

CCPIW Steering Team
Monthly Meeting Minutes
October 21, 2021
WebEx

Attendees: Angela Oriano, Beth Cassidy, Sallie Kay, Christina Todd, Michael Webster, Paige Parrish, Don Smith, Kimberly Mrnustik, Vera Lewis-Jasper, Kristy Zamagne, JoAnn Zeisig, Jennifer Trice, Madeline Burillo, Kelly Anne Merry, Laurie Oehler, Frances Parent, Allatia Harris, Anne Bartlett, Rebecca Stout, Rebecca Neudecker, Mike Temple, Marsha Tuha, Peter Beard, Victoria Waters, Douglas Walcerz

Absent:

I. Call to Order- 9:08 a.m.

II. CCPIW Budget \$23,079.41

a. No change

III. Old Business:

a. Women in Industry Update

- Currently about 110 registrations.
- Website updated with Latino speakers.
- Need each College to provide an additional 2 volunteers to help with facilitating and check-in table.
- Each College will be provided with a table.
- Currently receiving sponsor donations for giveaways.
- End of December a video will be created and shared January on the web. Committee discusses sharing amongst the committee to share.

b. CTE Conference

- The flyer with registration information has been sent to the committee to share.
- The conference will be conducted through Zoom.
- Sequencing of the speakers has been re-arranged. Alvin has been moved to the first speaker.
- An agenda will be sent out the following week.
- Currently receiving registrations.
- Reminder to relay to the guest speaker- Speakers need to present engaging presentations. Presentations will need to be sent to Sallie Kay's assistant Kimberly prior to the conference.
- Any Committee members who can't attend will need to have a representative to help assist the guest speaker. They will need to also register for the event.

- The conference will be held on November 5, 2021, from 8:30 a.m. to 12:30 p.m.
- c. CCPIW: Finalizing the Charter and new Organization
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- d. NSF Project-
- Presented at the NSF Sea Star event
 - Working on the teacher and student cards
 - Templates for the teacher and student cards will be re-sent to the committee members. Templates will have college and industry scenarios.
- e. Facilitating Advisory Committee Meetings (MW)
- Committee discussed sharing advisory committee manuals for references.

IV. New Business:

- a. Consortium with. BJS B. J. Simon, President / CEO Baytown-West Chambers County, Economic Development Foundation.
- [extracted from Angela's email} Concept: An international petrochemical firm is investigating sites along the Gulf Coast to develop a \$650 - \$700 million complex. The Cedar Port Industrial Park has emerged as a top-tier candidate: <http://www.tgscedarport.com>. The project will create 200 jobs. Construction of the complex is expected to take 18-24 months, during which time the prospect desires to recruit, hire, and train the lion's share of the employees and have them in place at startup.
 - The Committee agreed with the consortium with Baytown-West Chambers County, Economic Development Foundation.
 - A support letter will be created to share amongst the College CEOs. The letter will summarize the capacity of what each college produces in the CCPIW and its commitment to the workforce development. Along with the support letter, the committee discussed providing information about programs offered at each college specifically those targeting the manufacturing and petrochemical industry.
- b. Other new business
- Invoicing- Lee College met with their controller. It was agreed that Lee College will continue to provide the invoice as previous years. The process would be the same normal process for the accounts. Currently working with the controller on creating an electronic invoice.
 - CEOs- It was agreed to not continue offering scholarships at this time.

- Perkins Coordinators- Committee discussed the possibility of getting inputs from Perkins Coordinators on workforce development to help with the local needs assessments. Will plan to bring in the January meeting.
- c. EDA Good Jobs Challenge grant –
- Invitees from each college were introduced.
 - Committee agreed to set-up meetings for every two weeks.
 - CCPIW members have agreed to partner with Greater Houston Partnership Upskill of Houston, Peter Beard to proceed forward with the EDA Good Jobs Challenge grant.
 - Peter Beard presented a presentation explaining the goals and outcome of the Good Jobs Challenge along with the grant award details.
 - Grant is expected to range from 24 to 36 months
 - EDA allocated \$500M for the grant, expect to make awards range from \$10M to \$50M to successful applicants. Deadline for applicants to apply is January 26, 2022.
 - EDA will award between 25 to 50 awards by July 2022.
 - There will be 3 phases: System Development, Program Design, and Program Implantation. The phases are intended to help people make the progression and lay out the groundwork for the foundation.
 - The committee question how the 1st phase will impact involvement the 9 community colleges and the industry sectors within each region.
 - The 1st phase of making the grant is complete.
 - Discussion on focused areas would be most beneficial to meet the high growth demand in the workforce.
 - Moving forward the Committee has agreed to have each community college collect information with possible sectors to follow up on the next meeting. A list of guiding questions will be shared amongst the committee members prior to the next meeting.

V. Adjourn: 10:56 a.m.