<table>
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<tr>
<th>Times</th>
<th>Event Descriptions</th>
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<tr>
<td>TUESDAY</td>
<td><strong>August 21, 2012</strong></td>
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| 7:45 – Noon| • Continental Breakfast  
• Longevity Awards and Introduction of New Employees  
• Dr. Dennis Brown - State of the College Address  
• Student Voices on Completion & Success: Are We Listening?  
  • **Audience:** All Employees  
  **Location:** PAC                                                                                           |
| Noon – 1:00| **Box Lunches in the Student Center Game Room**                                                                                                                                                                      |
| 1:00 – 2:00| **Assembly Meetings:**  
• **Staff Assembly:** Cyber Cafe  
• **Administrative Assembly:** Bayer Conference Center                                                                                                    |
| 1:00 – 2:00| **Copyright at Lee:** Copyright is one of those topics that raise questions, arguments, and even law suits. Learn about Fair Use in our educational context, along with an overview of the services offered in order to enable us to ethically use information. Feel free to bring questions for discussion.  
  • **Presenter:** Jeannie Colson  
  **Location:** Edythe Old Studio  
  **Audience:** Faculty  
  **Class size:** Maximum of 60                                                                          |
| 1:00 – 2:00| **CAAC Curriculum Maintenance System:** Beginning in Fall 2012, the Curriculum & Academic Affairs Committee (CAAC) will have a new digital submission process for course and curriculum management. Resources will be provided in this “hands on” workshop. This is a must for all faculty involved in curricula.  
  **Please RSVP** to Paul Arrigo at 6447 or parrigo@lee.edu  
  • **Presenter:** Joe Ganakos  
  **Location:** ATC 209  
  **Audience:** Faculty  
  **Class size:** Maximum of 25                                                                         |
| 2:00 – 3:00| **Overcoming Obstacles to Enhance Learner Success! A Panel Discussion of Best Practices & Teaching Techniques**  
A panel of leading academic and technical instructors from the Huntsville Center will share their best practices for overcoming obstacles to promote student success inside and outside the classroom.  
  • **Presenters:** Donna Zuniga, Paul Allen,  
    **Location:** Huddle 136  
    Michael Gary, Mike Myrick, Wayne Knuppel,  
    Tommy Sherman, & Gene King  
  • **Audience:** Faculty  
  **Class size:** Maximum of 60                                                                          |
| 2:00 - 3:00| **Health in the Workplace: How to Prevent Repetitive Motion Injuries:** Dr. Lawrence Schulze, Director of the Ergonomics and Human Factors Program at the University of Houston.  
  • **Presenter:** Dr. Lawrence Schulze  
  **Location:** Tucker Hall  
  **Audience:** All available employees  
  **Class size:** 200                                                                                        |
| 2:00 – 4:00| **Student Voices: What Can Staff Do?**  
**Addressing:** Development of area-specific action plans to address student needs.  
  **V.P. of Learning (Dr. Cathy Kemper):**  
  • Continuing Education and Library Services: Cyber Café  
  **V.P. of Student Affairs (Dr. Donnetta Suchon):** Edythe Old Studio  
  **Exec. Dir. of Institutional Advancement (Mary Ann Amelang):** Bayer Conference Center  
  **Exec. Dir. of Technology, Research, & Planning (Dr. Carolyn Lightfoot):** TV-1 Conference Room |
**WEDNESDAY August 22, 2012**

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<th>Time</th>
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<tr>
<td>8:00- Noon</td>
<td><strong>LEAP into General Education</strong>: a guided discussion by the co-chairs of the statewide committee on general education outcomes. Required changes affecting all instructional programs.</td>
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|         | **Presenters**: Dr. Rex Peebles & Loraine Phillips  
|         | **Location**: Student Center Game Room  
|         | **Audience**: Faculty  
|         | **Class size**: Maximum of 150  |
| 1:00 - 2:00 | **Sabbatical Presentations**: Steve Showalter will discuss his impressions of online learning from the perspective of a student, rather than as an instructor, and the issues surrounding for profit education versus public education. Sunny Schultz will discuss a translation of a Chinese classic opera Zhongkui and research done on its performances.  |
|         | **Presenter**: Steve Showalter & Sunny Schultz  
|         | **Location**: Bayer Conference Center  
|         | **Audience**: All Employees  
|         | **Class size**: Maximum of 60  |
| 1:00 – 2:00 | **CAAC Curriculum Maintenance System**: see the Tues. 1:00pm description.  
|         | **RSVP** to Paul Arrigo parrigo@lee.edu  
|         | **Presenter**: Joe Ganakos  
|         | **Location**: ATC 209  
|         | **Audience**: All Employees  
|         | **Class size**: Maximum of 25  |
| 1:00 – 3:00 | **Undergraduate Research**: High Impact Educational Practices increase the rates of student retention and student engagement. This session will introduce you to undergraduate research, a high impact practice being led by Lee College instructors.  |
|         | **Presenters**: Scott Nunez, David Rosen, David Ensminger  
|         | **Location**: Student Center Game Room  
|         | **Audience**: Faculty  
|         | **Class size**: Maximum of 100  |
| 1:00 - 3:00 | **LSSS Instructor Training**: Our experienced instructors will share best practices that have produced student success. Those attending are also encouraged to share with the group an activity they have used.  
|         | **All LSSS instructors teaching a Learning Strategies course in the Fall are required to attend this session.**  
|         | **Presenters**: Joyce Jacobs & LSSS instructors  
|         | **Location**: BH 226  
|         | **Audience**: All LSSS 300 instructors  
|         | **Class size**: Maximum of 30  |
| 3:00 – 4:00 | **Accessibility made easier than ever**: In this hands-on workshop, learn how to improve accessibility in your course materials. Work with the Microsoft Office suite to identify and fix accessibility problems; make accessible pdf files; discover accessibility “tricks of the trade” to improve success. PowerPoint and Word files will be provided for practice, but bring your own course files, too.  |
|         | **Presenter**: K-Leigh Low & Jeannie Colson  
|         | **Location**: ATC 209  
|         | **Audience**: All Employees  
|         | **Class size**: Maximum of 20  |

**THURSDAY August 23, 2012**

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<tr>
<td>8:30 - 4:00</td>
<td><strong>Fall Writing Colloquium</strong>: Rebecca Moore Howard, esteemed author of <em>Writing Matters</em> and <em>Research Matters</em>, is our guest speaker and workshop leader. We will also have a panel of four of our own faculty, who will discuss their innovative approaches to English 1301.</td>
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|         | **This will be an excellent professional development opportunity for our English faculty, as well as Language Arts faculty from area high schools.**  
|         | **For more information, please contact Georgeann Ward at (281) 425-6530 gward@lee.edu or Gordon Lee at (281) 425-6417 glee@lee.edu. Lunch will be served.**  
|         | **Location**: Bayer Conference Center  
|         | **RSVP Required** to Georgeann Ward  |
| 9:00 – 11:00 | **High Impact Practices**: High Impact Educational Practices increase the rates of student persistence and completion. This session will demonstrate how Lee College faculty implement these practices and how they can be adapted for any course.  |
|         | **Presenter**: Joyce Jacobs  
|         | **Location**: Edythe Old Studio  
|         | **Audience**: Faculty  
|         | **Class size**: Maximum of 60  |
| 11:00-12:00 | **Copyright at Lee**: See Tuesday 1:00-2:00  
|         | **Presenter**: Jeannie Colson  
|         | **Location**: Edythe Old Studio  
|         | **Audience**: All Employees  
|         | **Class size**: Maximum of 60  |
| 2:00 – 4:00 | **Division Meetings TBA**  |