

Reporting Calendar

IPEDS Federal Reporting

	Due Date	Responsible Offices
IPEDS		
Fall Reporting		
Institutional Characteristics	October 15 th	(IREP)
Completions	October 15 th	(IREP, Records)
12-month Enrollment	October 15 th	(IREP)
Winter Reporting		
Student Financial Aid	February 15 th	(Financial Aid)
Graduation Rates	February 15 th	(IREP)
Admissions	February 15 th	
Spring Reporting		
Fall Enrollment	April 15 th	(IREP)
Finance	April 15 th	(Finance Office)
Human Resources	April 15 th	(Human Resources)
Library	April 15 th	(Library)

THECB Reporting

	Report #	Due Date	Responsible Offices
Fall Reports			
Student Report	CBM001	October 15 th	(IREP, Records, IT)
Class Report	CBM004	October 15 th	(IREP, Records, IT)
Graduation Report	CBM009	October 15 th	(IREP, Records, IT)
Marketable Skills Achievement Report	CBM00M	October 15 th	(IREP, Records, IT)
Building and Room Use Report	CBM005	October 15 th	(IREP, Records, IT)
Continuing Ed Student Report	CBM00A	December 15 th	(IREP, Records, IT)
Continuing Ed Class Report	CBM00C	December 15 th	(IREP, Records, IT)

Texas Success Initiative Report	CBM002	February 1 st	(IREP, Records, IT)
Faculty Report	CBM008	February 1 st	(IREP, Records, IT)
Student Schedule Report	CBM00S	February 1 st	(IREP, Records, IT)
Student End of Semester Report	CBM0E1	February 1 st	(IREP, Records, IT)
Spring Reports			
Student Report	CBM001	March 15 th	(IREP, Records, IT)
Class Report	CBM004	March 15 th	(IREP, Records, IT)
Continuing Ed Student Report	CBM00A	March 15 th	(IREP, Records, IT)
Continuing Ed Class Report	CBM00C	March 15 th	(IREP, Records, IT)
Texas Success Initiative Report	CBM002	June 15 th	(IREP, Records, IT)
Faculty Report	CBM008	June 15 th	(IREP, Records, IT)
Student Schedule Report	CBM00S	June 15 th	(IREP, Records, IT)
Student End of Semester Report	CBM0E1	June 15 th	(IREP, Records, IT)
First Summer Reports			
Continuing Ed Student Report	CBM00A	June 15 th	(IREP, Records, IT)
Continuing Ed Class Report	CBM00C	June 15 th	(IREP, Records, IT)
Student Report	CBM001	July 1 st	(IREP, Records, IT)
Class Report	CBM004	July 1 st	(IREP, Records, IT)
Student Schedule Report	CBM00S	October 1 st	(IREP, Records, IT)
Student End of Semester Report	CBM0E1	October 1 st	(IREP, Records, IT)
Texas Success Initiative Report	CBM002	October 1 st	(IREP, Records, IT)
Second Summer Reports			
Student Report	CBM001	August 15 th	(IREP, Records, IT)
Class Report	CBM004	August 15 th	(IREP, Records, IT)
Continuing Ed Student Report	CBM00A	September 15 th	(IREP, Records, IT)
Continuing Ed Class Report	CBM00C	September 15 th	(IREP, Records, IT)

Student Schedule Report	CBM00S	October 1 st	(IREP, Records, IT)
Student End of Semester Report	CBM0E1	October 1 st	(IREP, Records, IT)
Texas Success Initiative Report	CBM002	October 1 st	(IREP, Records, IT)
Annual Reports (as needed)			
Facilities Room Inventory Report	CBM011	November 1 st	(IREP, Finance & Administration, IT)
Facilities Building Inventory Report	CBM014	November 1 st	(IREP, Finance & Administration, IT)
Student Number Change Report	CBM00N	Any Time	(IREP, Records, IT)

	Due Date	Responsible Offices
TACC		
Preliminary Fall Enrollment	3rd Class Day	(IREP)
Fall Census Day Enrollment	October 15 th	(IREP)
Preliminary Spring Enrollment	3rd Class Day	(IREP)
Spring Census Day Enrollment	February 15 th	(IREP)
Fall Tuition Report	October 1 st	(IREP, Finance & Administration)
Spring Tuition Report	February 1 st	(IREP, Finance & Administration)
Administrative Salary Survey	January 15 th	(Human Resources)
Administrative Accountability Report	December 1 st	(Finance & Administration)

	Due Date	Responsible Offices
SACSCOC		
Profile for General and Enrollment Information	January 15 th	(SACS Liaison, IREP)
Financial Profile and Indicators	July 15 th	(SACS Liaison, Finance & Administration, IREP)

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