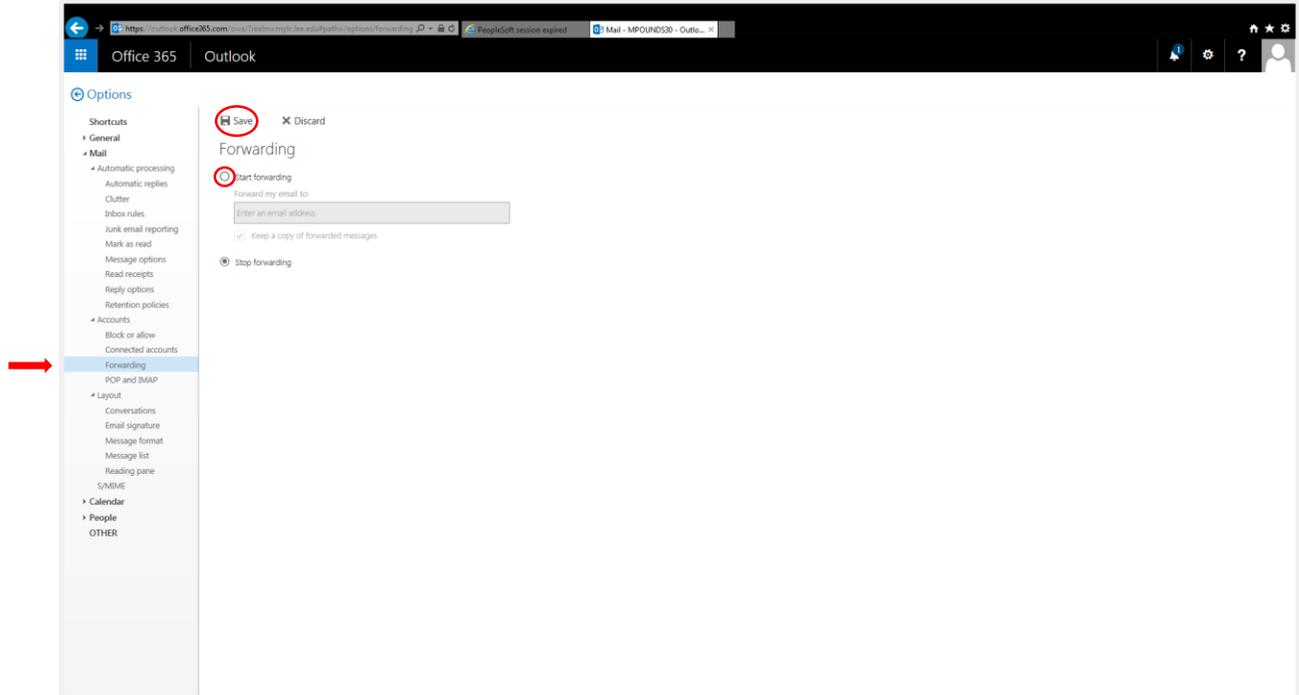


Forwarding Lee College Email to a Personal Email

1. Log in to your myLC email account.
2. Click on the  icon located in the right hand corner and click on **Mail**.
3. Locate and click on **Forwarding** in the menu on the left hand side.



4. Click on the Start forwarding bubble and enter the email address you would like to forward your messages to. Click on  Save .
5. You have successfully forwarded your email.

If you experience any issues please call the Help Desk @ 281-425-6952