Report an Incident / Injury

The **Incident/Injury Report Form** is used to report accidents, injuries, medical emergencies, damages, or near misses (including Worker's Comp First Report of Injury) and may be completed by faculty members, staff members, students, visitors, or community members.

Report all incidents promptly to your supervisor or the appropriate campus authority. If possible, this form **should be completed within 24 hours after the incident**. Submit any additional supporting documentation, such as photos, videos, statements, and other documents for the incident.

This form can also be found on:

The Human Resources Worker's Compensation

The Complaints, Grievances, Concerns Quick Link

If the incident involves a crime or traffic accident, contact Campus Security at 281.425.6888 or dial 911 immediately.

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