CLINICAL MEDICAL ASSISTANT

This 300-hour program prepares clinical medical assistant students to perform skills in the medical office setting. Clinical medical assistants perform routine clinical tasks to keep the offices of physicians, podiatrists, chiropractors and optometrists running smoothly. It requires 140 classroom hours and 160 hours of a clinical externship. Students perform clinical procedures including administering medications, assisting with minor surgery, performing an electrocardiogram, obtaining laboratory specimens for on-site testing, educating patients and maintaining clinical equipment in an ambulatory care setting. Clinical duties may include taking/recording medical histories and vital signs, explaining treatment procedures to patients, preparing patients for examination and assisting the physician during the examination. Additionally, an AHA BLS for Healthcare Providers (8 hours) and Professionalism in the Workplace (7 hours) are given within this course. Both are required prior to attending clinical rotations. This program will provide the necessary training and skills required to challenge the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination. Tuition: $2,330 *Information is subject to change based on industry, facility, or institution requirements.

Prerequisites: ALL prerequisites MUST be completed TWO WEEKS PRIOR to start of class.

- Online Background Investigation ($40, payable by student) through www.certifiedbackground.com. The results take 48-72 hours. For assistance, please see a registration clerk at the Center.
- Drug Screen ($40, payable by student) through www.certifiedbackground.com. The results take 48-72 hours. For assistance, please see a registration clerk at the Center.
- High School Diploma or GED
- Complete Accuplacer Test with required scores in Reading and Writing. Pick up Accuplacer Test form in the Center for Workforce Development registration office, pay for test in the Business Office and contact the Counseling Office at 281.425.6384 to schedule the test.
- All students are required to have the current immunizations listed below

Immunization Requirements for Program: To be eligible to do the clinical at a facility, you will need to have ALL of your shots PRIOR to the start of class and you must bring PROOF of all shot records to the Center for Workforce and Community Development when registering.

- Hepatitis B — Series of Three doses are required or a Quantitative Titer will be accepted as long as the result shows positive immunity.
- MMR — Must have two doses of vaccination. Titer accepted.
- TB Skin Test (PPD) —
  1. Test must be negative and taken within 6 months of the start date of the class. If positive, chest X-ray with written results from Dr. showing no symptoms of TB accepted. OR
  2. Chest X-ray with written results within 2 years of start date of class.
- Tetanus (TDaP) — Must be within 10 years of the start date of the class (or TD + Pertussis immunization)
- Varicella — Must have two doses of vaccination or proof of having had chicken pox. Titer accepted.
- Flu vaccine — annual — if clinical rotations are to be completed during flu season.

Supplies: One pair of solid color scrubs, white tennis shoes, watch with a second hand, white lab coat, and a stethoscope

Textbooks: Available in the Lee College Bookstore

- Comprehensive Medical Assisting – Administrative & Clinical Competencies, Textbook, 3rd Edition
- Comprehensive Medical Assisting – Administrative & Clinical Competencies, Workbook, 3rd Edition
- American Heart Association’s BLS for Healthcare Providers Student Manual