

# **Safety and Security Committee Minutes: 2015-0706**

## **Safety and Security Committee Meeting Notes**

**July 6, 2015**

### **INVITEES:**

Steve Evans, John Conner, Bill Smith, Karen Seratt, Harry Pang, John Elliott, Karen Guthmiller, Mike Spletter, Scott Bennett, Tom Sandoval, Daniel Christie, Sam Ortellono, Rosetta Mourer, Delma Garcia, Marti Covington

### **ABSENT:**

Mark Jaime, Tom Sandoval, and Leslie Gallagher

### **STEVE EVANS REPORT**

Still seeking new Security Captain

Emergency Procedures are ready for review

Notes have been posted in the Security Section of the Website

Southern part of the PAC parking lot is to be connected to Rundell Hall

The next AED purchased will go in the old gym

### **COMMITTEE REPORTS**

Bill Smith- Security offers specialized active shooter evaluations and training for each building

### **ITEMS OF ACTION**

Need education in PDD agenda about procedures and gun security.

Execute Fire Drill once a semester; planned then unplanned once dates are suggested

Amendment for Active Shooter Procedures Still awaiting feedback from Baytown PD and policy approval

Addition for Wash Stations — John Elliott

Review the Reformat of the Emergency Procedures To be sent the first week of August

**NEW DUE DATE for the Safety and Security Audit — Due July 31**

### **Section Assignments**

1. Karen Seratt and Leslie
2. Captain Jackson
3. Steve
4. Tommy
5. Harry, Sam and John
6. Mark and Daniel
7. Scott, Delma, Steve
8. Karen G., Rosetta, Mike
9. Marti Covington
10. Student Rep and Mark

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