How to Enroll in Classes using "Class Search and Enroll" Option



Click on the "Class Registration" block to begin.

Click on the Class Search and Enroll option, and choose the term of the classes you want to search to open up more options.

	C Student Center		Select a Value
→	Tiew My Classes		Terms prior to Fall 2020
	Shopping Cart		Summer 2020
	Q Class Search ar	nd Enroll	Spring 2020
	Brop Classes		Fall 2019
	Browse Course (Catalog	Terms on or after Fall 2020
	럼 Planner	(Fall 2020
	Enroll by My Requirements		Spring 2021
	Session & Drop I	Dates	Summer 2021

Now you have the options to view your current classes, see what is in your Shopping Cart, Drop classes, browse the Course Catalog, view your Planner, Enroll by Requirements, or view Session & Drop Dates.

To continue with **Class Search and Enroll**, enter the class information in the Search For Classes bar. For example, to find Sociology classes, enter SOCI and hit Search.

 Student Center 	Class Search and Enroll
Fall 2020 Change	
View My Classes	Search For Classes ()
Shopping Cart	Additional ways to search
Q Class Search and Enroll	► Favorites
Drop Classes	▶ Recently Viewed
Rowse Course Catalog	
Planner	
Enroll by My Requirements	
Ession & Drop Dates	

The result will show the page below. Click on any of the topics in the left-hand column to narrow your search to specific location or session, etc. Once you have chosen your search parameters, click on the Class box to view the available classes.

Class Search	Class Search Results	â	Q	۲	:	-@
	View Search Results					
Open Classes Only	1 Course with keyword: SOCI					
← Course Career	Open Classes Only 🛞					
Credit					•	↑↓
✓ Subject	SOCI 1301 Introductory Sociology					>
SOCI / Sociology	5 Class Options Available					
✓ Location						
Distance Education						
Liberty County Education Ctr						
▼ Campus						
Baytown						
Eight Week - Second						
Five Week - Second						

From the list of available classes, click on the section number in the Class column to view specific information regarding that particular class. To choose a class to

register, click anywhere in the box of class information. This will take you to the Class Search and Enroll screen to complete your enrollment.

Class Search Results				Course	e Information			â	۹ ۲	:	-@
Fall 2020											
Tiew My Classes	Introductory Sociology										
Add to lavoine courses > Course Information											
Q Class Search and Enroll	← Class Select a d	Class Selection Select a class option						Se	s 5 optiv	5 options	
Brop Classes	Option	Status	Session	Class	Notes	Meeting Dates	Days and Times	Room	Instructor	Seats	
Browse Course Catalog	1	1 Open	Thirteen OL63-2406-LI Week	OL63-2406-LEC	This is a completely online class requiring internet access to participate in learning through Blackboard Learn https://elearn.lee.edu/. Broadband internet is recommended.	09/14/2020 - 12/10/2020	To be announced	ONLINE	Maria Garcia	Open Seats 3 of 30 >	
Planner											>
Enroll by My Requirements	2			01.65.07461.50							
Session & Drop Dates	2	Open	Week	UL65-3/46-LEC	Inis is a completely online class requiring internet access to participate in learning through Blackboard Learn https://elaam.lee.edu/. Broadband internet is recommended.	09/14/2020 - 12/10/2020	announced	UNLINE	Nader Naderi	Seats 22 of 30	>
	3	Open	Five Week - Second	OL52-2945-LEC	This is a completely online class requiring internet access to participate in learning through Blackboard Learn https://elearn.lee.edu/. Broadband internet is	11/09/2020 - 12/10/2020	To be announced	ONLINE	DeAndrea Hughes	Open Seats 17 of 30	>

From the Class Search and Enroll Screen, you can work through the 5 steps to register for the class: (1) review your class selection, (2) view Payment Due Date and Financial Aid information, (3) Check to see if a Repeat Fee is applicable to this particular class enrollment, (4) Choose to Enroll or Add to Cart, (5) Review and Submit to actually complete the enrollment.

