety of workers and the environment and OSHA regulations. This course covers topics included in 29 CFR 1910.120.

Apr 6-10 Mon.-Fri. from 8 a.m.-5 p.m.
Baytown, Lee College 909 Decker Drive, Phyllis Davis
Course ID: 203OSHT10151

HAZWOPER (Hazardous Waste Operations) Refresher 8-Hour
This course meets the requirements in OSHA 29 CFR 1910.120 for eight hours of annual refresher training for workers at hazardous waste sites. This course is designed for general site workers who remove hazardous waste or who are exposed or potentially exposed to hazardous substances or health hazards. Prerequisites: Enrollment is open to those who have already completed the 40-hour or 24-hour HAZWOPER training.

Wed., Apr. 17 8 a.m.-5 p.m.
Baytown, Lee College ATC, Room 227
Course ID: 203OSHT20111

OSHA 30 Hour Construction Standard
The OSHA 30-hour Construction Standard Training course is a comprehensive safety program designed for anyone involved in the construction industry. Specifically devised for safety directors, foremen, and field supervisors; the program provides complete information on OSHA compliance issues.

May 7-15 Thu. & Fri 8 a.m.-5 p.m.
Baytown, Lee College ATC, Room 220
Course ID: 203OSHT20151

Hurricane Preparedness
Are you prepared for the next hurricane? If not, this workshop is designed for YOU. Being prepared, whether at work, home, or in the community, is always the best option. The key to being ready is preparing for the risks and knowing how to act on those preparations when alerted by emergency officials. This workshop will help you plan and take action. Everyone needs to be prepared for the unexpected!

Mon. May 11 8 a.m.-12:45 p.m.
Baytown, Lee College ATC, Room 220
Course ID: 203PPD70101

FREE SAFETY COURSES

“I think a hero is any person really intent on making this a better place for all people.”
– Maya Angelou

SUMMER 2020 CAMPS

Join us for our Summer 2020 camps!

KIDS at COLLEGE

BE YOUR OWN HERO!
New decade, new opportunities!

Learn more at lee.edu/kids updated as more information becomes available
CUSTOMIZED CORPORATE TRAINING

With a storehouse of subject-matter experts (SME), instructors, and facilities, the Center for Workforce and Community Development provides custom-tailored training packages to meet the specific needs of local businesses. The CWCD will begin with a needs assessment to identify skills gaps and understand your business’s training goals and then develop a plan to meet those needs.

Customized training services are available at your site or ours, and include:

- Curriculum development
- Pre-employment assessments
- Skills gaps assessment
- Professional development
- New hire, incumbent, and advanced training
- And much more!

Looking for specialized employee training? Contact Marsha Tuha, Director of Workforce Development at 832.556.4450, or by email at mtuha@lee.edu.

FINANCIAL ASSISTANCE & PAYMENT PLANS

Ask about our payment plans and financial assistance opportunities. Installment payment plans require a valid credit card on file, a down payment, textbook costs (if not included in fee as applicable), and a non-refundable $20 installment charge at the time of registration. Scholarships are now available for certain workforce-related programs.

Download the Financial Assistance Application form online at www.lee.edu/healthcare and return the completed form to 909 Decker Drive, Baytown. Call 281.425.6311 for more information.
Start Here. Finish Strong.